



AGENDA

REGULAR MEETING OF THE HEMET CITY COUNCIL

October 9, 2012

6:30 p.m.

www.cityofhemet.org

City of Hemet Council Chambers

450 E. Latham Avenue

Please silence all cell phones

*Notice: Members of the Public attending shall comply with the Council's adopted Rules of Decorum in Resolution No. 4148. A copy of the Rules of Decorum are available from the City Clerk.

Call to Order

Roll Call

ROLL CALL: Council Members Epps, Krupa and Smith, Mayor Pro Tem Foreman and Mayor Youssef

Closed Session

Notice of Opportunity for Public Comment

Members of the Public may comment upon any identified item on the closed session agenda. Since the Council's deliberation on these items is confidential, the City Council and City Staff will not be able to answer or address questions relating to the items other than procedural questions. At the conclusion of the closed session, the City Attorney will report any actions taken by the City Council which the Ralph M. Brown Act requires to be publicly reported.

1. Conference with Labor Negotiators
Pursuant to Government Code section 54957.8
Agency representatives: Interim City Manager, Mark Orme; DCM/Administrative Services Director, Rita Conrad; and legal counsel.
Employee Organizations: Hemet Fire Fighter's Association
 2. Conference with Legal Counsel - Existing Litigation
Pursuant to Government Code section 54956.9(a)
Names of case: Justin Bryan, et al. v. City of Hemet, et al
US District Court Case No. CV 11-10690
-

REGULAR SESSION

7:00 p.m.

City of Hemet Council Chambers

450 E. Latham Avenue

Call to Order

Roll Call

ROLL CALL: Council Members Epps, Krupa and Smith, Mayor Pro Tem Foreman and Mayor Youssef

Invocation

Pledge of Allegiance

City Attorney Closed Session Report

3. Conference with Labor Negotiators
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Presentation

5. Recognize Sgt. Pust for his service as the Sergeant of Arms
 6. Recognize Armed Forces Banner Program Donors
-

City Council Business

Notice to the Public

The Consent Calendar contains items which are typically routine in nature and will be enacted by one motion by the Council unless an item is removed for discussion by a member of the public, staff, or Council. If you wish to discuss a Consent Calendar item please come to the microphone and state the number of the item you wish to discuss. Then wait near the lectern. When the Mayor calls your item give your last name, and address, then begin speaking. You will have three minutes at that time to address the council.

Consent Calendar

7. **Approval of Minutes** - September 25, 2012
 8. **Receive and File** - Investment Portfolio as of June 2012
 9. **Receive and File** - Warrant Register
 - a. Warrant register dated September 20, 2012. Payroll for the period of September 3, 2012 to September 16, 2012 was \$548,768.22
 10. **Recommendation by Finance** - Destruction of Certain Records
 - a. Adopt a resolution authorizing the destruction of certain records.
Resolution Bill No. 12-076
 11. **Recommendation by Engineering** - Traffic Commission recommendations
 - a. Red Curbs at Oltman Park
Recommendation to paint a section of the curb red.
 - b. Motorcycle Parking Stalls at City's Library
Recommendation to re-stripe the site for motorcycle parking and add signs.
 12. **Recommendation by Engineering** - Waterline Easement - Echo Hills Waterline Project, CIP 5580
 - a. Accept the Grant of Easement for waterline easement APN No. 451-140-005; and
 - b. Authorize the City Clerk to record it with the County Recorder.
-

Communications From the Public

Anyone who wishes to address the Council regarding items not on the agenda may do so at this time. As a courtesy, please complete a Request to Speak Form, found at the City Clerk's desk. Submit your completed form to the City Clerk prior to the beginning of the meeting. Presentations are limited to three minutes in consideration of others who are here for agenda items. Please come forward to the lectern when the Mayor calls upon you. When you are recognized, you may proceed with your comments.

****Notice: Members of the Public attending shall comply with the adopted Rules of Decorum in Resolution No. 4148. A copy of the Rules of Decorum are available from the City Clerk.***

State law prohibits the City Council from taking action or discussing any item not appearing on the agenda except for brief responses to statements made or questions posed by the public. In addition, they may, on their own initiative or in response to questions posed by the public, ask a question for clarification, provide a reference to staff or other resources for factual information, or request staff to report back to them at a subsequent meeting. Furthermore, a member of the City Council or the council itself may take action to direct staff to place a matter of business on a future agenda.

Discussion/Action Items

13. **Recommendation by Community Investment** - City Council Appointment of Director to the Hemet Community Land Trust
 - a. Appoint a new "City Director" to the Hemet Community Land Trust to fill the vacancy created by the resignation of Mr. Jerry Franchville.

14. **Hemet Restoring Or Community Strategy (ROCS) Advisory Committee Recommendations** - Interim City Manager Orme
 - a. Authorize the Hemet ROCS Citizen Advisory Committee (CAC) to be extended an additional seven (7) months through May 2013, due to the continued need for the committee to review and make recommendations on the remaining nine Ordinances, in order to complete the initial Hemet ROCS Ordinance program of work; and
 - b. Disband the Hemet ROCS Executive Advisory Committee (EAC), due to the Committee fulfilling its obligation and meeting the City Council's intent.

15. **Reimbursement Agreement by and between City of Hemet and Valley-Wide Recreation and Park District** - Community Development Director Elliano
 - a. Approve the Reimbursement Agreement for the construction of a restroom and concession building at the Diamond Valley Lake Community Park in concept; and
 - b. Authorize the City Manager to finalize and execute the Reimbursement Agreement with Valley-Wide Recreation and Park District.

16. **Request Proposals for Fire Protection and Emergency Medical Services -**
Interim City Manager Orme
- a. Authority the City Manager to request proposals for Fire Protection and Emergency Medical Services from qualified government agency service providers.
-

City Council Reports

17. CITY COUNCIL REPORTS AND COMMENTS

A. Council Member Epps

B. Council Member Krupa

1. Library Board
2. Traffic and Parking Commission
4. Riverside County Habitat Conservation Agency (RCHCA)
5. Riverside Conservation Authority (RCA)
6. Ramona Bowl Association
7. Indian Gaming Distribution Fund
8. Hemet ROCS Citizens Advisory Committee (CAC)
9. Riverside Transit Agency (RTA)
10. League of California Cities

C. Council Member Smith

1. League of California Cities
2. Riverside County Transportation Commission (RCTC)
3. Planning Commission
4. Public Safety Update
5. National League of Cities
6. Hemet ROCS Citizens Advisory Committee (CAC)

D. Mayor Pro Tem Foreman

1. Park Commission
2. Indian Gaming Distribution Fund

E. Mayor Youssef

1. Western Riverside Council of Governments (WRCOG)
2. Riverside County Transportation Commission (RCTC)

F. Ad-Hoc Committee Reports

1. Hemet ROCS Executive Advisory Committee
 2. Veteran's Day Committee
-

- _____ G. Town Hall Meetings

 - H. Interim City Manager Orme
 - 1. Manager's Reports
 - 2. Economic Development
 - 3. Hemet ROCS
 - 4. City Council Meeting Schedule for November and December
-

Continued Closed Session

City Attorney Continued Closed Session Report

Future Agenda Items

If Members of Council have items for consideration at the next City Council meeting, please state the agenda item to provide direction to the City Manager.

Adjournment

Adjourn to Tuesday, October 23, 2012 at 7:00 p.m. for considerations of items placed on that agenda. The next regular meeting will be held, November 13, 2012.

Staff reports and other disclosable public records related to open session agenda items are available at the City Clerk's Office or at the public counter located at 445 E. Florida Avenue during normal business hours.

#7



MINUTES

REGULAR MEETING OF THE HEMET CITY COUNCIL

September 25, 2012

3:30 p.m.

www.cityofhemet.org

City of Hemet Council Chambers

450 E. Latham Avenue

Please silence all cell phones

Call to Order

Mayor Youssef called the meeting to order at 3:31 p.m.

Roll Call

PRESENT: Council Members Epps, Krupa and Smith, Mayor Pro Tem Foreman and Mayor Youssef

ABSENT: None

Work Study

Discussion regarding these items, with possible direction to staff

1. Patient Protection and Affordable Care Act (PPACA) Impact on Hemet - Mike Reilly, HUB International

Sibyl Bogardus, HUB International, gave the City Council a powerpoint presentation regarding Health Care Reform. The Supreme Court upheld the law except as to the Medicaid expansion. There are more challenges pending. The three-part Employer obligation starts January 1, 2014. Part 1: Employer mandate to offer group health plan coverage if over 50 full time employees (at 30 hours a week). A new measurement rule was approved for variable hour and temporary workers. Part 2: Essential plan or minimum 60% value with cost sharing. Part 3: Affordable coverage standard - employee cost no more than 9.5% of household income for employee coverage. The Employer penalties for not meeting the employer obligation is \$2,000 per full-time employee if basic not offered and \$3,000 per affected full-time employee is unaffordable. The cumulative effect will be higher employer premiums/costs. Employers must offer a plan. The maximum waiting period allowed for new hires will be 90 days. Eventually an auto enrollment rule will be in effect for employers with more than 200 employees. The 2014 Mandate includes expansion of benefits. All individuals must have health insurance or a penalty will be imposed, the penalty amount will increase greatly every year and will be monitored by the Federal Government. Employers can not favor highly compensated employees with a better benefit or easier eligibility. By 2014, all US citizens must have a basic level of health insurance. The coverage can be offered through: insurance exchange; employer pre-tax 125 plan; private market; or medicaid. Employees can opt out of employer coverage. This action will not trigger a penalty to the employer if: the employer offers a plan to full-time

employees and their dependents; and if that plan is affordable to the employee. The standard applies to employee coverage only. If the employees medical plan costs more than 9.5% of their household income a true-up will be required at the end of the year, this will be monitored by the Federal Government. Ms. Bogardus explained the Administrative changes in detail. HUB International is staying abreast of these requirements and working closely with City staff. The Department of Labor is already auditing the 2014 mandates. In 2015, Employer reporting requirements will be enforced. The reporting rules are still unclear. The risks are: penalties under federal law - statutory penalties and Cadillac tax; taxes/fees under federal law; lawsuits/agency complaints and audits triggered by participants based on non-compliance with certain provisions; and claim denials by insurance and re-insurance carriers. It is unclear what the essential benefits package will look like. The financial impact varies greatly from employer to employer, the affordability standard is the trickiest part. Inflation in the health care costs will drive the underlying health plan costs up. Choosing to not provide coverage is not a popular strategy, the penalties will increase. Employers have to determine price and cost sharing. Most employers will move away from composite rates after health care reform. Only employee coverage has to be affordable. You will want to know what comparable employers are offering. Employers can offer a basic plan with buy up options for employees. The Cadillac Tax takes effect in 2018. If your plan is too rich you will have to pay a tax on the value that is considered too rich. Currently the City's Managed Choice plan exceeds the Cadillac tax threshold. Most employers will try to avoid the 40% penalty. It is prudent to analyze your options. Evaluate self-funding & other funding options. Monitor "Exchange" product choices, both Private and Government Exchanges.

Council Member Krupa, asked if an employer is responsible for the premium if the employee elects to go on the "Exchange".

Ms. Bogardus, the employee is responsible for their premiums, they may qualify for assistance. The employee can opt back in during open enrollment or when a qualifying event allows them to. Mr. Bogardus explained the complexities of the exchanges and noted that not all of the details have been worked out. If an employee chooses not to take coverage offered to them, a waiver must be signed.

Ms. Bogardus and the City Council discussed the definition of Full Time Equivalent employees, the auto enrollment requirement and the penalties if coverage is not offered.

Mike Reilly, HUB International, we are keeping abreast of the requirements and keeping your staff informed. If adjustments need to be made to the plans that are currently being offered, we will let you know. The cost of health care continues to increase, the percentage per year is decreasing. To provide medical coverage to 40 million more people will cost more money.

Mark Orme, Interim City Manager, staff conducted an RFP for Medical Insurance Brokerage services and HUB International was the victor in that process. They are a great partner.

2. City of Hemet Christmas Parade Route and Logistics - John Janson, Community Investment Director

Laurie Knotek, Special Events Coordinator, the City of Hemet has sponsored and produced the community Christmas parade since the early 2000's. Previously the parade was coordinated by the Hemet-San Jacinto Jaycees. In 2011, the parade featured 10 entries with over 4,000 people in the parade and approximately 15,000 spectators. The theme for this years parade is "Celebrating 90 Years of Ramona". Since 2004, the parade has begun on Palm and Florida, heading west on Florida, turning right on Kirby and disbands at Gibbel Park. The entries line up on Palm Avenue south of Florida to Mayberry, with some entries lined up on Acacia and in the old Albertson's and Skyline facility parking lots. The current lineup arrangement has minimal impact on residential neighborhoods or businesses. Gibbel Park is host to "Christmas in the Park". This event started 20 years ago and has gained popularity over the years. Last year, the event had over 100 vendors and an estimated 5,000 attendees. During the renovation of Weston Park, the parade shifted from its previous route. The old route began at Gilbert and Florida and headed east to Santa Fe, the participants turn right on Santa Fe and disband in the residential neighborhood south of Florida Avenue. The lineup was mostly on South Gilbert between Florida and Mayberry, as well as parts of Acacia. There were more homes and businesses effected by the lineup. Disbanding the parade on Santa Fe was problematic as this area is primarily residential and created major gridlock as parade participants get picked up or make their way back to their vehicles. In addition, those attending "Christmas in the Park" needed to cross Florida Avenue. At the time, there were only 40 vendors participating the event with a estimated attendance of 1,500. The lack of parking at and around the park also poses traffic issues. Hemet Police Department, Hemet Fire Department and AMR would prefer the current route, expressing concerns with the traffic impacts near the hospital.

Mark Orme, Interim City Manager, a local writer keeps bringing up the fact that the parade needs to go back to its previous route. Staff is looking for firm direction to either continue the current route, return to the previous route or consider other options.

Council Member Krupa, previously I thought it should come back downtown. Now I agree that the current route is logistically better. It impacts fewer residential neighborhoods and businesses. Given the size of the parade and the "Christmas in the Park" it makes more sense. I would like to see organized activities and events in downtown. Council Member Krupa gave staff a couple of suggestions to consider.

Mayor Youssef, agrees with Council Member Krupa and feels that the current parade route is a benefit to the struggling mall.

The City Council gave direction to staff to continue the existing route.

Closed Session

Notice of Opportunity for Public Comment

There were no public comments presented at this time.
The City Council recessed to Closed Session at 4:29 p.m.

3. Conference with Labor Negotiators
Pursuant to Government Code section 54957.8
Agency representatives: Interim City Manager, Mark Orme; DCM/Administrative Services Director, Rita Conrad; and legal counsel.
Employee Organizations: *Hemet Fire Fighter's Association*

 4. Conference with Legal Counsel - Existing Litigation
Pursuant to Government Code section 54956.9(a)
Names of case: *Bryan v. City of Hemet, Nelson Gould and Jonathan Montoya*
CV 11-10690 SJO
Toungiet v. City of Hemet, Eastern Municipal Water District
RIC 1111811
Mercury Casualty Company v. City of Hemet
INC 084323

 5. Threat to Public Services or Facilities
Pursuant to Government Code section 54957
Consultation with: *Chief Brown*
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REGULAR SESSION

7:00 p.m.

**Hemet Public Library
300 E. Latham Avenue**

Call to Order

Mayor Pro Tem Foreman called the meeting to order at 7:02 p.m.

Roll Call

PRESENT: Council Members Epps, Krupa, Smith and Mayor Pro Tem Foreman

ABSENT: Mayor Youssef

Council Member Krupa moved and Council Member Smith seconded a motion to excuse Mayor Youssef. Motion carried 4-0.

OTHERS PRESENT: Interim City Manager Orme, City Attorney Vail and City Clerk McComas

Invocation

Invocation was given by Rob Lindquist, Hemet-San Jacinto Interfaith Council

Pledge of Allegiance

Pledge of Allegiance was led by Council Member Epps

City Attorney Closed Session Report from September 11, 2012

6. Conference with Legal Counsel - Anticipated Litigation
1 matter of significant exposure to litigation pursuant to Government Code section 54956.9(b)

The City Council met with Legal Counsel. There was no additional reportable action.

City Attorney Closed Session Report

7. Conference with Labor Negotiators
Pursuant to Government Code section 54957.8
Agency representatives: Interim City Manager, Mark Orme; DCM/Administrative Services Director, Rita Conrad; and legal counsel.
Employee Organizations: *Hemet Fire Fighter's Association*

The City Council did not complete this discussion and will continue it to the end of the Regular Session.

8. Conference with Legal Counsel - Existing Litigation
Pursuant to Government Code section 54956.9(a)
Names of case: *Bryan v. City of Hemet, Nelson Gould and Jonathan Montoya*
CV 11-10690 SJO
Toungel v. City of Hemet, Eastern Municipal Water District
RIC 1111811
Mercury Casualty Company v. City of Hemet
INC 084323

The City Attorney reported that there was no reportable action.

9. Threat to Public Services or Facilities
Pursuant to Government Code section 54957
Consultation with: *Chief Brown*

The City Attorney reported that there was no reportable action.

Presentations

10. Recognize Sgt. Pust for his service as the Sergeant of Arms
This item was continued to a future date.

11. Congratulate California Library Association's Award recipients: Stefan Moses, CLA President's Award and Harry Rowe, 1969-1986 California Library Hall of Fame Award

This item was continued to a future date.

12. "Today in America", America's Hidden Gems Video Project

John Jansons, Community investment Director, excited to present to you this evening a project that we have worked on for the past year. Some of the recent videos that have been produced do not paint Hemet in a good light. This project was first brought to staff late last year by then Mayor Jerry Franchville. After researching the firm then City Manager Nakamura authorized staff to proceed with production. Ms. Laurie Knotek, Special Events Coordinator and I worked on the contracts and the development of a script that would truly tell the Hemet story as a great place to live, work and play. We wanted to ensure that the final product emphasized our great location, outdoor lifestyle advantages, business opportunities and sense of community that we enjoy in this valley. The Today in America series is sold to local television affiliates for broadcast similar to an infomercial. The "Hidden Gems in America" series focuses on lifestyle, tourism and economic development promotion. Hemet was able to select up to 15 television markets nation wide. The video "Today in America" - featuring Hemet, CA was shown to the City Council.

Mr. Jansons, acknowledged the individuals and businesses that participated. A schedule of the air time will be distributed when available. The video will be placed on the City's website for viewing.

The video was presented again.

Discussion

13. **Hemet ROCS Update and Presentation** - Interim City Manager Orme

Mark Orme, Interim City Manager, thanked those in attendance for coming. Over the past month or so, the City has been at the front of this Valley-wide tidal wave. Thank you for letting us enjoy this with you. Typically Government isn't good at listening and learning, it is our responsibility to answer the questions that you have asked. All of your questions from the last two meetings and from the Citizen's Advisory Committee (CAC) have been documented. We have consolidated similar questions or questions with similar answers. It is our goal to be as clear and thorough as possible.

Dave Brown, Police Chief, Community Policing is a National Program. Research has indicated for years that a properly funded Police Force and an engaged, willing and mobilized Community will make this program successful. I recently received a call from a Police Chief in a larger city and they wanted to know how we got our community so engaged. I told them that I didn't do anything, our community just came alive. Over 180 questions were compiled and staff was asked to respond to each of them. Categories: police staffing and hiring status; police force to address quality of life issues; improve our communication with you; and the request for the three law enforcement agencies to work together to solve the problems. The Department is filling vacancies, we have three brand new academy grads being sworn in soon. The Department is moving forward on re-instituting a Reserve Officer Program. The Department previously had a vibrant program.

The State changed the laws and required reserve officers to have the same training as a full fledged officer, making it hard to obtain reserve officers. We have had retired officers and residents express an interest in the program. The Department is facing staffing issues, hiring officers is difficult. There are no extra funds to put more officers on the street at this time. There is a need to find a long term reliable funding source for Officers. Hemet ROCS will help the City deal with some of the issues, such as panhandlers, shopping carts and homeless camps. The program is multi-departmental and will include Police, Code Enforcement, Building, Fire and Public Works. The City Council accepted a grant specifically for three additional officers for the ROCS program. The Department is upgrading the Public Safety Dispatch Center and soon 911 calls from cell phones will go directly to Hemet Police Dispatch with GPS capabilities.

Joe Morris, Fire Chief, thanked the residents and the City Council for their support of Public Safety. Chief Morris announced the Department's new education campaign "How to make the right call". Hemet Fire Department responds to over 13,000 calls per year. 10,000 of these calls are medical aid calls. Many of them are non emergency. For the safety of everyone and to make sure that our resources are available for actual emergencies, 911 should only be called when you think someone's life is in danger, if they faint or collapse. You do not need to call 911 for a ride to the Doctor's office, to pick up your prescription, for minor cuts or abrasions or when you are not getting quick enough service at the ER. Please use good judgement and make the right call.

Chief Brown, the Department respects the need to be transparent. If the incident happens in Hemet, we accept that responsibility and report everything. That might give the appearance that we are not doing our job. However, the community deserves to know what is happening and in a timely manner. The Department's website is up to date with periodical blasts. Please be realistic in your expectation on blasts and responses on our website and our facebook page, with our 1,300 friends. Staff responsible for manning both the website and the facebook page are very responsive, but not sitting there 24/7. Chief Brown, showed the audience how to use www.crimereports.com. The Department's information is shared with crime reports every morning at 2:00 a.m. The County of Riverside does not use the same system again giving the appearance that there is more crime within the City limits. The other agencies don't report the data as quickly. This is an outstanding tool to find out where registered sex offenders live. You asked the law enforcement agencies to work together. I worked in another county and the cooperation here is unprecedented. Hemet Police Department has and will continue to work tirelessly with RSO and we are proud to say that we have a great partnership. The successful Riverside County Gang Task Force is housed and supervised by Hemet.

Chief Morris, the Fire Department has a role in the Hemet ROCS Field Operation Task Force. The Department works closely with Building and Code Enforcement to make sure that all life safety issues are dealt with. The Department inspected and abated over 550 lots in the City of Hemet this year. The property owners will be billed for our services. The Weed Abatement Program only applies to vacant lots. If there is a concern on a lot with a structure, contact Code Enforcement. The Department assists Building and Code Enforcement with inspections for mobile home parks and multi-family dwellings.

John Jansons, Community Investment Director, one of the requests from the public was to improve economic development and expand the tax base. The City has been doing that for many years. Economic Development includes business attraction, recruitment and retention. The Community Investment Department assist businesses in all three areas. Unfortunately, there are a number of national trends that are effecting businesses and jobs. We need to deliver the economic development message to the City Council and the Community on a regular basis to ensure that we are proactive. We know that you want certain stores. If you see stores that you love or have money to invest in the community please let us know. Promoting business and making is easier to open a business in Hemet is one way to improve economic development which we do through a number of ways. We share information and work cooperatively with the Chamber of Commerce and Riverside Economic Development Agency. The City is looking into Foreign Export opportunities. Inexpensive housing is why most residents are here. The economy has allowed predatory landlords to swoop in and purchase housing stock in Hemet. Hemet ROCS will help us target those issues related to rentals. We need businesses to locate here. Currently there are 83 vacant businesses on Florida Avenue. Many of the vacant properties are in poor quality or small and not desirable for new businesses. Most resources that were available to fund start up businesses are no longer available such as home equity loans. We are proactively marketing the City. City staff has participated for many years in outreach efforts such as trade shows and the International Conference of Shopping Centers (ICSC). Council Members have attended with staff to show businesses that we are serious. The City is re-marketing ourselves, through the web we are able to get our message out to hundreds, if not thousands. In March, we were involved in a send off for the snow birds in Golden West Village to reach out to them and thank them for their time in Hemet. The City still values their seniors. Albertsons Market, also known as SuperValue is closing many more stores in the inland area, some of our neighboring cities will be dealing with the same challenge. Crate and Barrel, located in Victoria Garden's is going out of business. Many businesses, both high end and low end, are dealing with the downturn in the economy. Mr. Orme has asked all of the Department Directors to do economic development. If you have an interest in this area feel free to meet with me.

Deanna Elliano, Community Development Director, City staff has been challenged to pick on thing, we accept that challenge. That is the essence of Hemet ROCS. It is not that we were not doing things, the efforts were obviously not apparent. The Field Operations Task Force is designed to have a strategic, targeted approach. A community member asked how long property can be boarded up. Hemet has experienced a tremendous amount of foreclosures with the housing crisis and the economic downturn. It is extremely hard to determine the property owner. The City immediately secures the residence to keep the damage at a minimum. We understand that this is not improving things. The codes do not allow homes to be boarded up for more than 6 months. The City tries to work with the property owner if we can find them and they are responsive. If not, citations are issued but that won't fix the problem. The City does not have the resources to immediately begin abatement processes since RDA and Low & Moderate Funds are no longer available. The City Attorney's Office is researching options and seeing how other cities are handling these issues. Recent State Legislation allows us to fine the property

owner up to \$500.00 per day. If the property has an apparent safety or building issue, staff can pursue court actions via a receivership. The City has started discussions with the Real Estate community, asking them for their partnering efforts. There is no magic answer. We have more tools to deal with absentee landlords of homes and businesses. It was suggested that a brochure be created for property owners and managers making them aware of the rules. Excellent idea. The City currently has a rental licensing fee. The CAC has been tasked with exploring a rental registration program. It was suggested that commercial property owners be held more accountable. That is the efforts of the Hemet ROCS. The Departments will conduct sweeps and pro-actively get the codes and standards out to the businesses to achieve compliance. The building at Cornell and Florida has been under construction a long time. Why does the City allow that? Under the City codes, a building permit can be extended as long as activity and inspections are occurring, this has been pushed to the limit because of financial difficulties. The City has new procedures in place and will no longer allow construction projects to linger for years. Staff is working with the property owner to preserve the Old Oak tree. Concern was expressed for the ongoing yard sales in east Hemet. The City has a garage sale ordinance that requires a permit. Let us know if you see any continued yard sales in the City.

Kris Jensen, Public Works Director, we have discussed at length graffiti and vandalism removal. Concern has been expressed with the reporting methods and that the voicemail is always full. We have expanded the capacity on that system. The voicemail is checked twice a day 7 days a week. You can report graffiti on the City's website and soon you will be able to report it via the smart phone app "YourGOV". Ms. Jensen explained the challenges with removing graffiti, such as private property rights and color matching. Another concern was Real Estate signs, please bring our attention to your specific concerns and we will work with the agencies. Shopping carts, we have been asked where the community can drop off carts. It is recommended that you do not remove them and allow us to pick them up, we have a comprehensive program in place that holds the retailers responsible for their carts. Public Works crews sweep the City one day a week for carts that did not get picked up by the contractor. We encourage you to use the hotline to report them. Trash, the City of Hemet is no longer permitted to take trash from residents. If there is debris in the City's right of way, please contact us.

Jorge Biagioni, City Engineer, the past few meetings you have expressed three concerns. First one is the crosswalk at West Valley High School. Any new traffic control devices must be backed up with a study. The study is complete and a crosswalk will be installed. The RFP's are due on October 15, 2012, staff will ask the City Council to consider an award of bid on October 23, 2012, with the work being done in November. More sidewalks on the north side of San Jacinto between Florida and Menlo was requested. The solutions are usually very easy, the constraints are heavy. That street is controlled by CalTrans. Permits need to be obtained, as well as right of way. It is possible, staff will work with CalTrans and the property owners. During the FY 2009/10, the City installed 2.3 miles of sidewalk. Since then, funding has been a challenge, CDBG funds have been used in the past. Another area where sidewalks were requested is in the County of Riverside. The last request was for more street lighting, parking lot lighting and the removal of low sodium lighting. The portions of the City without streets lights were annexed from the

County where lighting was not required when built. The challenge is funding to purchase and install new lights. In the meantime, we can look into the cost and feasibility of installing solar lights. The City of Hemet has no control over lighting on private parking, such as shopping center parking lots. It is recommended that you contact the property owners or management companies and let them know that you don't shop at their establishments because you don't feel safe. If I could I would remove low sodium lights tomorrow. We must abide by the restrictive County Ordinance that controls the light pollution for Mt. Palomar. Please let me know if I have not addressed individual concerns.

Eric Vail, City Attorney, the community has asked about the ability to screen tenants and do background checks. The City's role is limited regarding this topic and can not provide legal advice to landlords or tenants. Cities have been cautioned by the California Supreme Court to focus regulations on the "uses" of property not on the "users" of the property. However, our basic understanding of this topic is yes, landlords may generally use civil and criminal background checks to screen tenants and reject applications based on arrests and convictions. But, a landlord's ability to do so is limited: landlord must first obtain the prospective tenant's permission to perform the check; landlord must fully disclose in writing the intent to perform and use the information on the prospective tenant; and landlord must not violate rights of a protected class in applying this information. A good resource for information or the definition of a protected class are tenant/landlord associations or HUD. All of the issues will be look into during our process of developing a residential registration program. It was asked if a Rental Registration Fee for absentee landlords can be adopted and used to fund Police Officers. A Program can be developed and a fee can be charged to reimburse the costs of police services utilized as part of the registration program only. A fee can not be used for general revenue purposes. The fee must be charged to all landlords regardless of their residency. A registration "fee" charged for general revenue purposes is now under the current state of the law a "tax" which can only be adopted by a vote of the people. A concern was raised regarding clean up groups and the liability on private property. We applaud you for wanting to clean up your town, but there are valid concerns. Any people cleaning up property owned by another person should seek permission from the owner otherwise you are trespassing. Also the actual clean-ups may expose people to liability for property damage or personal injuries. The preservation of private property rights and due process, the limitation of liability, and the need to protect the health, safety and welfare of the community is why there is such a detailed procedure for the City to abate public nuisances. Laguna Beach's panhandling ordinance was recommended. Hemet Municipal Code Section 53-12 already prohibits aggressive solicitation. A community group in Laguna Beach worked on an aggressive panhandling ordinance, that ordinance was never adopted. Hemet ROCS Team has the proposed ordinance and the community groups other good ideas and is currently reviewing both for integration in the Hemet ROCS Program. The City was asked to review laws and policies to see if they infringe on peoples' liberties. All laws infringe on your liberties, how much and is the infringement reasonable is the concern. The City Attorney's Office reviews all proposed ordinances for consistency with state and federal law and interpretive decisions.

Mr. Orme, introduced Congresswoman Mary Bono Mack and thanked her for caring enough about the community to attend the meeting.

Rita Conrad, DCM/Administrative Services Director, it was suggested that a business license fee be charged for rentals. The City of Hemet began requiring landlords to have a business license, approximately 5% currently do. The fees for a Business License is considered a tax because it does not pay for regulatory service. The fee can not be raised without a vote of the people. The CAC will be discussing a possible Rental Registration fee that will allow us to recover our costs to administer, but we can not make a profit to pay for other services, such as police officers. The challenge is identifying rentals. City staff is comparing property tax records to our water account records looking for discrepancies. This process has allowed us to register 480 new rentals in the last 18 months.

Mr. Orme, asked all the CAC members present to introduce themselves and thanked them for their time and efforts.

Mr. Orme, one of the requests was to have the CAC meetings more often and in the evening. Staff is currently stretched too thin to prepare for and attend more than one CAC meeting a month. The next CAC meeting will be Thursday, September 27th, 7:00 p.m. here at the Library. Some members will not be able to continue on the Committee if 7:00 p.m. is continued. It was suggested that the City be broken up into sub areas with citizen reps from each area, a Block Captain approach. The City's IT department is working on a map that will break up the City, we will be looking for representative from each area. The City does conduct Town Hall meetings, these were halted during the election season and will be starting up again soon. Please contact the City Manager's office if you are interested in scheduling a meeting. Another request was for the City and the County to coordinate clean ups. There are a number of non-profit community organizations that are spearheading these efforts as well as the new social media outlets. Staff is monitoring your efforts to try to coordinate with you. Central County United Way's annual "Make a Difference Day", old Hemet Beautiful Day is just one. The Community Christian Church organizes "The Big Serve". We are working with the Valley Chronicle to get a section in their weekly publication where we can highlight the City's Community Investment efforts. It was suggested that the City needs a definite roadmap forward. The Hemet ROCS program is a basis for the roadmap forward and will continue to be developed and expanded in response to community needs. The City's General Plan is our overriding roadmap. Social services in the Valley are the problem not the solution. This must have been a rhetorical question so I'll move on. The County of Riverside has the responsibility over these areas of government. The need to look at changing state laws and get parolees back in jail. Once again, a rhetorical question. Your vote, along with the State controls this area of governance. The County needs more jails, that's true. The courts need to better address multiple violators who just wind up back on the streets. We have been successful in obtaining bail enhancements. We can't build prisons. Another request was to form a task force of local business people who can help advise the City on marketing the ROCS program. If you want to participate join Hemet ROCS, talk to the Chamber of Commerce and bring these ideas to the CAC. The City needs one HOT Line for all Hemet ROCS calls or a phone tree. The City has asked for a vanity number. The City's IT Department is in

the process of an overhaul of our 20 year old phone system. On-line forms for Hemet ROCS enforcement, graffiti, property maintenance, shopping carts, etc. Provide opportunities for volunteers to support City efforts. This evening the City will launch two new forms: ROCS Issue Submission Form and the ROCS Volunteer Form. Concern was expressed that only 5% of the rentals actually have a business license and that the City is losing revenue. This was addressed earlier by Ms. Conrad. It was suggested that the City look for new sources of revenue and ways to combine resources to provide public safety. The City is in the process of updating all users fees. Most revenue increases require ballot measures. We are not ballot measure people, we have been approached by residents interested in pursuing a public safety measure and we'll have to see where that goes. City of Hemet Fire Department is in big trouble. The City Council should have taken the SAFER Grant. The grant would have required the City to hire more positions and find ongoing funding to retain them. Since that point Chief Morris has done amazing things to save money such as squad sharing. The Community wants the agencies to coordinate public safety. Hemet has a policing model in place that works. We need to invest in our police department and continue to support the surrounding communities. It was suggested that we hire a Grant Writer. The addition of staff is costly and includes both short term and long term liabilities for the City. If anyone has grant writing experience and would like to volunteer their services, let me know. Hemet has been very successful with grants that they have applied for. Put Housing, Parks and Code Enforcement under the supervision of the Police Department. The Police Department is too busy to take on more departments. The City had a Park Ranger that offered community outreach, that position was eliminated. There are currently 3 employees that cover all of our parks. A speaker asked that the community have compassion for those in need. The City staff is trying, but some are taking advantage of us. Hemet ROCS is designed to hit people hard that are taking advantage of this community. Graffiti and the homeless are the problem in Hemet. Hemet ROCS will help direct the homeless to the services available or home to their family. Section 8, the City has and will continue to meet with the Supervisor regarding this issue. We need to have a cooperative working relationship with the County of Riverside, we need them to help us clean up the valley. The suggestion to administer Section 8 locally would be a net loss to the City, the County can do it because of economies of scale. How can we get more Neighborhood Watch groups started? Call Sgt. Miller. It was suggested that the public talk to the shopping center owners and managers regarding responsibility for security, panhandling and shopping carts. We would encourage you to continue your proactive citizenry. The City can't do it all, it is the property owners responsibility to make their center safe for you. We might be able to assist you. The Chamber of Commerce and the businesses want to partner with the Police Department and the City. The PD does provide resources and has a business watch program. Thank you for offering, we appreciate the help. The formation of a Valley Watchmen Group was announced. You are encouraged to do what you feel is necessary. A resident talked about a parolee moving into their neighborhood and ruined it. The residents banded together and took back their own neighborhood. United Way is trying to work on a large scale Neighborhood Watch Program. Other suggestions are to continue Valley Restart's "bus ticket home program" and to pass out support cards that are provided by Kiwanis to panhandlers instead of

money. The community is asking for more clean-up days. The City does not want to be the provider of the clean-ups because of the liability issues, you can continue to do them without us as the primary support. It was suggested that the City hire high school students, we do. The Clean City Youth Program employees 8 students part time. Both Police and Fire have successful Youth Explorer Programs. Thank you for the opportunity to respond to the questions.

Mayor Youssef arrived at 9:39 p.m.

Council Member Smith, talked about the impacts of AB109. Chief Brown and I have made sure that our position is known in Sacramento. After the election, we will reach out to the newly elected. There is a regional meeting in October to see how other agencies are dealing with the impacts. Council Member Smith asked if AB109 releases can be included on the Crime Reports website.

Chief Brown, not at this time.

Mayor Youssef, the law enforcement agencies as well as the Mayor's from both cities will continue to meet to coordinate our resources.

Chief Brown, Supervisor Stone has challenge me to create a program to deal with these issues and has offered to help fund it.

Mayor Youssef, we can not have pockets of success and pockets of failure in the Valley.

The City Council recessed briefly at 9:54 p.m.

Reconvened at 10:03 p.m.

City Council Business Consent Calendar

14. **Approval of Minutes** - August 21, 2012, Special Meeting
15. **Approval of Minutes** - August 21, 2012, Joint Meeting
16. **Approval of Minutes** - September 11, 2012
17. **Receive and File** - Investment Portfolio as of May 2012
18. **Receive and File** - Library Investment Portfolio as of May 2012
19. **Receive and File** - Warrant Registers
 - a. Warrant registers dated September 5, 2012 and September 6, 2012. Payroll for the period of August 20, 2012 to September 2, 2012 was \$603,580.53.

20. **Recommendation by Interim City Manager** - Side Letter Agreement with HPOA
 - a. Approve the side Letter of Agreement with the Hemet Police Officers Association (HPOA); and
 - b. Authorize the Interim City Manager to enter into said Agreement to allow for the reinstatement of the four percent pay reduction which was instituted through collective bargaining in 2011.

21. **Recommendation by Public Works** - Amendments to the City of Hemet Stormwater Management and Discharge Controls Ordinance
 - a. Adopt an ordinance amending Chapter 14, Article X of the Hemet Municipal Code regarding stormwater management and discharge controls to comply with certain stormwater permit requirements. **Ordinance No. 1856**

22. **Recommendation by Community Development** - Zoning Ordinance Amendment No. 12-004 (Tobacco Stores, Smoking Lounges and Head Shops)
 - a. Adopt an ordinance amending Chapter 90, Article III of the Hemet Municipal Code regarding the establishment of tobacco stores and prohibiting smoking lounges and head shops. **Ordinance No. 1857**

23. **Recommendation by Community Investment** - Successor Agency Administration
 - a. Adopt a resolution organizing and designating the performance of certain administrative duties of the Successor Agency to the Redevelopment Agency of the City of Hemet, and authorizing the City Clerk to file a Statement of Organization with the California Secretary of State and the Riverside County Clerk's Office. **Resolution No. 4524**

24. **Recommendation by Engineering** - Well 17, City Project No. 5567
 - a. Reject all bids received on August 30, 2012 for Well 17, City Project No. 5567; and
 - b. Authorize the Interim City Manager to direct staff to re-bid the project for the improvements.

Item Nos. 20 and 24 were removed from the Consent Calendar. **Council Member Krupa moved and Council Member Smith seconded a motion to approve the remaining Consent Calendar items as presented. Motion carried 5-0.**

Item No. 20

Mayor Pro Tem Foreman, the City Council looked at the concerns the Police Department had with retention and worked out with Finance the ability to give our Officers back the 4% they gave up last year.

Mayor Pro Tem Foreman moved and Council Member Smith seconded a motion to approve this item as presented. Motion carried 5-0.

Item No. 24

Dennis Stockton, Cora Constructors, Inc., expressed concern as the 2nd lowest bidder that staff is recommending to reject all bids. Mr. Stockton recommended that the City Council consider awarding the bid to Cora Constructors, Inc.

Jorge Biagioni, City Engineer, after the lowest bidder was non-responsive, staff decided that it was best to re-bid the project.

Eric Vail, City Attorney, I reviewed the bid responses with the Procurement Manager. There were two different competing claims between the 2nd, 3rd and 4th lowest bidders. With these inconsistencies, the desire to change our original bid specs and the fact that we are not pressed for time, the decision to start again was determined. The Contract Code gives us the right to reject all bids. The bid will be re-crafted to meet the City's needs.

Curtis McCallum, Southwest Pump and Drilling, there are four qualified well drilling contractors that bid. It is common for us to sub-contract our work, we understand that we included two bids for sub-contractors. This should not penalize the next lowest bidder. Our company successfully drilled a well for the City last year. Mr. McCallum recommended that the City Council reconsider awarding the bid to Cora Constructors, Inc.

Mayor Youssef, confirmed that all parties will have the opportunity to re-bid.

Mayor Youssef moved and Council Member Smith seconded a motion to approve this item as presented. Motion carried 5-0.

Communications From the Public

Joseph Whitesides, Hemet, updated the City Council on recent actions from Code Enforcement. Mr. Whitesides expressed concern with retaliation from the landlord. Mr. Whitesides can't pay the current rent and it is being raised 6%. The mailbox is broken and the landlord won't repair it. The mail can not be delivered until it is fixed.

Mayor Youssef referred Mr. Whitesides to Chief Brown.

Mary Quintero, Hemet, expressed concern with the conditions and the infestation of bugs at the Hemet Garden's Apartments.

Mayor Youssef referred Ms. Quintero to John Janson, Community Investment Director.

Christopher Walker, Hemet, recommended that the City Council develop a plan with new ideas and solution for the blighted property at 215 S. Carmalita St. Mr. Walker recommended that the City tear down the house.

Brishen Kruse, Hemet, expressed concern with the job that Valley Wide does removing graffiti. Mr. Kruse expressed concern with political signs using the slogan "Take Back Hemet" and recommended that they adopt their own slogan.

Discussion/Action Items

25. **Building Permit and Development Impact Fee Waiver or Reductions for Jasmine Gardens Senior Apartments Project (CUP-11-004)** - Interim City Manager Orme

- a. Deny a request made by Denley Investment and Management Company for a reduction or waiver of Building Permit and/or Development Impact Fees for Jasmine Gardens Senior Apartments project.

This item was continued to a future Council Meeting.

26. CarteGraph Systems, Inc. Software Upgrades and Training Services - Public Works Director Jensen

- a. Approve, in concept, a multi-year/multi-phased project to enhance existing CarteGraph Systems, Inc. work order system functionality in the Public Works Department through expansion of the asset management modules and implementation of the YourGOV mobile features for future use by both the public and city staff; and
- b. Authorize the Interim City Manager to negotiate and execute, within the City's purchasing procedures, applicable contracts and/or purchasing orders (in a total amount not to exceed \$264,910) related to acquisition and implementation of required software, licensing option commitment through FY 15/16 and training for Phase 1 of the project. Fiscal Year 12/13 costs will be not to exceed \$103,285; and
- c. Authorize the Finance Department to approve supplemental appropriations in FY 12/13 in the total amount of \$48,000 as follows: Storm Drain Fund No. 254-4650-2710 in the amount of \$13,930; Streets (Gas Tax) Fund No. 221-4200-2400 in the amount of \$10,850; and Equipment Maintenance Equipment Replacement Fund No. 380-4550-2400 in the amount of \$12,505.

Kris Jensen, Public Works Director, gave the City Council a powerpoint presentation regarding the Proposal Summary for CarteGraph Work Management system. This is a major program upgrade that will be utilized by all 10 Public Works Divisions. Currently we have a basic stand alone tracking and reporting system that requires manual data entry and duplication of efforts. A needs assessment was performed recommending an integrated reporting program that includes: asset management; GIS integration; citizen involvement; and real time field data entry. The proposed project is a multi-phased and multi-year undertaking. The scope of services provided in Phase I of this project are: an initial purchase of one unlimited user site license in FY 2012/13 for a cost of \$50,000 and commitment to license renewal at a fixed rate through FY 2015/16 at \$50,000 annually; 268 hours of training to administrative, field and mid-management staff. Extensive training will be provided to in-house administrative staff support to allow them to provide day to day system maintenance and additional training assistance to mid-managers and crew leaders; implementation and training on use of STORMview module which will provide specific asset management tools for well sites, basins and reaches/ditches. This module will simplify and unify required environmental reporting and program tracking. Transition the equipment maintenance division from a stand alone maintenance program to Fleet for WORKdirector. This will allow actual vehicle costs and other information to be incorporated into work orders when crews designate equipment used at job sites, as well as expand reporting capabilities not available through canned reports from the existing program; and transition from the use of Sign Track (stand alone system) to SIGNview allowing signage

throughout the City to be treated as assets, replacements and reflectivity requirements to be tracked in place, and eventually mapped through GIS integration. Future phases may include additional training and development for further expansion of division work, mobile and asset management, as well as possible incorporation of full spectrum of compliance program module implementations. Installation of the software and licensing upgrades will be managed through the IT department. Training and implementation will occur through a combination of onsite visits by CarteGraph staff, and online "live" training sessions with City staff. The vendor has offered licensing options for Phase 1. Option 1: is a site license for system use rather than paying for individual user licenses. This will allow an unlimited number of users for all current modules. This will require a \$50,000 initiation fee due immediately and an annual renewal fee of \$50,000 + tax of \$3,875 per year for FY's 2013/14, 2014/15 and 2015/16. Option 2: individual user licenses. The initial purchase price of \$5,150 per license and an annual renewal fee of approximately \$1,600 per license. Ms. Jensen discussed the user expectation and recommended approval of Option 1.

Mayor Youssef, asked about the impact to the City's General Fund.

Ms. Jensen, at this time there is no impact to the City's General Fund.

Mayor Youssef, asked for an estimated go live date for YourGOV.

Ms. Jensen, end of June 2013 would be our goal for go live with YourGOV.

Council Member Smith, expressed concerns and asked if this item could be considered at a future date.

Ms. Jensen, there is a deadline to consider Licensing Option 1.

Council Member Smith, expressed concern with the number of user licenses and the longevity of the CarteGraph.

Ms. Jensen, explained the positions that would need user licenses. The City has already made a significant investment with CarteGraph. They are a nation wide company that has been providing this service for a long time.

Mayor Pro Tem Foreman moved and Council Member Epps seconded a motion to approve this item and License User Option 1. Motion carried 4-1. Council Member Smith voted No.

City Council Reports

27. CITY COUNCIL REPORTS AND COMMENTS

A. Council Member Epps

B. Council Member Krupa

1. Library Board

The Literacy Program will continue this year and maybe beyond thanks to State Grant Funding and fundraising efforts by the Library Foundation.

2. Traffic and Parking Commission

4. Riverside County Habitat Conservation Agency (RCHCA)

5. Riverside Conservation Authority (RCA)

Council Member Krupa, expressed concern with the minor amendment to the MSHCP being proposed by RCA. The amendment is not minor at all. It is recommended that staff look into the proposed amendment and prepare a response.

6. Ramona Bowl Association

Council Member Krupa, announced the concert that will be held at the Ramon Bowl on Saturday, September 29th.

7. Indian Gaming Distribution Fund
8. Hemet ROCS Citizens Advisory Committee (CAC)
9. Riverside Transit Agency (RTA)
10. League of California Cities

C. Council Member Smith

1. League of California Cities
2. Riverside County Transportation Commission (RCTC)
3. Planning Commission
4. Public Safety Update
5. National League of Cities
6. Hemet ROCS Citizens Advisory Committee (CAC)

D. Mayor Pro Tem Foreman

1. Park Commission
2. Indian Gaming Distribution Fund

E. Mayor Youssef

1. Western Riverside Council of Governments (WRCOG)
2. Riverside County Transportation Commission (RCTC)

F. Ad-Hoc Committee Reports

1. Hemet ROCS Executive Advisory Committee

Next Citizen's Advisory Committee (CAC) meeting will be held on September 27th.

2. Veteran's Day Committee

G. Town Hall Meetings

H. Interim City Manager Orme

1. Manager's Reports
2. Economic Development
3. Hemet ROCS
4. Make a Difference Day, October 27, 2012

The City Council recessed to the Housing Authority Meeting at 11:08 a.m.
Reconvened at 11:09 p.m.

The City Council recessed to Closed Session at 11:09 p.m.

Continued Closed Session

3. Conference with Labor Negotiators
Pursuant to Government Code section 54957.8
Agency representatives: Interim City Manager, Mark Orme; DCM/Administrative Services Director, Rita Conrad; and legal counsel.
Employee Organizations: *Hemet Fire Fighter's Association*
-

Reconvened at 11:50 p.m.

City Attorney Continued Closed Session Report

7. Conference with Labor Negotiators
Pursuant to Government Code section 54957.8
Agency representatives: Interim City Manager, Mark Orme; DCM/Administrative Services Director, Rita Conrad; and legal counsel.
Employee Organizations: *Hemet Fire Fighter's Association*

The City Attorney reported that there was no reportable action.

Future Agenda Items

There were no future agenda items requested at this time.

Adjournment

Adjourned at 8:47 p.m. to Tuesday, October 9, 2012 at 7:00 p.m.



Staff Report

TO: Honorable Mayor and members of the City Council
FROM: Judith L. Oltman, City Treasurer
DATE: October 9, 2012
RE: Investment Portfolio as of June 2012

RECOMMENDED ACTION:

Receive and file.

ANALYSIS:

The summary statement of activity and balances of the Treasurer's Investment Portfolio for the month of June 2012 is forwarded herewith for your review. On 6/27/12 we purchased a 5y/2y call FNMA #2251 for \$500,000 at 1.05%. On 6/22/12 we purchased two 5y/1y CDs, Bremer Bank of Fargo ND and Bremer Bank of Grand Forks MN #s 3160 and 3161 for \$249,000 each at 1.20%. On 6/28/12 we purchased a 5y/1y CD Bremer Bank of So. St. Paul MN #3162 for \$249,000 at 1.20%.

I hereby certify that this report accurately reflects all City of Hemet pooled investments and is in conformity with the investment policy of the City of Hemet and that a copy hereof is on file in the office of the City Clerk. Our third party custodial bank, Bank of New York Mellon, has provided us with the monthly market values.

It is further certified that there is sufficient liquidity to meet the next six months' estimated day-to-day operational expenses.

Respectfully Submitted,


Judith L. Oltman
City Treasurer

attachment

CITY OF HEMET, CALIFORNIA
Monthly Report of Investment Activities

JUNE 2012

INVESTMENT CLASSIFICATIONS	MONTHLY ACTIVITY	CONSOLIDATED BALANCE
PORTFOLIO AS OF May 2012	73,029,519.34	
CERTIFICATES OF DEPOSIT		
Placed this month	747,000.00	
Matured this month		
Balance		4,611,000.00
LOCAL AGENCY INVESTMENT FUND: City of Hemet		
Deposits		
Withdrawals		
Balance		39,986,912.95
LOCAL AGENCY INVESTMENT FUND: City of Hemet		
Deposits		
Withdrawals		
Balance		1,868.84
BANK OF NEW YORK MELLON Custodial Acct.		
Deposits	1,012,741.44	
Withdrawals	-1,249,741.44	
Balance		1,657,378.98
CITIBANK: Money Market Account		
Deposits	37,919.42	
Withdrawals		
Balance		6,303,945.53
CITIBANK: Money Market Account 3		
Deposits	1,167,588.54	
Withdrawals		
Balance		10,543,921.00
MUNICIPAL BONDS		
Deposits		
Withdrawals		
Balance		3,140,000.00
GOVERNMENT AGENCIES		
2209 2.00% FNMA 5/28/15		500,000.00
2223 2.0% FHLMC 6/29/16	-500,000.00	
2224 2.0% FHLMC 6/29/16	-500,000.00	
2229 2.125% FNMA 7/22/16		500,000.00
2234 1.0% FNMA 10/26/16		500,000.00
2236 1.50% FNMA 11/23/16		500,000.00
2238 1.2% FNMA 3/8/17		500,000.00
2239 1.0% FNMA 3/13/17		500,000.00
2240 1.10% FNMA 3/20/17		500,000.00
2241 1.0% FNMA 3/21/17		500,000.00
2242 1.25% FFCB 3/8/17		500,000.00
2243 1.3% FFCB 3/20/17		500,000.00
2244 1.35% FNMA 3/28/17		500,000.00
2245 1.44% FHLB 4/5/17		500,000.00
2248 1.14% FFCB 5/15/17		500,000.00
2249 1.20% FNMA 5/16/17		500,000.00
2250 1.15% FHLB 5/30/17		500,000.00
2251 1.05% FNMA 6/27/17	500,000.00	500,000.00
PORTFOLIO BALANCE AS OF JUNE 2012	74,245,027.30	74,245,027.30

INTEREST EARNINGS		11-12 FISCAL YEAR-TO-DATE
EARNINGS BALANCE AS OF June 1, 2012		380,146.26
CERTIFICATES OF DEPOSIT INT.	3,721.54	
OTHER GOVERNMENT SECURITIES		
CITIBANK MONEY MARKET ACCOUNT	1,286.66	
CITIBANK MONEY MARKET ACCOUNT 3	2,001.20	
BANK OF NY MONEY MARKET ACCT.	18.42	
ACCRUED INTEREST BNY	14.14	
ACCRUED INTEREST	96,208.37	
LOCAL AGENCY INVESTMENT FUNDS		
City of Hemet Interest		
City of Hemet Interest		
ACCRUED INTEREST	35,518.92	
MONTHLY EARNINGS TOTAL	138,769.25	138,769.25
MEMO ONLY:		
JUNE ACCRUED CHARGES	-2,410.41	
MERCHANT BANK CHG.	-2,696.42	
LIBRARY CREDIT CARD FEES	-101.80	
ARMORED CAR	-354.00	
ASSET SEIZURE FUNDS		
Charges as of: May, 2012	-31,610.30	
YTD CHARGES	-37,172.93	
11-12 YEAR-TO-DATE INTEREST EARNINGS		518,915.51

CITY OF HEMET
Received Interest
Sorted by Issuer - Grouped by Fund
Received June 1, 2012 - June 30, 2012

Issuer	CUSIP	Investment #	Security Type	Par Value	Current Rate			Interest		Variance
						Date Due	Date Received	Amount Due	Amount Received	
Fund: General Fund										
BARCLAYS BANK DE	06740KEX1	3146	BCD	247,000.00	1.900	06/07/2012	06/12/2012	2,346.50	2,352.93	6.43
							Subtotal	2,346.50	2,352.93	
BANK OF HEMET	SYS3128	3128	BCD	247,000.00	1.600	06/06/2012	06/12/2012	335.65	335.65	-
							Subtotal	335.65	335.65	
BANK OF THE WEST	SYS3144	3144	BCD	249,000.00	1.750	06/12/2012	06/12/2012	370.09	370.09	-
							Subtotal	370.09	370.09	
BANK OF HEMET	SYS3129	3129	BCD	247,000.00	1.600	06/06/2012	06/12/2012	335.65	335.65	-
							Subtotal	335.65	335.65	
RABOBANK	SYS3120	3120	BCD	100,000.00	1.900	06/26/2012	06/28/2012	161.37	163.61	2.24
							Subtotal	161.37	163.61	
RABOBANK	SYS3121	3121	BCD	100,000.00	1.900	06/26/2012	06/28/2012	161.37	163.61	2.24
							Subtotal	161.37	163.61	
General Fund Subtotal								3,710.63	3,721.54	
Total								3,710.63	3,721.54	
Total Cash Overpayment								10.91		
Total Cash Shortfall								0.00		

CITY OF HEMET
 Received Interest
 Received June 1, 2012 - June 30, 2012

Issuer	CUSIP	Investment #	Security Type	Par Value	Current Rate	Date Received	Interest Amount Received
Cash Accounts							
Fund: General Fund							
BANK OF NEW YORK	SYS5009	5009	PA1	1,657,378.98		06/05/2012	18.42
						Subtotal	18.42
Citibank	SYS5001	5001	PA1	6,303,945.53	0.450	06/29/2012	1,286.66
						Subtotal	1,286.66
CITIBANK3	SYS5004	5004	PA1	10,543,921.00	0.450	06/29/2012	2,001.20
						Subtotal	2,001.20
						General Fund Subtotal	3,306.28
						Total	3,306.28

CITY OF HEMET
Portfolio Management
Portfolio Summary
June 30, 2012

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
Certificates of Deposit - Bank	3,369,000.00	3,432,778.91	3,369,000.00	4.51	1,365	905	1.599	1.621
Managed Pool Accounts	39,988,781.79	39,988,781.79	39,988,781.79	53.50	1	1	0.375	0.380
Passbook/Checking Accounts	18,505,245.51	18,505,245.51	18,505,245.51	24.76	1	1	0.404	0.410
Local Government Bonds	3,140,000.00	3,304,728.00	3,146,597.17	4.21	1,641	1,086	4.363	4.423
Federal Agency Issues - Coupon	8,500,000.00	8,535,905.00	8,500,000.00	11.37	1,826	1,673	1.278	1.296
Negotiable CDs	1,242,000.00	1,263,089.69	1,242,000.00	1.66	1,826	1,669	1.586	1.608
	74,745,027.30	75,030,528.90	74,751,624.47	100.00%	369	305	0.728	0.738
Investments								
Cash and Accrued Interest								
Accrued Interest at Purchase		6,270.83	6,270.83					
Subtotal		6,270.83	6,270.83					
Total Cash and Investments	74,745,027.30	75,036,799.73	74,757,895.30		369	305	0.728	0.738
Total Earnings								
	June 30 Month Ending	Fiscal Year To Date		Fiscal Year Ending				
Current Year	45,146.60	553,097.45		553,097.45				
Average Daily Balance	73,913,016.05							
Effective Rate of Return	0.74%							

JUDITH L. OLTMAN, TREASURER

Reporting period 06/01/2012-06/30/2012

Run Date: 09/11/2012 - 15:17

Portfolio COFH
AP
PM (PRF_PM1) SymRept 6.41.202b
Report Ver. 5.00

CITY OF HEMET
Portfolio Management
Portfolio Details - Investments
June 30, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 365	Days to Maturity	Maturity Date
Certificates of Deposit - Bank												
SYS3124	3124	Ally Bank		07/30/2010	247,000.00	260,663.55	247,000.00	2.450		2.450	1,124	07/30/2015
SYS3138	3138	AMERICAN EXPRESS CENTURIAN		08/25/2011	248,000.00	251,146.97	248,000.00	1.150		1.150	785	08/25/2014
06740KEX1	3146	BARCLAYS BANK DE		12/07/2011	247,000.00	258,148.74	247,000.00	1.900		1.900	1,620	12/07/2016
SYS3130	3130	BMW BANK OF NORTH AMERICA, UT		10/22/2010	248,000.00	253,604.97	248,000.00	1.550		1.550	843	10/22/2014
SYS3128	3128	BANK OF HEMET		09/06/2010	247,000.00	247,000.00	247,000.00	1.600		1.600	432	09/06/2013
SYS3144	3144	BANK OF THE WEST		10/12/2011	249,000.00	258,631.97	249,000.00	1.750		1.750	1,564	10/12/2016
SYS3129	3129	BANK OF HEMET		09/06/2010	247,000.00	247,000.00	247,000.00	1.600		1.600	432	09/06/2013
SYS3136	3136	CIT BANK		08/24/2011	247,000.00	257,077.16	247,000.00	1.800		1.800	1,515	08/24/2016
SYS3122	3122	COMMUNITY COMMERCE BANK		06/20/2010	99,000.00	99,000.00	99,000.00	2.200		2.231	354	06/20/2013
SYS3123	3123	COMMUNITY COMMERCE BANK		06/20/2010	99,000.00	99,000.00	99,000.00	2.200		2.231	354	06/20/2013
SYS3142	3142	COMPASS BANK		09/14/2011	248,000.00	248,000.00	248,000.00	0.850		0.850	442	09/16/2013
SYS3134	3134	DISCOVER BANK		08/24/2011	248,000.00	248,000.00	248,000.00	1.050		1.050	785	08/25/2014
36160WVR7	3132	G.E. Capital Financial, Inc.		08/12/2011	247,000.00	257,505.55	247,000.00	1.850		1.850	1,503	08/12/2016
SYS3140	3140	GOLDMAN SACHS		08/31/2011	248,000.00	248,000.00	248,000.00	1.200		1.200	793	09/02/2014
SYS3120	3120	RABOBANK		02/26/2010	100,000.00	100,000.00	100,000.00	1.900		1.900	240	02/26/2013
SYS3121	3121	RABOBANK		02/26/2010	100,000.00	100,000.00	100,000.00	1.900		1.900	240	02/26/2013
Subtotal and Average			3,369,000.00		3,369,000.00	3,432,778.91	3,369,000.00			1.621	905	
Managed Pool Accounts												
SYS1001	1001	LOCAL AGENCY INVESTMENT FUND			39,986,912.95	39,986,912.95	39,986,912.95	0.380		0.380	1	
SYS1002	1002	LOCAL AGENCY INVEST. FUND RDA			1,868.84	1,868.84	1,868.84	0.380		0.380	1	
Subtotal and Average			39,988,781.79		39,988,781.79	39,988,781.79	39,988,781.79			0.380	1	
Passbook/Checking Accounts												
SYS5009	5009	BANK OF NEW YORK		02/27/2012	1,657,378.98	1,657,378.98	1,657,378.98			0.000	1	
SYS5001	5001	Citibank			6,303,945.53	6,303,945.53	6,303,945.53	0.450		0.450	1	
SYS5003	5003	CITIBANK			0.00	0.00	0.00	3.050		3.050	1	
SYS5004	5004	CITIBANK3			10,543,921.00	10,543,921.00	10,543,921.00	0.450		0.450	1	
SYS5002	5002	UNION BANK OF CALIFORNIA			0.00	0.00	0.00	0.012		0.012	1	
Subtotal and Average			17,764,133.21		18,505,245.51	18,505,245.51	18,505,245.51			0.410	1	
Local Government Bonds												
423542KL2	5006	HEMET UNIFIED SCHOOL DISTRICT		07/22/2010	2,000,000.00	2,123,640.00	1,987,858.35	5.375		5.609	1,095	07/01/2015
509896ACO	5007	Lake Hemet Municipal Water Dis		10/07/2010	140,000.00	141,918.00	141,363.19	3.000		2.153	436	09/10/2013
533020DC4	5008	CITY OF LINCOLN		11/03/2011	1,000,000.00	1,039,170.00	1,017,375.63	3.000		2.423	1,158	09/02/2015

Portfolio COFH
AP

CITY OF HEMET
Portfolio Management
Portfolio Details - Investments
June 30, 2012

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 365	Days to Maturity	Maturity Date
Subtotal and Average			3,146,701.04		3,140,000.00	3,304,728.00	3,146,597.17			4.423	1,086	
Federal Agency Issues - Coupon												
3133EAGH5	2242	FEDERAL FARM CREDIT BANKS		03/08/2012	500,000.00	502,415.00	500,000.00	1.250		1.250	1,711	03/08/2017
3133EAHZ4	2243	FEDERAL FARM CREDIT BANKS		03/20/2012	500,000.00	503,065.00	500,000.00	1.300		1.300	1,723	03/20/2017
3133EANL9	2247	FEDERAL FARM CREDIT BANKS		04/24/2012	500,000.00	500,275.00	500,000.00	1.230		1.230	1,758	04/24/2017
3133EAQN1	2248	FEDERAL FARM CREDIT BANKS		05/15/2012	500,000.00	500,420.00	500,000.00	1.140		1.140	1,779	05/15/2017
313378QG9	2245	FEDERAL HOME LOAN BANK		04/05/2012	500,000.00	501,555.00	500,000.00	1.440		1.440	1,739	04/05/2017
313379FN4	2250	FEDERAL HOME LOAN BANK		05/30/2012	500,000.00	499,485.00	500,000.00	1.150		1.150	1,794	05/30/2017
3136FMTY0	2209	FEDERAL NTL MORTGAGE ASSOC.		05/28/2010	500,000.00	503,335.00	500,000.00	2.000		2.000	1,061	05/28/2015
3136FRB44	2229	FEDERAL NTL MORTGAGE ASSOC.		07/22/2011	500,000.00	508,285.00	500,000.00	2.125		2.125	1,482	07/22/2016
3136FTCL1	2234	FEDERAL NTL MORTGAGE ASSOC.		10/26/2011	500,000.00	500,895.00	500,000.00	1.000		1.000	1,578	10/26/2016
3136FTKM0	2236	FEDERAL NTL MORTGAGE ASSOC.		11/23/2011	500,000.00	502,390.00	500,000.00	1.500		1.500	1,606	11/23/2016
3135G0HM8	2238	FEDERAL NTL MORTGAGE ASSOC.		03/08/2012	500,000.00	501,820.00	500,000.00	1.200		1.200	1,711	03/08/2017
3136FTZ77	2239	FEDERAL NTL MORTGAGE ASSOC.		03/13/2012	500,000.00	502,605.00	500,000.00	1.000		1.000	1,716	03/13/2017
3136FT2K4	2240	FEDERAL NTL MORTGAGE ASSOC.		03/20/2012	500,000.00	502,760.00	500,000.00	1.100		1.100	1,723	03/20/2017
3136FT2C2	2241	FEDERAL NTL MORTGAGE ASSOC.		03/21/2012	500,000.00	502,330.00	500,000.00	1.000		1.000	1,724	03/21/2017
3136FT3Y3	2244	FEDERAL NTL MORTGAGE ASSOC.		03/28/2012	500,000.00	501,090.00	500,000.00	1.350		1.350	1,731	03/28/2017
3136G0GA3	2249	FEDERAL NTL MORTGAGE ASSOC.		05/16/2012	500,000.00	503,040.00	500,000.00	1.200		1.200	1,780	05/16/2017
3136G0NY3	2251	FEDERAL NTL MORTGAGE ASSOC.		06/27/2012	500,000.00	500,140.00	500,000.00	1.050		1.050	1,822	06/27/2017
Subtotal and Average			9,000,000.00		8,500,000.00	8,535,905.00	8,500,000.00			1.296	1,673	
Negotiable CDs												
856284-E3-4	3147	BANK OF INDIA NEW YORK		04/27/2012	248,000.00	260,575.11	248,000.00	2.000		2.000	1,761	04/27/2017
106895AY1	3161	BREMER BANK GRAND FORKS, MN		06/22/2012	249,000.00	251,835.14	249,000.00	1.200		1.217	1,817	06/22/2017
10700QBC7	3160	BREMER BANK OF MOORHEAD ND		06/22/2012	249,000.00	251,835.14	249,000.00	1.200		1.217	1,817	06/22/2017
107003AK1	3162	BREMER BANK NA		06/28/2012	249,000.00	251,844.30	249,000.00	1.200		1.217	1,823	06/28/2017
36159CRZ1	3126	GE Money Bank		07/30/2010	247,000.00	247,000.00	247,000.00	2.400		2.400	1,124	07/30/2015
Subtotal and Average			644,400.00		1,242,000.00	1,263,089.69	1,242,000.00			1.608	1,669	
Total and Average			73,913,016.05		74,745,027.30	75,030,528.90	74,751,624.47			0.738	305	

**CITY OF HEMET
Portfolio Management
Portfolio Details - Cash
June 30, 2012**

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 365	Days to Maturity
		Average Balance	0.00	Accrued Interest at Purchase		6,270.83	6,270.83				0
				Subtotal		6,270.83	6,270.83				
		Total Cash and Investments	73,913,016.05		74,745,027.30	75,036,799.73	74,757,895.30			0.738	305

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia
-laif
September 11,
2012

CITY OF HEMET

CITY TREASURER
445 EAST FLORIDA AVENUE
HEMET, CA 92543-4209

PMIA Average Monthly Yields

Account Number:
98-33-362

Tran Type Definitions

June 2012 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	39,986,912.95
Total Withdrawal:	0.00	Ending Balance:	39,986,912.95

Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

www.treasurer.ca.gov/pmia
-laif
September 11,
2012

HEMET REDEVELOPMENT AGENCY

TREASURER
445 EAST FLORIDA AVENUE
HEMET, CA 92543-4209

PMIA Average Monthly Yields

Account Number:
65-33-006

Tran Type Definitions

June 2012 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	1,868.84
Total Withdrawal:	0.00	Ending Balance:	1,868.84

CITY OF HEMET
Cash W/Fiscal Agent: US BANK
2006 Refunding Bonds Series Heartland Project

Date	Activity	103852000 788-1508 Bond	103852001 788-1508 Prepayment	103852002 Special	103852003 788-1510 Escrow	103852004 788-1502 Cost of	103852005 788-1506 Reserve	TOTAL	
	City of Hemet							0.00	
	Debt Service							0.00	
	Khov prepay (31 lots)							0.00	
	Trust fees							0.00	
	BALANCE	0.00	361,547.43	2,299,384.85	10,736.85	5,402,114.04	0.00	466,136.25	8,539,919.42
5/31/2012	Interest							0.00	
	Transfer funds							0.00	
	City of Hemet		415.97					415.97	
	Debt Service							0.00	
	Khov prepay (31 lots)							0.00	
	Trust fees							0.00	
	BALANCE	0.00	361,547.43	2,299,800.82	10,736.85	5,402,114.04	0.00	466,136.25	8,540,335.39
6/30/2012	Interest							0.00	
	Transfer funds							0.00	
	City of Hemet	368,705.11						368,705.11	
	Debt Service							0.00	
	Khov prepay (31 lots)							0.00	
	Trust fees							0.00	
	BALANCE	0.00	730,252.54	2,299,800.82	10,736.85	5,402,114.04	0.00	466,136.25	8,909,040.50
	First American Treasury Oblig	0.00							
	US Treasury Notes, various	8,909,040.50							not carried on COH books
	Misc Assets	1.00							
		<u>8,909,041.50</u>							
	Cash held by FA, net of Escrow acct	3,506,926.46							

HEMET REDEVELOPMENT AGENCY
Cash W/Fiscal Agent: US BANK and LAIF
1999 TAX ALLOCATION BONDS/RDA

Date	Activity	98510810 491-1502 Interest Fund	98510811 Principal Fund	98510812 Sinking Fund	98510813 491-1503 Reserve Fund	98510814 Redemption Fund	98510815 390-1502 Cost of Issuance	RDA 390-1503 Acquisition Fund	TOTAL All Accounts
7/31/2011	Interest							0.00	
	Interfund transfer							0.00	
	Debt Service from City of Hemet							0.00	
	Debt Service Payment							0.00	
	BALANCE	0.00	0.00	0.00	607,178.60	0.00	0.00	607,178.60	
8/31/2011	Interest							0.00	
	Interfund transfer							0.00	
	Debt Service from City of Hemet							0.00	
	Debt Service Payment							0.00	
	BALANCE	0.00	0.00	0.00	607,178.60	0.00	0.00	607,178.60	
9/30/2011	Interest							0.00	
	Interfund transfer							0.00	
	Debt Service from City of Hemet							0.00	
	Debt Service Payment							0.00	
	BALANCE	0.00	0.00	0.00	607,178.60	0.00	0.00	607,178.60	
10/31/2011	Interest							0.00	
	Interfund transfer							0.00	
	Debt Service from City of Hemet							0.00	
	Debt Service Payment							0.00	
	BALANCE	0.00	0.00	0.00	607,178.60	0.00	0.00	607,178.60	
11/30/2011	Interest							0.00	
	Interfund transfer							0.00	
	Debt Service from City of Hemet							0.00	
	Debt Service Payment							0.00	
	BALANCE	0.00	0.00	0.00	607,178.60	0.00	0.00	607,178.60	
12/31/2011	Interest							0.00	
	Interfund transfer							0.00	
	Debt Service from City of Hemet							0.00	
	Debt Service Payment							0.00	
	BALANCE	0.00	0.00	0.00	607,178.60	0.00	0.00	607,178.60	
1/31/2012	Interest							0.00	
	Interfund transfer							0.00	
	Debt Service from City of Hemet							0.00	
	Debt Service Payment							0.00	
	BALANCE	0.00	0.00	0.00	607,178.60	0.00	0.00	607,178.60	
2/29/2012	Interest							0.00	
	Interfund transfer							0.00	
	Debt Service from City of Hemet							0.00	
	Debt Service Payment							0.00	
	BALANCE	0.00	0.00	0.00	607,178.60	0.00	0.00	607,178.60	
3/31/2012	Interest							0.00	
	Interfund transfer							0.00	
	Debt Service from City of Hemet	170,746.25						170,746.25	
	Debt Service Payment	-170,746.25						-170,746.25	
	BALANCE	0.00	0.00	0.00	607,178.60	0.00	0.00	607,178.60	
4/30/2012	Interest							0.00	
	Interfund transfer							0.00	
	Debt Service from City of Hemet							0.00	
	Debt Service Payment							0.00	
	BALANCE	0.00	0.00	0.00	607,178.60	0.00	0.00	607,178.60	
5/31/2012	Interest							0.00	
	Interfund transfer							0.00	
	Debt Service from City of Hemet							0.00	
	Debt Service Payment							0.00	
	BALANCE	0.00	0.00	0.00	607,178.60	0.00	0.00	607,178.60	
6/30/2012	Interest							0.00	
	Interfund transfer							0.00	
	Debt Service from City of Hemet							0.00	
	Debt Service Payment							0.00	
	BALANCE	0.00	0.00	0.00	607,178.60	0.00	0.00	607,178.60	

First American Treas Oblig CL D Corp Tr	607,178.60
Money Market/RDA	<u>607,178.60</u>



Staff Report

TO: Honorable Mayor and Members of the City Council

FROM: Rita Conrad, Deputy City Manager/Administrative Services;
Mark Orme, Interim City Manager *MO*

DATE: October 9, 2012

RE: Warrant Register

The City of Hemet's current warrant register dated September 20, 2012, is attached for review and approval. Payroll for the period of September 3, 2012 to September 16, 2012 was \$548,768.22.

CLAIMS VOUCHER APPROVAL

"I, Rita Conrad, Deputy City Manager/Administrative Services, do hereby certify that to the best of my knowledge and ability, the above and foregoing is a true and correct list of warrants for bills submitted to the City of Hemet, and the payroll register through the dates listed above, and that there will be sufficient monies in the respective funds for their payment."

Respectfully submitted,

Rita Conrad
Deputy City Manager/Administrative Services

RC: mh

Bank code : 001

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144811	9/20/2012	10319 A B M BUSINESS MACHINES, INC	530351		OFFICE MACHINE REPAIR/MNTCE OFFICE MACHINE REPAIR/MNTCE 110-3100-2453	230.00
Total :						230.00
144812	9/20/2012	83711 ADAME LANDSCAPE INC	47890		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	12.00
			47925		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 228-8292-2450	2.40
					LANDSCAPING AND MAINTENANCE 228-8271-2450	8.40
					LANDSCAPING AND MAINTENANCE 228-8277-2450	9.20
					LANDSCAPING AND MAINTENANCE 225-8250-2450	58.70
			47929		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	300.00
			47945		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	125.00
			47946		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	125.00
			47947		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	125.00
			47949		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	125.00
			47950		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	125.00

Bank code : 001

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144812	9/20/2012	83711 ADAME LANDSCAPE INC	(Continued) 47951		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	250.00
			47952		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	125.00
			47953		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	125.00
			47955		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	125.00
			47956		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	125.00
			47962		LANDSCAPING AND MAINTENANCE LANDSCAPING AND MAINTENANCE 225-8250-2450	49.80
Total :						1,815.50
144813	9/20/2012	84989 ADVANCED INC	14214		JANITORIAL SERVICE JANITORIAL SERVICE 685-4560-2400	5,104.58
			14244		JANITORIAL SERVICE JANITORIAL SERVICE 685-4560-2400	5,104.58
Total :						10,209.16
144814	9/20/2012	87633 AETNA	SEP 2012		RETIREES & NON MEDICARE SPOUSE: RETIREES & NON MEDICARE SPOUSE: 689-2150-2400	148,841.47
Total :						148,841.47
144815	9/20/2012	91387 AETNA	SEP 2012		AETNA COBRA AETNA COBRA	

Bank code : 001

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144815	9/20/2012	91387 AETNA	(Continued)		750-2153	3,200.66
					Total :	3,200.66
144816	9/20/2012	75041 AETNA HEALTH PLAN	Ben316759		AETNA PATRIOT V: Payment	
					AETNA PATRIOT V: Payment	
					750-2153	162,617.44
					MEDICAL INSURANCE HMO	
					750-2153	1,723.98
					MEDICAL INSURANCE HMO	
					228-8276-1400	30.04
					MEDICAL INSURANCE HMO	
					228-8265-1400	90.12
					MEDICAL INSURANCE HMO	
					684-4550-1400	-1,028.82
					MEDICAL INSURANCE HMO	
					100-1100-1400	-21.10
					MEDICAL INSURANCE HMO	
					689-2150-2400	26,623.86
					Total :	190,035.52
144817	9/20/2012	82394 AGUIRRE, JOE	101984		REFUND CLOSED UTILITY ACCOUNT	
					REFUND CLOSED UTILITY ACCOUNT	
					571-0835	133.90
					Total :	133.90
144818	9/20/2012	54790 AIRGAS USA, LLC	9007782856		WELDING & OXYGEN SUPPLIES	
					WELDING & OXYGEN SUPPLIES	
					684-4550-2700	59.46
			9008195656		WELDING & OXYGEN SUPPLIES	
					WELDING & OXYGEN SUPPLIES	
					684-4550-2450	369.85
			9903906133		WELDING & OXYGEN SUPPLIES	
					WELDING & OXYGEN SUPPLIES	
					571-9000-2450	74.80
			9903906134		WELDING & OXYGEN SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144818	9/20/2012	54790 AIRGAS USA, LLC	(Continued)		WELDING & OXYGEN SUPPLIES 684-4550-2450	162.28
					Total :	666.39
144819	9/20/2012	76829 ALBERT A WEBB ASSOCIATES	121867	2012-000542	CONSULTAN TO PROVIDE PLANNING & CONSULTAN TO PROVIDE PLANNING & 100-1200-2710	5,303.05
					Total :	5,303.05
144820	9/20/2012	90694 ALDERHORST INTERNATIONAL INC	17141	2013-000252	ANNUAL K-9 TRAINING ON SITE~ ANNUAL K-9 TRAINING ON SITE~ 110-3100-2561	266.66
					Total :	266.66
144821	9/20/2012	67343 AMERICAN FORENSIC NURSES	62046		BLOOD ALCOHOL TESTS BLOOD ALCOHOL TESTS 110-3100-2711	46.70
					Total :	46.70
144822	9/20/2012	11225 AMERICAN WATER WORKS ASSOC	00577504		BACKFLOW PREV CERT CLARK BACKFLOW PREV CERT CLARK 571-9000-2560	180.00
					Total :	180.00
144823	9/20/2012	11225 AMERICAN WATER WORKS ASSOC	12386		WATER USE CERT RENEWAL GOAR WATER USE CERT RENEWAL GOAR 571-9000-2560	50.00
					Total :	50.00
144824	9/20/2012	11526 ANADY'S TROPHIES & ENGR INC	85154		NAME PLATES/TAGS - PLAQUE NAME PLATES/TAGS - PLAQUE 100-1100-2250	25.86
			85209		NAME PLATES/TAGS - PLAQUE NAME PLATES/TAGS - PLAQUE 100-1100-2250	23.71
			85302		NAME PLATES/TAGS - PLAQUE	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144824	9/20/2012	11526 ANADY'S TROPHIES & ENGR INC	(Continued)		NAME PLATES/TAGS - PLAQUE 110-3100-2803	32.33
			85322		NAME PLATES/TAGS - PLAQUE NAME PLATES/TAGS - PLAQUE 221-4200-2710	29.09
					NAME PLATES/TAGS - PLAQUE 110-3200-2250	9.70
					Total :	120.69
144825	9/20/2012	69018 ANIMAL MEDICAL CENTER	15235		VET SERVICES/SUPPLIES VET SERVICES/SUPPLIES 110-3100-2701	162.00
					Total :	162.00
144826	9/20/2012	11873 APPLE ONE	01-2464849	2013-000029	VENDOR TO PROVIDE TEMPORARY EI VENDOR TO PROVIDE TEMPORARY EI 686-4150-1250	466.32
			01-2506052	2013-000123	VENDOR TO PROVIDE TEMPORARY EI VENDOR TO PROVIDE TEMPORARY EI 120-1700-1250	450.00
			01-2506053	2013-000029	VENDOR TO PROVIDE TEMPORARY EI VENDOR TO PROVIDE TEMPORARY EI 686-4150-1250	490.61
			01-2512832	2013-000123	VENDOR TO PROVIDE TEMPORARY EI VENDOR TO PROVIDE TEMPORARY EI 120-1700-1250	517.50
			01-2512833	2013-000029	VENDOR TO PROVIDE TEMPORARY EI VENDOR TO PROVIDE TEMPORARY EI 686-4150-1250	514.90
					Total :	2,439.33
144827	9/20/2012	73468 APPLIANCE SHOWROOM	84477		PARTS/SERVICE PARTS/SERVICE 685-4560-2450	188.40

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144827	9/20/2012	73468 73468 APPLIANCE SHOWROOM	(Continued)			Total : 188.40
144828	9/20/2012	91388 ARCHILA, VICTOR	98572		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	56.92 Total : 56.92
144829	9/20/2012	91389 ARGUELLO, DENISE	90780		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	142.67 Total : 142.67
144830	9/20/2012	12112 ARRANGEMENT GALLERY FLOR, INC	981		FLORAL ARRANGEMENTS FLORAL ARRANGEMENTS 100-1100-2250	80.00 Total : 80.00
144831	9/20/2012	85561 ARROYO BACKGROUND INVESTIGATIO	25	2013-000254	BACKGROUND AND REGISTRANTS SE BACKGROUND AND REGISTRANTS SE 110-3100-2712	2,150.00
			28	2013-000254	BACKGROUND AND REGISTRANTS SE BACKGROUND AND REGISTRANTS SE 110-3100-2712	1,200.00
			31	2013-000254	BACKGROUND AND REGISTRANTS SE BACKGROUND AND REGISTRANTS SE 110-3100-2712	800.00 Total : 4,150.00
144832	9/20/2012	91390 AUGUSTIN, AGUIRRE/AGURYYO	101113		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	6.05 Total : 6.05
144833	9/20/2012	89193 A-Z BUS SALES	01825	2013-000291	ESW'S FILTER CLEANING/SYSTEM RE ESW's FILTER CLEANING/SYSTEM RE 684-4550-2350 Riverside County Sales Tax 02	485.88

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144833	9/20/2012	89193 A-Z BUS SALES	(Continued)			
			01826	2013-000291	684-4550-2350 ESW'S FILTER CLEANING/SYSTEM RE ESW's FILTER CLEANING/SYSTEM RE	2.78
					684-4550-2350 Riverside County Sales Tax 02	485.88
					684-4550-2350	2.78
					Total :	977.32
144834	9/20/2012	13566 B & W PIPE & SUPPLY	91959		PIPE & LANDSCAPING SUPPLIES PIPE & LANDSCAPING SUPPLIES	
					110-4250-2450	48.68
			91997		PIPE & LANDSCAPING SUPPLIES PIPE & LANDSCAPING SUPPLIES	
					221-4200-2450	10.24
			91998		PIPE & LANDSCAPING SUPPLIES PIPE & LANDSCAPING SUPPLIES	
					221-4200-2450	2.44
					Total :	61.36
144835	9/20/2012	91391 B K PIZZA LLC DBA DOMINOS	84522		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT	
					571-0835	59.44
					Total :	59.44
144836	9/20/2012	89022 B N E EQUIPMENT REPAIR	5501			
				2013-000277	HUSQVARNA 60" ZERO TURN MOWER HUSQVARNA 60" ZERO TURN MOWER	
					380-4250-5400	20,599.90
				2013-000277	MULCH KIT FOR ABOVE~	
					380-4250-5400	404.92
				2013-000277	Freight	
					380-4250-5400	414.00
					Riverside County Sales Tax 02	
					380-4250-5400	1,627.87
					Total :	23,046.69

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144837	9/20/2012	82263 B W I	129264E	2013-000310	BEST SELLER BOOKS, CD'S, DVD'S, V-	
					BEST SELLER BOOKS, CD'S, DVD'S, V-	
			143408E	2013-000310	363-6100-2228	66.77
					BEST SELLER BOOKS, CD'S, DVD'S, V-	
			144000E	2013-000310	363-6100-2228	18.04
					BEST SELLER BOOKS, CD'S, DVD'S, V-	
			166072E	2013-000310	363-6100-2228	84.77
					BEST SELLER BOOKS, CD'S, DVD'S, V-	
			169932E	2013-000310	363-6100-2228	51.21
					BEST SELLER BOOKS, CD'S, DVD'S, V-	
			172825E	2013-000310	363-6100-2228	217.88
					BEST SELLER BOOKS, CD'S, DVD'S, V-	
			173927E	2013-000311	363-6100-2228	66.24
					TEEN BOOKS, CD'S, DVD'S, VHS AS NE	
					TEEN BOOKS, CD'S, DVD'S, VHS AS NE	
					363-6100-2223	14.02
					Total :	518.93
144838	9/20/2012	70164 BAKER & TAYLOR	4010141613	2013-000316	BEST SELLING LIBRARY	
					BEST SELLING LIBRARY	
					363-6100-2228	421.63
			4010254303	2013-000316	BEST SELLING LIBRARY	
					BEST SELLING LIBRARY	
					363-6100-2228	107.33
			4010255968	2013-000315	ADULT LIBRARY MATERIALS-LITERATI	
					ADULT LIBRARY MATERIALS-LITERATI	
					363-6100-2220	531.93
			4010263046	2013-000316	BEST SELLING LIBRARY	
					BEST SELLING LIBRARY	
					363-6100-2228	150.01
			4010264411		ADULT LIBRARY MATERIALS-LITERATI	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144838	9/20/2012	70164 BAKER & TAYLOR	(Continued)			
				2013-000315	ADULT LIBRARY MATERIALS-LITERATU 363-6100-2220	539.72
			W69458520		AUDIO VISUAL MATERIALS-LITERATUI	
				2013-000314	AUDIO VISUAL MATERIALS-LITERATUI 363-6100-2226	59.27
			W70509810		AUDIO VISUAL MATERIALS-LITERATUI	
				2013-000314	AUDIO VISUAL MATERIALS-LITERATUI 363-6100-2226	198.31
			W82566030		AUDIO VISUAL MATERIALS-LITERATUI	
				2013-000314	AUDIO VISUAL MATERIALS-LITERATUI 363-6100-2226	86.10
					Total :	2,094.30
144839	9/20/2012	74556 BAKER, JOHN	OCT 2012		PYMT IN LIEU OF CONTR MEDICAL INS PYMT IN LIEU OF CONTR MEDICAL INS 689-2150-2400	446.87
					Total :	446.87
144840	9/20/2012	91351 BANK OF NEW YORK MELLON TRUST, THE	252-1650524		ADMIN FEES ADMIN FEES 100-1500-2710	875.00
					Total :	875.00
144841	9/20/2012	88882 BARRERAS, LAURA	93771		REFUND CLOSED UTILITY ACCOUNT REFUND CLOSED UTILITY ACCOUNT 571-0835	300.56
					Total :	300.56
144842	9/20/2012	79706 BETTS SPRING COMPANY, INC	10 962085		EQUIPMENT MAINT-SPRINGS EQUIPMENT MAINT-SPRINGS 684-4550-2350	845.67
			10764912		EQUIPMENT MAINT-SPRINGS EQUIPMENT MAINT-SPRINGS 684-4550-2350	-137.92
					Total :	707.75

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144843	9/20/2012	75427 BIO-TOX LABORATORIES, INC	25636	2013-000255	BLOOD AND URINE TESTING SERVICE BLOOD AND URINE TESTING SERVICE 110-3100-2711	1,939.90
			25637	2013-000255	BLOOD AND URINE TESTING SERVICE BLOOD AND URINE TESTING SERVICE 110-3100-2711	122.00
Total :						2,061.90
144844	9/20/2012	69134 BISHOP COMPANY	352169		PARTS AND SUPPLIES PARTS AND SUPPLIES 110-4250-2850	342.49
Total :						342.49
144845	9/20/2012	82057 BLAINE A WOMER ENGINEERING	8252	2012-000489	PROFESSIONAL SERVICES FOR THE S PROFESSIONAL SERVICES FOR THE S 329-5548-2710	2,560.00
Total :						2,560.00
144846	9/20/2012	87822 BODROV, LEONID/MILA	101335		REFUND CLOSED UTILITY ACCOUNT REFUND CLOSED UTILITY ACCOUNT 571-0835	198.88
Total :						198.88
144847	9/20/2012	87976 BOONE RECYCLED MATERIALS, INC	3348		RECYCLING RECYCLING 221-4200-2450	45.00
Total :						45.00
144848	9/20/2012	80044 BROOS, R.W.	REQ 09/12		REIMB SAFETY BOOTS REIMB SAFETY BOOTS 221-4200-2700	145.45
Total :						145.45
144849	9/20/2012	73818 BROWNELL, RALPH	TRAVEL		ADVANCE,TRISTATE,PRIMM,9/25-27 ADVANCE,TRISTATE,PRIMM,9/25-27 571-9000-2560	150.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144849	9/20/2012	73818 73818 BROWNELL, RALPH	(Continued)			Total : 150.00
144850	9/20/2012	80214 BURKE, TIMOTHY	TRAVEL		ADVANCE,TRISTATE,PRIMM,9/25-27 ADVANCE,TRISTATE,PRIMM,9/25-27 571-9000-2560	150.00 Total : 150.00
144851	9/20/2012	16112 BURKE, WILLIAMS & SORENSEN	159513		LEGAL FEES LEGAL FEES 680-1600-2710 LEGAL FEES 396-8100-2710	139,713.46 2,660.50 Total : 142,373.96
144852	9/20/2012	76238 BUSINESS CARD	5472063574BN		BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 100-1200-2560 BUSINESS CARD EXPENSES 100-1100-2560 BUSINESS CARD EXPENSES 120-8500-2710	1,084.90 147.17 380.00
			5472063574EG		BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 685-4560-2450	 1,017.88
			5472063574LI		BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 100-1800-2560	 218.61
			5472063576DB		BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 110-3100-2701 BUSINESS CARD EXPENSES 110-3100-2253 BUSINESS CARD EXPENSES 110-3100-5405 BUSINESS CARD EXPENSES 110-3100-2203	 26.50 226.75 448.02 27.45

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144852	9/20/2012	76238 BUSINESS CARD	(Continued) 5472063576LK		BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 100-1100-2550	525.00
			5472063577JM		BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 100-1100-2560	37.92
					BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 110-3200-2560	49.95
					BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 110-3225-2220	165.00
			5472063577RW		BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 110-3200-2450	102.68
					BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 110-3100-2253	365.99
					BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 110-3100-2563	495.00
			5472063578DE		BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 110-3100-2805	120.00
					BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 120-3350-2560	840.00
			5472063583LS		BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 120-3300-2560	1,530.00
					BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 100-1100-2550	845.00
			5472063583RC		BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 100-1400-2560	175.00
					BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES 100-1800-2560	100.00
			54720635SU		BUSINESS CARD EXPENSES BUSINESS CARD EXPENSES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144852	9/20/2012	76238 BUSINESS CARD	(Continued)		680-1930-2200 BUSINESS CARD EXPENSES	33.30
			MORRIS 08/12		680-1930-2450 CORR BUSINESS CARD CODING 8/12 CORR BUSINESS CARD CODING 8/12	651.70
					110-3200-2220 CORR BUSINESS CARD CODING 8/12	257.55
					110-3225-2550 CORR BUSINESS CARD CODING 8/12	53.27
					110-3200-2250 CORR BUSINESS CARD CODING 8/12	96.00
			NAKAMURA08/12		110-3200-2560 CORR BUSINESS CARD CODING 8/12 CORR BUSINESS CARD CODING 8/12	-406.82
					100-1200-2560 CORR BUSINESS CARD CODING 8/12	-287.19
					120-8500-2220	287.19
					Total :	9,613.82
144853	9/20/2012	90047 C B T NUGGETS LLC	767824	2013-000113	NUGGET STREAMING SUBSCRIPTION NUGGET STREAMING SUBSCRIPTION	
					680-1930-2560	5,063.50
					Total :	5,063.50
144854	9/20/2012	80106 C D W GOVERNMENT INC	N131875		COMPUTER EQUIPMENT COMPUTER EQUIPMENT	
			N222595		680-1930-2800 COMPUTER EQUIPMENT COMPUTER EQUIPMENT	426.56
			N281893		680-1930-2800 COMPUTER EQUIPMENT COMPUTER EQUIPMENT	169.75
			N315812		680-1930-2800 COMPUTER EQUIPMENT COMPUTER EQUIPMENT	168.58

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144854	9/20/2012	80106 C D W GOVERNMENT INC	(Continued)			
			N436457		680-1930-2800 COMPUTER EQUIPMENT	1,100.03
			N611072		680-1930-2450 COMPUTER EQUIPMENT	43.55
			N661023		680-1930-2800 COMPUTER EQUIPMENT	224.54
			P113976		680-1930-2800 COMPUTER EQUIPMENT	189.58
			P255018		680-1930-2800 COMPUTER EQUIPMENT	215.48
			P417108		680-1930-2800 COMPUTER EQUIPMENT	102.39
			P452406		680-1930-2800 COMPUTER EQUIPMENT	88.03
			P548340		680-1930-2800 COMPUTER EQUIPMENT	142.55
			P568573		680-1930-2800 COMPUTER EQUIPMENT	138.87
			P591297		680-1930-2800 COMPUTER EQUIPMENT	-102.39
			P630829		110-3200-2450 COMPUTER EQUIPMENT	89.19
					680-1930-2800 COMPUTER EQUIPMENT	71.27

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144854	9/20/2012	80106 80106 C D W GOVERNMENT INC	(Continued)			Total : 3,067.98
144855	9/20/2012	89843 C M S COMMUNICATIONS INC	1539452		DEFECTIVE EQUIP RETURNED DEFECTIVE EQUIP RETURNED 680-1930-2800	856.62 Total : 856.62
144856	9/20/2012	83610 CALIFORNIA LICENSED PHLEBOTOMI	HPD08-12		LICENSED PHLEBOTOMIST LICENSED PHLEBOTOMIST 110-3100-2711	1,440.00 Total : 1,440.00
144857	9/20/2012	16975 CALIFORNIA MUNICIPAL TREASURER	3010100		MEMBERSHIP FEES MEMBERSHIP FEES 100-1500-2710	155.00 Total : 155.00
144858	9/20/2012	60100 CALIFORNIA, STATE OF (DOJ)	926370		FINGERPRINTS/BLOOD ALCOHOL FINGERPRINTS/BLOOD ALCOHOL 110-3100-2713	1,869.00 Total : 1,869.00
144859	9/20/2012	74720 CALIFORNIA, STATE OF (PR)	93966		CERT RENEWAL BORGES CERT RENEWAL BORGES 110-4250-2560	60.00 Total : 60.00
144860	9/20/2012	74244 CANON BUSINESS SOLUTIONS INC	4007735483	2013-000006	MAINTENANCE SERVICE FOR LEASED MAINTENANCE SERVICE FOR LEASED 100-1200-2400	104.70 Total : 104.70
144861	9/20/2012	82412 CANYON MOTORHOME & TRAVEL	7402 7403		PARTS/REPAIR PARTS/REPAIR 684-4550-2350 PARTS/REPAIR PARTS/REPAIR	35.56

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144861	9/20/2012	82412 CANYON MOTORHOME & TRAVEL	(Continued)		684-4550-2350	327.96
Total :						363.52
144863	9/20/2012	66525 CARL WARREN & COMPANY	1409656		CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS 683-2200-2400	225.28
			1409657		CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS 683-2200-2400	277.56
			1409658		CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS 683-2200-2400	228.92
			1409659		CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS 683-2200-2400	211.20
			1409660		CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS 683-2200-2400	302.90
			1409661		CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS 683-2200-2400	106.80
			1409662		CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS 683-2200-2400	189.06
			1409663		CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS 683-2200-2400	147.84
			1409664		CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS 683-2200-2400	105.60
			1409665		CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS 683-2200-2400	436.48
			1409666		CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144863	9/20/2012	66525 CARL WARREN & COMPANY	(Continued)			
			1409667		683-2200-2400 CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS	232.32
			1409668		683-2200-2400 CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS	113.24
			1409669		683-2200-2400 CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS	92.12
			1409670		683-2200-2400 CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS	229.80
			1409671		683-2200-2400 CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS	84.48
			1409672		683-2200-2400 CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS	308.44
			1409673		683-2200-2400 CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS	364.16
			1409674		683-2200-2400 CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS	111.32
			1409675		683-2200-2400 CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS	229.80
			1409676		683-2200-2400 CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS	197.12
			1409677		683-2200-2400 CLAIMS INVESTIGATIONS CLAIMS INVESTIGATIONS	310.28
			1409678		683-2200-2400 CLAIMS INVESTIGATIONS	541.08

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144863	9/20/2012	66525 CARL WARREN & COMPANY	(Continued)		CLAIMS INVESTIGATIONS 683-2200-2400	212.32
					Total :	5,258.12
144864	9/20/2012	91392 CARTER, LUCY	101131		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	202.84
					Total :	202.84
144865	9/20/2012	90634 CASE POWER AND EQUIPMENT	B16174		PARTS AND SUPPLIES PARTS AND SUPPLIES 684-4550-2350	164.60
					Total :	164.60
144866	9/20/2012	17920 CASTELLANO'S TOWING	56512		TOWING SERVICES TOWING SERVICES 684-4550-2350	40.00
			56578		TOWING SERVICES TOWING SERVICES 130-3100-2350	40.00
			56627		TOWING SERVICES TOWING SERVICES 684-4550-2400	85.00
					Total :	165.00
144867	9/20/2012	84934 CHESVICK, CRYSTAL	REQ 09/11		REIMB MILEAGE,FOCUS,COSTA MESA REIMB MILEAGE,FOCUS,COSTA MESA 100-1400-2560	81.65
					Total :	81.65
144868	9/20/2012	18050 CHEVRON AND TEXACO CARD SERVIC	7898192047		GASOLINE & OIL GASOLINE & OIL 110-3100-2623	433.16
					Total :	433.16
144869	9/20/2012	75249 CINTAS CORPORATION	055-02063		UNIFORM RENTAL	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144869	9/20/2012	75249 CINTAS CORPORATION	(Continued)		UNIFORM RENTAL	
					110-4250-2700	105.48
					UNIFORM RENTAL	
					225-8250-2700	124.04
					UNIFORM RENTAL	
					228-8250-2700	142.00
					UNIFORM RENTAL	
					228-8265-2700	161.25
					UNIFORM RENTAL	
					254-4600-2700	178.04
					UNIFORM RENTAL	
					254-4650-2700	197.22
					UNIFORM RENTAL	
					571-9000-2700	923.09
					UNIFORM RENTAL	
					684-4550-2450	279.40
					UNIFORM RENTAL	
					684-4550-2700	437.14
					UNIFORM RENTAL	
					685-4560-2400	1,368.32
					UNIFORM RENTAL	
					685-4560-2700	527.18
					UNIFORM RENTAL	
					221-4200-2700	806.52
			055-03896		MATS	
					MATS	
					685-4560-2400	164.26
					BLANKETS	
					110-3100-2801	375.00
			055-03898		MATS	
					MATS	
					685-4560-2400	73.30
					Total :	5,862.24

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144870	9/20/2012	77073 CLARK'S TOWING	1094		TOWING TOWING 684-4550-2400	200.00
			1095		TOWING TOWING 684-4550-2400	75.00
Total :						275.00
144871	9/20/2012	91393 CLOWERS, SHARON/JAMES S	100324		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	141.40
Total :						141.40
144872	9/20/2012	89708 COLONIAL LIFE	Ben317884		COLONIAL ACCIDENT: Payment COLONIAL ACCIDENT: Payment 750-2188 COLONIAL CRITICAL ILLNESS: Paymen 750-2188 COLONIAL DISABILITY: Payment 750-2188 COLONIAL TERM LIFE: Payment 750-2188	174.74 180.48 462.56 457.63
Total :						1,275.41
144873	9/20/2012	89774 COMMUNICATION INNOVATIONS	2359G		RADIO INSTALLATION/REPAIRS RADIO INSTALLATION/REPAIRS 232-3221-5400	7,088.17
			2396G		RADIO INSTALLATION/REPAIRS RADIO INSTALLATION/REPAIRS 110-3200-2450	436.84
Total :						7,525.01
144874	9/20/2012	74606 COMMUNICATION WORKERS OF AMER	Ben317898		CWA UNION DUES: Payment CWA UNION DUES: Payment 750-2168	559.18
Total :						559.18

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144875	9/20/2012	73994 COMMUNITY PANTRY	1		CDBG REIMBURSEMENT CDBG REIMBURSEMENT 240-3982-2400	3,563.48
Total :						3,563.48
144876	9/20/2012	71881 COMPUTER SERVICE COMPANY	1691-1712		TRAFFIC SIGNAL MAINTENANCE TRAFFIC SIGNAL MAINTENANCE 221-4200-2400	4,095.95
			3842-97		TRAFFIC SIGNAL MAINTENANCE TRAFFIC SIGNAL MAINTENANCE 221-4200-2400	2,299.52
			3842-98		TRAFFIC SIGNAL MAINTENANCE TRAFFIC SIGNAL MAINTENANCE 221-4200-2400	2,299.52
Total :						8,694.99
144877	9/20/2012	18860 COMTRONIX COMMUNICATIONS	45060		RADIO REPAIR RADIO REPAIR 680-3500-2450	144.39
			45065		RADIO REPAIR RADIO REPAIR 110-3100-2452	242.42
Total :						386.81
144878	9/20/2012	19025 CONSOLIDATED ELECTRICAL DI INC	483489		ELECTRICAL PARTS ELECTRICAL PARTS 227-8270-2450	336.75
			484311		ELECTRICAL PARTS ELECTRICAL PARTS 225-8250-2450	336.74
			484547		ELECTRICAL PARTS ELECTRICAL PARTS 228-8271-2450	60.33
			484579		ELECTRICAL PARTS ELECTRICAL PARTS 685-4560-2450	37.93

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144878	9/20/2012	19025 CONSOLIDATED ELECTRICAL DI INC	(Continued)		ELECTRICAL PARTS 685-4560-2450	86.28
			484580		ELECTRICAL PARTS ELECTRICAL PARTS 685-4560-2450	14.47
					Total :	872.50
144879	9/20/2012	88979 COST CONTROL ASSOCIATES INC	006841		UTILITY COST SAVINGS ADVISOR UTILITY COST SAVINGS ADVISOR 571-9000-2105	329.19
					Total :	329.19
144880	9/20/2012	61765 COUNSELING TEAM INTERNATIONAL, THE	20206		PSYCH ASSESSEMENTS PSYCH ASSESSEMENTS 110-3100-2712	275.00
					Total :	275.00
144881	9/20/2012	19062 CRAFCO INC	00420940		BULK ASPHALT BULK ASPHALT 254-4600-2450	5,018.95
					Total :	5,018.95
144882	9/20/2012	19092 CURRY COPY CENTER	10424		ARMED FORCES BANNERS ARMED FORCES BANNERS 110-2195	4,145.69
					Total :	4,145.69
144883	9/20/2012	76608 CUSTOM SERVICE SYSTEMS	49186		JANITORIAL SERVICE JANITORIAL SERVICE 685-4560-2400	250.00
			49431		JANITORIAL SERVICE JANITORIAL SERVICE 685-4560-2400	250.00
					Total :	500.00
144884	9/20/2012	82747 D & B INDUSTRIAL SAFETY SP LLC	19184		SAFETY SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144884	9/20/2012	82747 D & B INDUSTRIAL SAFETY SP LLC	(Continued)			
			19185		SAFETY SUPPLIES 110-3200-2450	53.54
			19186		SAFETY SUPPLIES SAFETY SUPPLIES 110-3200-2450	139.51
			19193		SAFETY SUPPLIES SAFETY SUPPLIES 110-3200-2450	546.52
					SAFETY SUPPLIES 110-3200-2450	278.67
					Total :	1,018.24
144885	9/20/2012	73470 DAPEER, ROSENBLIT & LITVAK, LL	6182	2013-000256	CONSULTANT TO PROVIDE PROSECU CONSULTANT TO PROVIDE PROSECU 120-3350-2710	3,454.10
					Total :	3,454.10
144886	9/20/2012	80853 DASH MEDICAL GLOVES, INC	0755004		MEDICAL GLOVES MEDICAL GLOVES 110-3100-2703	658.46
					Total :	658.46
144887	9/20/2012	91394 DEHEER, WENDY	95027		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	0.03
					Total :	0.03
144888	9/20/2012	79441 DELL COMPUTER CORPORATION	XFWNDXR1	2013-000287	DELL OPTIPLEX 390 COMPUTER WITH APC BE750G BACK UPS - 450 WATT 236-3171-5400	1,037.20
			XFWRRTFN4	2013-000287	Riverside County Sales Tax 02 236-3171-5400 DELL OPTIPLEX 390 COMPUTER WITH DELL OPTIPLEX 390 COMPUTER WITH	80.38

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144888	9/20/2012	79441 DELL COMPUTER CORPORATION	(Continued)			
					237-3164-5400	7,560.32
				2013-000287	DELL OPTIPLEX 390 COMPUTER WITH-	
					236-3167-5400	994.47
				2013-000287	DELL OPTIPLEX 390 COMPUTER WITH-	
					236-3171-5400	1,856.02
				2013-000287	DELL OPTIPLEX 390 COMPUTER WITH-	
					110-3100-2253	3,000.00
				2013-000287	DELL OPTIPLEX 390 COMPUTER WITH-	
					110-3100-2801	839.29
				2013-000287	STATE ENVIRONMENTAL FEE~	
					110-3100-2801	80.00
				2013-000287	SALES TAX	
					236-3171-5400	73.95
				2013-000287	SALES TAX	
					110-3100-2801	849.88
					Total :	16,371.51
144890	9/20/2012	19810 DEWEY PEST CONTROL	1035222		PEST & TERMITE CONTROL	
					PEST & TERMITE CONTROL	
					685-4560-2400	50.00
			1063906		PEST & TERMITE CONTROL	
					PEST & TERMITE CONTROL	
					685-4560-2400	75.00
			1097194		PEST & TERMITE CONTROL	
					PEST & TERMITE CONTROL	
					247-1901-2710	53.19
					PEST & TERMITE CONTROL	
					120-8500-2710	141.81
			1097973		PEST & TERMITE CONTROL	
					PEST & TERMITE CONTROL	
					247-1901-2710	34.08
					PEST & TERMITE CONTROL	
					120-8500-2710	90.92
			143175		PEST & TERMITE CONTROL	
					PEST & TERMITE CONTROL	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144890	9/20/2012	19810 DEWEY PEST CONTROL	(Continued)			
			172790		685-4560-2400 PEST & TERMITE CONTROL PEST & TERMITE CONTROL	58.00
			172791		685-4560-2400 PEST & TERMITE CONTROL PEST & TERMITE CONTROL	36.00
			172793		685-4560-2400 PEST & TERMITE CONTROL PEST & TERMITE CONTROL	58.00
			608140		685-4560-2400 PEST & TERMITE CONTROL PEST & TERMITE CONTROL	68.00
			608140		685-4560-2400 PEST & TERMITE CONTROL PEST & TERMITE CONTROL	55.00
			649096		685-4560-2400 PEST & TERMITE CONTROL PEST & TERMITE CONTROL	55.00
			649097		685-4560-2400 PEST & TERMITE CONTROL PEST & TERMITE CONTROL	32.00
			649099		685-4560-2400 PEST & TERMITE CONTROL PEST & TERMITE CONTROL	28.00
			649101		685-4560-2400 PEST & TERMITE CONTROL PEST & TERMITE CONTROL	68.00
			649106		685-4560-2400 PEST & TERMITE CONTROL PEST & TERMITE CONTROL	32.00
			649107		685-4560-2400 PEST & TERMITE CONTROL PEST & TERMITE CONTROL	107.00
			729644		685-4560-2400 PEST & TERMITE CONTROL	32.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144890	9/20/2012	19810 DEWEY PEST CONTROL	(Continued)		PEST & TERMITE CONTROL 685-4560-2400	120.00
			797934		PEST & TERMITE CONTROL PEST & TERMITE CONTROL 685-4560-2400	336.00
			798384		PEST & TERMITE CONTROL PEST & TERMITE CONTROL 685-4560-2400	75.00
			798389		PEST & TERMITE CONTROL PEST & TERMITE CONTROL 685-4560-2400	75.00
			826727		PEST & TERMITE CONTROL PEST & TERMITE CONTROL 685-4560-2400	75.00
			856183		PEST & TERMITE CONTROL PEST & TERMITE CONTROL 685-4560-2400	75.00
			856743		PEST & TERMITE CONTROL PEST & TERMITE CONTROL 685-4560-2400	75.00
			902538		PEST & TERMITE CONTROL PEST & TERMITE CONTROL 685-4560-2400	50.00
			904192		PEST & TERMITE CONTROL PEST & TERMITE CONTROL 685-4560-2400	36.00
			904194		PEST & TERMITE CONTROL PEST & TERMITE CONTROL 685-4560-2400	36.00
			969483		PEST & TERMITE CONTROL PEST & TERMITE CONTROL 685-4560-2400	34.00
Total :						2,061.00
144891	9/20/2012	88077 DIAMOND VALLEY UNION 76	AUG 2012		VEHICLE CAR WASH	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144891	9/20/2012	88077 DIAMOND VALLEY UNION 76	(Continued)		VEHICLE CAR WASH 684-4550-2350	200.00
Total :						200.00
144892	9/20/2012	13570 E S BABCOCK & SONS, INC	BH23166-0142	2013-000043	VENDOR TO PROVIDE ANALYTICAL TE VENDOR TO PROVIDE ANALYTICAL TE 571-9000-2720	444.00
			BI20674-0142	2013-000043	VENDOR TO PROVIDE ANALYTICAL TE VENDOR TO PROVIDE ANALYTICAL TE 571-9000-2720	498.00
Total :						942.00
144893	9/20/2012	13570 E S BABCOCK & SONS, INC	REQ 09/12		TEAM SEMINAR,RIVERSIDE,10/25 TEAM SEMINAR,RIVERSIDE,10/25 571-9000-2560	70.00
Total :						70.00
144895	9/20/2012	23010 EASTERN MUNICIPAL WATER DIST, CITY WAT	176989-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8265-2110	1,249.28
			176990-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8265-2110	2,491.58
			178433-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8267-2110	196.36
			179435-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8266-2110	2,226.65
			181067-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8268-2110	150.44
			187217-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8270-2110	639.55

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144895	9/20/2012	23010 EASTERN MUNICIPAL WATER DIST, CITY WAT	(Continued) 187218-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8270-2110	487.74
			18985-23		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 685-4560-2110	40.80
			190884-01		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 685-4560-2110	111.36
			190885-01		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 225-8250-2110	322.48
			196966-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8266-2110	273.95
			199093-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8277-2110	322.89
			199094-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8278-2110	196.96
			19953-23		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 685-4560-2110	354.85
			203427-01		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 225-8250-2110	1,445.08
			203619-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8276-2110	324.05
			203620-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8276-2110	1,932.66
			203621-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144895	9/20/2012	23010 EASTERN MUNICIPAL WATER DIST, CITY WAT	(Continued)			
			203623-02		228-8276-2110 CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS	424.34
			203624-02		228-8276-2110 CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS	306.99
			204014-02		228-8276-2110 CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS	2,801.85
			205124-02		228-8279-2110 CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS	973.64
			205125-02		228-8272-2110 CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS	1,119.40
			205126-02		228-8272-2110 CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS	4,045.90
			205127-02		228-8272-2110 CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS	3,400.04
			206413-02		228-8272-2110 CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS	2,454.06
			208622-02		225-8250-2110 CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS	294.76
			209636-02		228-8272-2110 CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS	25.93
			215967-04		228-8270-2110 CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS	214.77
			216449-04		228-8271-2110 CITY OF HEMET WATER ACCOUNTS	162.54

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144895	9/20/2012	23010 EASTERN MUNICIPAL WATER DIST, CITY WAT	(Continued)		CITY OF HEMET WATER ACCOUNTS 228-8271-2110	825.96
			221813-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8272-2110	175.75
			224626-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8292-2110	1,002.48
			225320-03		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8288-2110	40.66
			226022-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8285-2110	303.94
			226309-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8292-2110	2,932.81
			227918-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8292-2110	1,625.52
			229693-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8289-2110	234.65
			50171-03		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 228-8289-2110	221.00
			73396-01		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 225-8250-2110	57.41
			91095-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 225-8250-2110	516.36
			91612-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 225-8250-2110	786.26

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144895	9/20/2012	23010 EASTERN MUNICIPAL WATER DIST, CITY WAT	(Continued) 92777-02		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 225-8250-2110	28.76
			96893-01		CITY OF HEMET WATER ACCOUNTS CITY OF HEMET WATER ACCOUNTS 110-4250-2110	1,220.83
Total :						38,963.29
144896	9/20/2012	75913 ELITE FIRE PROTECTION INC	35307		EXTINGUISHER SERVICE EXTINGUISHER SERVICE 110-3200-2450	81.84
Total :						81.84
144897	9/20/2012	52875 ENTERPRISE MEDIA	100149204		LEGAL ADS LEGAL ADS 571-5567-2710 LEGAL ADS 110-3100-2803 LEGAL ADS 225-8250-2450 LEGAL ADS 100-1300-2220	396.90 53.90 51.70 387.10
Total :						889.60
144898	9/20/2012	81230 ENTERPRISE RENT-A-CAR	815085		RENTAL CAR RENTAL CAR 236-3167-2560	146.72
Total :						146.72
144899	9/20/2012	71274 EVANSON, LEE	OCT 2012		PYMT IN LIEU OF CONTR MEDICAL INS PYMT IN LIEU OF CONTR MEDICAL INS 689-2150-2400	261.67
Total :						261.67
144900	9/20/2012	86322 EXPRESS ZONE HEMET, INC	AUG 2012		VEHICLE CAR WASHES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144900	9/20/2012	86322 EXPRESS ZONE HEMET, INC	(Continued)		VEHICLE CAR WASHES 684-4550-2350	681.00
			JUL 2012		VEHICLE CAR WASHES VEHICLE CAR WASHES 684-4550-2350	669.00
					Total :	1,350.00
144901	9/20/2012	82121 F M LOCK & KEY INC	70651		LOCK AND KEYS LOCK AND KEYS 685-4560-2450	12.39
			71210		LOCK AND KEYS LOCK AND KEYS 685-4560-2450	54.95
					Total :	67.34
144902	9/20/2012	73590 FAIR HOUSING COUNCIL OF RIV CO	2		CDBG REIMBURSEMENT CDBG REIMBURSEMENT 240-3981-2400	1,749.11
					Total :	1,749.11
144903	9/20/2012	78950 FECHNER, PAMELA	OCT 2012		PYMT IN LIEU OF MEDICAL INS PYMT IN LIEU OF MEDICAL INS 689-2150-2400	953.81
					Total :	953.81
144904	9/20/2012	72447 FEDEX	2-002-42274		EXPRESS MAIL SERVICE EXPRESS MAIL SERVICE 100-1800-2250	44.94
			2-002-93207		EXPRESS MAIL SERVICE EXPRESS MAIL SERVICE 100-1200-2250	6.13
					EXPRESS MAIL SERVICE 571-5580-2717	18.84
					Total :	69.91
144905	9/20/2012	74893 FERNANDEZ - STAPLES, IDA	OCT 2012		PYMT IN LIEU OF CONTR MEDICAL INS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144905	9/20/2012	74893 FERNANDEZ - STAPLES, IDA	(Continued)		PYMT IN LIEU OF CONTR MEDICAL INS 689-2150-2400	161.82
					Total :	161.82
144906	9/20/2012	69102 FIRE CONDIMENT FUND	Ben317890		FIRE CONDIMENT FUND: Payment FIRE CONDIMENT FUND: Payment 750-2173	1,100.00
					Total :	1,100.00
144907	9/20/2012	77156 FISHER SCIENTIFIC	2675707		SAFETY SUPPLIES SAFETY SUPPLIES 254-4600-2450	48.15
			2675708		SAFETY SUPPLIES SAFETY SUPPLIES 254-4600-2450	201.06
					Total :	249.21
144908	9/20/2012	24570 FRAZEE PAINT & WALLCOVERINGS	9530260606290		PAINT SUPPLIES PAINT SUPPLIES 685-4560-2450	31.13
			9530260606390		PAINT SUPPLIES PAINT SUPPLIES 685-4560-2450	85.55
			9530260609480		PAINT SUPPLIES PAINT SUPPLIES 571-9000-2450	90.82
			9530260609840		PAINT SUPPLIES PAINT SUPPLIES 685-4560-2450	117.66
					Total :	325.16
144909	9/20/2012	70822 GALL'S INC	261018		PUBLIC SAFETY EQUIPMENT PUBLIC SAFETY EQUIPMENT 110-3100-2701	597.88
					Total :	597.88

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144910	9/20/2012	80767 GARDA CL WEST, INC	184-114612		ARMORED TRANSPORT ARMORED TRANSPORT 140-0410	351.05 Total : 351.05
144911	9/20/2012	26550 GAYLORD BROS, INC	2085659	2013-000321	FOR LIBRARY SUPPLIES AND ARCHIV/ FOR LIBRARY SUPPLIES AND ARCHIV/ 110-6100-2250	72.60 Total : 72.60
144912	9/20/2012	77842 GIGANDET, VINCENT	OCT 2012		PAYMENT IN LIEU OF MEDICAL INS PAYMENT IN LIEU OF MEDICAL INS 689-2150-2400	649.03 Total : 649.03
144913	9/20/2012	69442 GILLESPIE REPORTING & DOC, INC	21443	2013-000106	FOR COURT REPORTING (MINUTES) S FOR COURT REPORTING (MINUTES) S 120-1700-2710	500.00 Total : 500.00
144914	9/20/2012	74479 GLENN, JOE	OCT 2012		PYMT IN LIEU OF CONTR MEDICAL INS PYMT IN LIEU OF CONTR MEDICAL INS 689-2150-2400	555.04 Total : 555.04
144915	9/20/2012	71224 GOLDEN BELL PRODUCTS CORP	14136	2013-000107	VENDOR TO PROVIDE ALL LABOR, MA VENDOR TO PROVIDE ALL LABOR, MA 254-4600-2450	868.47 Total : 868.47
144917	9/20/2012	74737 GOSCH FORD	122458		PARTS/SUPPLIES PARTS/SUPPLIES 684-4550-2350	291.92
			122820		PARTS/SUPPLIES PARTS/SUPPLIES 684-4550-2350	99.02
			122820CM		PARTS/SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144917	9/20/2012	74737 GOSCH FORD	(Continued)		PARTS/SUPPLIES	
			122883		684-4550-2350	-74.74
			122883CM		PARTS/SUPPLIES	
					684-4550-2350	14.19
			122926		PARTS/SUPPLIES	
					684-4550-2350	-14.19
			122992		PARTS/SUPPLIES	
					684-4550-2350	41.02
			123066		PARTS/SUPPLIES	
					684-4550-2350	269.24
			123105		PARTS/SUPPLIES	
					684-4550-2350	86.87
			123113		PARTS/SUPPLIES	
					684-4550-2350	60.72
			123149		PARTS/SUPPLIES	
					684-4550-2350	25.40
			123171		PARTS/SUPPLIES	
					684-4550-2350	108.27
			123179		PARTS/SUPPLIES	
					684-4550-2350	694.96
			123183		PARTS/SUPPLIES	
					684-4550-2350	20.58
					684-4550-2350	111.13

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144917	9/20/2012	74737 GOSCH FORD	(Continued)			
			123193		PARTS/SUPPLIES	
					PARTS/SUPPLIES	
					684-4550-2350	469.13
			123282		PARTS/SUPPLIES	
					PARTS/SUPPLIES	
					684-4550-2350	29.47
			123360		PARTS/SUPPLIES	
					PARTS/SUPPLIES	
					684-4550-2350	21.87
			123375		PARTS/SUPPLIES	
					PARTS/SUPPLIES	
					684-4550-2350	33.01
			123389		PARTS/SUPPLIES	
					PARTS/SUPPLIES	
					684-4550-2350	103.98
			123390		PARTS/SUPPLIES	
					PARTS/SUPPLIES	
					684-4550-2350	31.96
			123394		PARTS/SUPPLIES	
					PARTS/SUPPLIES	
					684-4550-2350	55.19
			123412		PARTS/SUPPLIES	
					PARTS/SUPPLIES	
					684-4550-2350	128.04
			123444		PARTS/SUPPLIES	
					PARTS/SUPPLIES	
					684-4550-2350	26.92
			123451		PARTS/SUPPLIES	
					PARTS/SUPPLIES	
					684-4550-2350	38.10
			123464		PARTS/SUPPLIES	
					PARTS/SUPPLIES	
					684-4550-2350	84.81
			123515		PARTS/SUPPLIES	
					PARTS/SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144917	9/20/2012	74737 GOSCH FORD	(Continued)			
			123528		684-4550-2350 PARTS/SUPPLIES	278.85
			123691		684-4550-2350 PARTS/SUPPLIES	9.70
			13370		684-4550-2350 PARTS/SUPPLIES	441.80
					684-4550-2350 PARTS/SUPPLIES	483.38
					Total :	3,970.60
144918	9/20/2012	71673 GRAINGER	9917873854		PARTS & SUPPLIES	
					PARTS & SUPPLIES	
			9919992371		254-4600-2450 PARTS & SUPPLIES	108.09
					PARTS & SUPPLIES	
					254-4600-2450	113.53
					Total :	221.62
144919	9/20/2012	90704 GREEN COALITION, SAN JACINTO VALLEY	REQ 9/5		BIKE RODEO SPONSOSHIP	
					BIKE RODEO SPONSOSHIP	
					120-8500-2220	250.00
					Total :	250.00
144920	9/20/2012	91395 GREEN, DANIEL/CONSEULO	94539		REFUND CLOSED UTILITY ACCT	
					REFUND CLOSED UTILITY ACCT	
					571-0835	88.33
					Total :	88.33
144921	9/20/2012	81741 GRIFFON MGMT GROUP INC	94592		REFUND UTILITY 2187 ROSE AVE	
					REFUND UTILITY 2187 ROSE AVE	
					571-0835	180.08
					Total :	180.08
144922	9/20/2012	77258 H D SUPPLY WATERWORKS LTD	5291427		UNDERGROUND WATER WORKS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144922	9/20/2012	77258 H D SUPPLY WATERWORKS LTD	(Continued)		UNDERGROUND WATER WORKS 221-4200-2450	859.85
					Total :	859.85
144923	9/20/2012	90165 H F M PRODUCTIONS	REQ 9/5		VOICE OF THE VALLEY SPONSORSHIF VOICE OF THE VALLEY SPONSORSHIF 120-8500-2220	500.00
					Total :	500.00
144924	9/20/2012	91350 H M E INC	282141		FPA-5380 M90 XT ELEMENT RED FOR I	
				2013-000300	FPA-5380 M90 XT ELEMENT RED FOR I 684-4550-2350	683.80
				2013-000300	80343-17 4" DOME LIGHT 684-4550-2350	41.80
				2013-000300	Freight 684-4550-2350	12.67
					Riverside County Sales Tax 02 684-4550-2350	56.47
					Total :	794.74
144925	9/20/2012	72859 H R DIRECT	0669655		CALENDARS CALENDARS 686-4150-2250	89.72
					Total :	89.72
144926	9/20/2012	28089 HAAKER EQUIPMENT CO	C89859		STREET SWEEPING PARTS/SUP STREET SWEEPING PARTS/SUP 254-4600-2450	1,456.78
					Total :	1,456.78
144927	9/20/2012	28097 HAINES & COMPANY INC	339107		DIRECTORIES DIRECTORIES 363-6100-2221	596.54
					Total :	596.54
144928	9/20/2012	90964 HALL, ANDREW E	1022		PROFESSIONAL SERVICES~	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144928	9/20/2012	90964 HALL, ANDREW E	(Continued)			
				2012-000539	PROFESSIONAL SERVICES~ 110-3200-2710	2,344.60
			1024	2012-000539	PROFESSIONAL SERVICES PROFESSIONAL SERVICES 110-3200-2710	2,391.90
					Total :	4,736.50
144929	9/20/2012	89842 HALL, CHRISTINE	Ben317918		wage assignment: Payment wage assignment: Payment 750-2174	540.50
					Total :	540.50
144930	9/20/2012	75359 HALTOM, LYNETTE	OCT 2012		PYMT IN LIEU OF CONTR MEDICAL INS PYMT IN LIEU OF CONTR MEDICAL INS 689-2150-2400	740.00
					Total :	740.00
144931	9/20/2012	79661 HAMPTON, MARILYN	OCT 2012		PYMT IN LIEU OF CONTR MEDICAL INS PYMT IN LIEU OF CONTR MEDICAL INS 689-2150-2400	664.00
					Total :	664.00
144932	9/20/2012	90397 HANEY, PETER/CLAUDIA	98814		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	109.08
					Total :	109.08
144933	9/20/2012	86483 HANIGAN COMPANY, INC	245672		AP STOCK AP STOCK 100-1400-2250	79.45
					Total :	79.45
144934	9/20/2012	90654 HEISER, JAMES	100765		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	76.63

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144934	9/20/2012	90654 90654 HEISER, JAMES			(Continued)	Total : 76.63
144935	9/20/2012	69103 HEMET FIREFIGHTER ASSOC	Ben317892		HEMET FIRE FIGHTER ASSOC: Paymer HEMET FIRE FIGHTER ASSOC: Paymer 750-2160	7,600.48 Total : 7,600.48
144936	9/20/2012	75391 HEMET HEART MEDICAL CENTER	F0310		MEDICAL SERVICES MEDICAL SERVICES 110-3100-1400	490.00 Total : 490.00
144937	9/20/2012	89709 HEMET MID MANAGER'S ASSOC	Ben317894		HEMET MID-MANAGERS ASSOC: Paym HEMET MID-MANAGERS ASSOC: Paym 750-2169	780.00 Total : 780.00
144938	9/20/2012	70906 HEMET PUBLIC SAFETY MGMT ASSOC	Ben317882		POLICE MANAGEMENT UNION: Paymer POLICE MANAGEMENT UNION: Paymer 750-2167	932.00 Total : 932.00
144939	9/20/2012	69934 HEMET TRUE VALUE HARDWARE	73564		PARTS & SUPPLIES PARTS & SUPPLIES 685-4560-2450	12.91 Total : 12.91
144940	9/20/2012	30607 HEMET VALLEY PIPE & SUPPLY	145312		IRRIGATION SUPPLIES IRRIGATION SUPPLIES 685-4560-2450	538.00
			145313		IRRIGATION SUPPLIES IRRIGATION SUPPLIES 685-4560-2450	26.10
			145458		IRRIGATION SUPPLIES IRRIGATION SUPPLIES 685-4560-2450	22.61
			145685		IRRIGATION SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144940	9/20/2012	30607 HEMET VALLEY PIPE & SUPPLY	(Continued)		IRRIGATION SUPPLIES 685-4560-2450	144.60
					Total :	731.31
144941	9/20/2012	30608 HEMET VALLEY TOOL	73913		SMALL TOOL SERVICE SMALL TOOL SERVICE 571-9000-2850	183.12
					Total :	183.12
144942	9/20/2012	69107 HEMET, CITY OF	Ben317914		COMPUTER DEDUCTION: Payment COMPUTER DEDUCTION: Payment 750-2171	1,722.97
					Total :	1,722.97
144943	9/20/2012	69345 HEMET, CITY OF (MEDICAL INS)	Ben317880		OGDEN- VISION: Payment OGDEN- VISION: Payment 750-2150 OGDEN-DENTAL: Payment 750-2150	6,500.00 16,900.00
					Total :	23,400.00
144944	9/20/2012	69110 HEMET, CITY OF POLICE ASSOC	Ben317896		POLICE CANCER INSURANCE: Paymen POLICE CANCER INSURANCE: Paymen 750-2165 HEMET POLICE ASSOCIATION: Paymer 750-2165	74.20 3,131.25
					Total :	3,205.45
144945	9/20/2012	18626 HEMET, CITY OF WATER	102876		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 685-4560-2110	830.20
			10303		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 571-0820	64.87
			10304		DEPARTMENT WATER BILLS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144945	9/20/2012	18626 HEMET, CITY OF WATER	(Continued)			
					DEPARTMENT WATER BILLS 571-0820	34.37
			10305		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 571-0820	34.37
			3261		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 571-0820	746.52
			3288		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 571-0820	240.05
			3352		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 685-4560-2110	810.48
			3353		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 685-4560-2110	240.85
			3521		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 571-0820	69.99
			3627		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 571-0820	241.77
			45821		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 225-8250-2110	606.49
			48108		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 228-8274-2110	71.52
			48113		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 228-8274-2110	71.69
			48716		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 228-8274-2110	304.61

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144945	9/20/2012	18626 HEMET, CITY OF WATER	(Continued) 49554		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 685-4560-2110	68.19
			54121		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 571-0820	56.44
			54122		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 571-0820	124.93
			54803		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 571-0820	73.43
			89684		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 225-8250-2110	235.58
			89685		DEPARTMENT WATER BILLS DEPARTMENT WATER BILLS 225-8250-2110	112.24
					Total :	5,038.59
144946	9/20/2012	87903 HERNANDEZ, JOANA	94173		REFUND CLOSED UTILITY ACCOUNT REFUND CLOSED UTILITY ACCOUNT 571-0835	137.50
					Total :	137.50
144947	9/20/2012	73802 HI-TECH SECURITY	013039		ALARM MONITORING ALARM MONITORING 685-4560-2400	50.00
					Total :	50.00
144948	9/20/2012	75142 HI-WAY SAFETY INC	132106		TRAFFIC SAFETY EQUIPMENT TRAFFIC SAFETY EQUIPMENT 221-4200-2450	157.32
					Total :	157.32

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144949	9/20/2012	74732 HOME DEPOT CREDIT SERVICES	322503959557		BUILDING MATERIAL BUILDING MATERIAL 685-4560-2450	46.81
			322503959599		BUILDING MATERIAL BUILDING MATERIAL 254-4600-2450	35.40
Total :						82.21
144950	9/20/2012	85938 HUB INTERNATIONAL INSURANCE	299085		SURETY BOND, ORME SURETY BOND, ORME 100-1200-2500	100.00
Total :						100.00
144951	9/20/2012	88647 I D S GROUP, INC	10.105.00-7		STRUCTURAL ENGINEER STRUCTURAL ENGINEER 683-2200-2722	1,023.00
Total :						1,023.00
144952	9/20/2012	86242 I P C USA, INC	158650	2013-000303	UNLEADED FUEL FOR CIVIC CENTER - UNLEADED FUEL FOR CIVIC CENTER - 684-1291 FUEL	27,088.49
			158651	2013-000303	684-1291 UNLEADED FUEL FOR CIVIC CENTER - UNLEADED FUEL FOR CORP YARD~ 684-1291 FUEL 684-1291	355.04 18,306.18 195.28
Total :						45,944.99
144953	9/20/2012	32981 ICMA RETIREMENT TRUST M & T BK	Ben317910		DEFERRED COMP MGMT: Payment DEFERRED COMP MGMT: Payment 750-2135 DEFERRED COMP: Payment 750-2135 DEFERRED COMP PART TIME: Paymen	8,492.25 7,498.01

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144953	9/20/2012	32981 ICMA RETIREMENT TRUST M & T BK	(Continued)		750-2135 DEFERRED COMP RETIREE MED: Payr 750-2135	688.91 5,700.00 Total : 22,379.17
144954	9/20/2012	72962 IDEXX LAB DISTRIBUTION INC	262309279		WATER TESTING EQUIPMENT WATER TESTING EQUIPMENT 571-9000-2720	 134.66 Total : 134.66
144955	9/20/2012	69829 INTERNAL CONTROL	10445		POLYGRAPH TESTING POLYGRAPH TESTING 110-3100-2712	 250.00 Total : 250.00
144956	9/20/2012	33881 INTERSTATE BATTERY SYSTEM, INC	33125548 33125644		VEHICLE BATTERIES VEHICLE BATTERIES 684-4550-2350 VEHICLE BATTERIES VEHICLE BATTERIES 684-4550-2350	 322.93 36.12 Total : 359.05
144957	9/20/2012	72276 J J KELLER & ASSOCIATES INC	009376896		MANUAL UPDATE SERVICE MANUAL UPDATE SERVICE 254-4600-2450 MANUAL UPDATE SERVICE 571-9000-2450	 65.34 65.34 Total : 130.68
144958	9/20/2012	35500 JOHNSON MACHINERY CO	PC001182758		PARTS AND SUPPLIES PARTS AND SUPPLIES 684-4550-2350	 38.08 Total : 38.08
144959	9/20/2012	37290 K M E FIRE APPARATUS	518692		FIRE TRUCK PARTS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144959	9/20/2012	37290 K M E FIRE APPARATUS	(Continued)		FIRE TRUCK PARTS 684-4550-2350	411.35
			518695		FIRE TRUCK PARTS FIRE TRUCK PARTS 684-4550-2350	88.69
			518711		FIRE TRUCK PARTS FIRE TRUCK PARTS 684-4550-2350	282.82
			518741		FIRE TRUCK PARTS FIRE TRUCK PARTS 684-4550-2350	76.52
					Total :	859.38
144960	9/20/2012	84865 KAISER FOUNDATION HEALTH PLAN	0006425576		INSURANCE PREM-LUNA INSURANCE PREM-LUNA 689-2150-2400	510.84
					Total :	510.84
144961	9/20/2012	91397 KARPINSKI, TARA	97548		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	130.43
					Total :	130.43
144962	9/20/2012	30215 KENNY STRICKLAND INC	8071221		VEHICLE OIL VEHICLE OIL 110-3200-2623	55.21
					Total :	55.21
144963	9/20/2012	89042 L A E ASSOCIATES, INC	12-46	2011-000384	SERVICES TO PROCESS 'SAFE ROUTE SERVICES TO PROCESS 'SAFE ROUTE 329-5555-2710	637.50
					Total :	637.50
144964	9/20/2012	38761 LAKE HEMET MUNICIPAL WATER DIS, CITY W/ 01-01-0084-0			WATER CONSUMPTION WATER CONSUMPTION 685-4560-2110	164.33

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144964	9/20/2012	38761 LAKE HEMET MUNICIPAL WATER DIS, CITY W/	(Continued) 01-01-0085-0		WATER CONSUMPTION WATER CONSUMPTION 685-4560-2110	49.73
			01-05-0240-1		WATER CONSUMPTION WATER CONSUMPTION 228-8273-2110	508.12
			01-05-0344-1		WATER CONSUMPTION WATER CONSUMPTION 228-8273-2110	66.81
			01-07-0250-2		WATER CONSUMPTION WATER CONSUMPTION 225-8250-2110	236.24
			05-06-0041-0		WATER CONSUMPTION WATER CONSUMPTION 110-4250-2110	562.89
			11-01-0011-0		HYDRANT USE LINCOLN/TABBY HYDRANT USE LINCOLN/TABBY 254-4650-2450	19.17
					Total :	1,607.29
144965	9/20/2012	86418 LANGUAGE LINE SERVICES, INC	3001992		INTERPRETATION SERVICES INTERPRETATION SERVICES 110-3100-2713	27.26
					Total :	27.26
144966	9/20/2012	81335 LARSON, GEORGIANNA/DUANE	85011		REFUND CLOSED UTILITY ACCOUNT REFUND CLOSED UTILITY ACCOUNT 571-0835	86.70
					Total :	86.70
144967	9/20/2012	91398 LAZARO, PETE	79627		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	2.16
					Total :	2.16

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144968	9/20/2012	88943 LONG, GLORIA	Ben317926		WAGE ASSIGNMENT: Payment WAGE ASSIGNMENT: Payment 750-2174	507.69 Total : 507.69
144969	9/20/2012	91399 LOWDER, RICHARD	2531		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	177.01 Total : 177.01
144970	9/20/2012	82468 LOWE'S OF HEMET STORE #1556	98006176451		BUILDING SUPPLIES BUILDING SUPPLIES 110-3100-2351 BUILDING SUPPLIES 110-3100-2352	50.00 19.85 Total : 69.85
144971	9/20/2012	90640 M C C EQUIPMENT RENTALS INC	212-1094-6		RETENTION CIP 5555 RETENTION CIP 5555 240-2015 RETENTION CIP 5555 571-2015	12,990.52 1,873.80 Total : 14,864.32
144972	9/20/2012	77052 MAINTENANCE SUPERINTENDENTS	REQ 9/12		MEMBERSHIP CORTZ/KLUCK MEMBERSHIP CORTZ/KLUCK 110-4250-2560 MEMBERSHIP CORTZ/KLUCK 221-4200-2560	42.50 42.50 Total : 85.00
144973	9/20/2012	79674 MATHESON TRI-GAS, INC	05344240 05370401		OXYGEN SUPPLIES OXYGEN SUPPLIES 110-3200-2452 OXYGEN SUPPLIES OXYGEN SUPPLIES	50.59

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144973	9/20/2012	79674 MATHESON TRI-GAS, INC	(Continued)			
			05370402		110-3200-2452 OXYGEN SUPPLIES	62.50
			05370403		110-3200-2452 OXYGEN SUPPLIES	51.70
			05370404		110-3200-2452 OXYGEN SUPPLIES	40.90
					110-3200-2452 OXYGEN SUPPLIES	46.30
					Total :	251.99
144974	9/20/2012	78960 MCMASTER - CARR SUPPLY CO	35045163		INDUSTRIAL SUPPLIES	
			35772500		INDUSTRIAL SUPPLIES	
					571-9000-2450 INDUSTRIAL SUPPLIES	654.88
					571-9000-2450 INDUSTRIAL SUPPLIES	38.74
					Total :	693.62
144975	9/20/2012	85849 MERIT OIL CO	182171	2013-000304	DIESEL FUEL FOR CIVIC CENTER ~	
					DIESEL FUEL FOR CIVIC CENTER ~	
					684-1296 FUEL/OIL	2,569.75
			182172	2013-000304	684-1296 DIESEL FUEL FOR CORP YARD ~	12.36
					DIESEL FUEL FOR CORP YARD ~	
					684-1296 FUEL/OIL	8,322.72
					684-1296 FUEL/OIL	0.10
					Total :	10,904.93
144976	9/20/2012	91092 MESSICK, DAVID	96614*		Refund closed utility -replaces ck142958	
					Refund closed utility -replaces ck142958	
					571-0835	139.89

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144976	9/20/2012	91092 91092 MESSICK, DAVID			(Continued)	Total : 139.89
144977	9/20/2012	83118 METSON, MARY	52395		REFUND CLOSED UTILITY ACCOUNT REFUND CLOSED UTILITY ACCOUNT 571-0835	198.05 Total : 198.05
144978	9/20/2012	89750 MONTES, YADIRA	Ben317922		WAGE ASSIGNMENT: Payment WAGE ASSIGNMENT: Payment 750-2174	382.62 Total : 382.62
144979	9/20/2012	91400 MOOREHEAD, DA SHANNA	96447		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	62.14 Total : 62.14
144980	9/20/2012	70768 MUNICIPAL CODE CORP	00221045		ANNUAL MUNICIPAL CODIFICATION ANNUAL MUNICIPAL CODIFICATION 100-1300-2710	550.00 Total : 550.00
144981	9/20/2012	86643 MURRAY, CHRIS	101127		REFUND UTILITY 541 CARMEL WY REFUND UTILITY 541 CARMEL WY 571-0835	251.83 Total : 251.83
144982	9/20/2012	44575 MUZAK LLC	241750 242056		MUSIC SYSTEM CITY HALL/YARD MUSIC SYSTEM CITY HALL/YARD 685-4560-2400 MUSIC SYSTEM CITY HALL/YARD MUSIC SYSTEM CITY HALL/YARD 685-4560-2400	77.94 53.45 Total : 131.39
144983	9/20/2012	89906 N K S MECHANICAL CONTRACTING	272/300RET		RETENTION CIP 5558 RETENTION CIP 5558	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144983	9/20/2012	89906 N K S MECHANICAL CONTRACTING	(Continued)		685-2015	30,089.99
					Total :	30,089.99
144985	9/20/2012	60450 NAPA AUTO PARTS	351637		AUTO PARTS & SUPPLIES	
					AUTO PARTS & SUPPLIES	
			352446		684-4550-2350	57.48
					AUTO PARTS & SUPPLIES	
					AUTO PARTS & SUPPLIES	
			353216		684-4550-2350	308.59
					AUTO PARTS & SUPPLIES	
					AUTO PARTS & SUPPLIES	
			353247		684-4550-2350	34.47
					AUTO PARTS & SUPPLIES	
					AUTO PARTS & SUPPLIES	
			353499		684-4550-2350	-402.65
					AUTO PARTS & SUPPLIES	
					AUTO PARTS & SUPPLIES	
			353570		684-4550-2350	-9.54
					AUTO PARTS & SUPPLIES	
					AUTO PARTS & SUPPLIES	
			353636		684-4550-2350	113.55
					AUTO PARTS & SUPPLIES	
					AUTO PARTS & SUPPLIES	
			353644		684-4550-2350	12.89
					AUTO PARTS & SUPPLIES	
					AUTO PARTS & SUPPLIES	
			353661		684-4550-2350	22.60
					AUTO PARTS & SUPPLIES	
					AUTO PARTS & SUPPLIES	
			353757		221-4200-2450	81.63
					AUTO PARTS & SUPPLIES	
					AUTO PARTS & SUPPLIES	
			353820		684-4550-2350	4.29
					AUTO PARTS & SUPPLIES	
					AUTO PARTS & SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144985	9/20/2012	60450 NAPA AUTO PARTS	(Continued)			
			353867		684-4550-2350 AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES	3.47
			353889		684-4550-2350 AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES	25.60
			354681		684-4550-2350 AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES	55.95
			354696		684-4550-2350 AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES	85.33
			354779		684-4550-2350 AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES	42.22
			354932		684-4550-2350 AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES	19.82
			354956		684-4550-2350 AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES	33.78
			355040		684-4550-2350 AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES	12.44
			355082		684-4550-2350 AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES	111.32
			355091		254-4600-2450 AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES	49.18
			355116		684-4550-2350 AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES	359.66
			355170		684-4550-2350 AUTO PARTS & SUPPLIES	32.80

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144985	9/20/2012	60450 NAPA AUTO PARTS	(Continued)		AUTO PARTS & SUPPLIES	
			355182		684-4550-2350 AUTO PARTS & SUPPLIES	9.69
			355190		AUTO PARTS & SUPPLIES 684-4550-2350	2.53
			355364		AUTO PARTS & SUPPLIES 684-4550-2350	-6.87
			355450		AUTO PARTS & SUPPLIES 684-4550-2350	10.01
			355559		AUTO PARTS & SUPPLIES 684-4550-2350	6.73
			355567		AUTO PARTS & SUPPLIES 684-4550-2350	78.12
			355569		AUTO PARTS & SUPPLIES 685-4560-2450	33.80
			355613		AUTO PARTS & SUPPLIES 684-4550-2350	98.16
			355638		AUTO PARTS & SUPPLIES 684-4550-2350	-117.53
			355661		AUTO PARTS & SUPPLIES 684-4550-2350	46.00
			355719		AUTO PARTS & SUPPLIES 684-4550-2350	393.96
					684-4550-2350	11.17

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144985	9/20/2012	60450 NAPA AUTO PARTS	(Continued) 355867		AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES 684-4550-2350	55.21
			356466		AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES 684-4550-2350	182.13
			356468		AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES 684-4550-2350	35.65
			356510		AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES 684-4550-2350	14.45
			356586		AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES 684-4550-2350	189.00
			356600		AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES 684-4550-2350	100.18
			356643		AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES 684-4550-2350	40.90
			356664		AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES 684-4550-2350	10.53
			356728		AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES 684-4550-2350	44.35
			356804		AUTO PARTS & SUPPLIES AUTO PARTS & SUPPLIES 684-4550-2350	33.28
					Total :	2,326.33
144986	9/20/2012	71641 NATIONWIDE RETIREMENT SOLUTION	Ben317906		DEFERRED COMPENSATION: Payment DEFERRED COMPENSATION: Payment 750-2130	6,863.28

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144986	9/20/2012	71641	71641 NATIONWIDE RETIREMENT SOLUTION	(Continued)		Total : 6,863.28
144987	9/20/2012	45772	NEW HORIZONS CARPETS	52001	CARPETING CARPETING 110-3100-2803	860.00 Total : 860.00
144988	9/20/2012	79779	NIKKIS FLAGS	11641	U.S./STATE/COUNTRY & CUSTOM FLAG U.S./STATE/COUNTRY & CUSTOM FLAG 225-8250-2450	1,926.06 Total : 1,926.06
144989	9/20/2012	91413	OAKLEAF, KEVIN	TRAVEL	ADVANCE,TRISTATE,PRIMM,9/25-27 ADVANCE,TRISTATE,PRIMM,9/25-27 254-4600-2560	150.00 Total : 150.00
144990	9/20/2012	72291	OFFICE DEPOT	622477060001	OFFICE SUPPLIES OFFICE SUPPLIES 110-3100-2253	18.07
				622477115001	OFFICE SUPPLIES OFFICE SUPPLIES 110-3100-2253	305.43
				622816352001	OFFICE SUPPLIES OFFICE SUPPLIES 254-4600-2250	197.56
					254-4650-2250	197.56
					OFFICE SUPPLIES 571-9000-2250	312.80
				623093460001	OFFICE SUPPLIES OFFICE SUPPLIES 110-3100-2253	133.42
						Total : 1,164.84
144991	9/20/2012	69187	OGDEN BENEFITS ADMINISTRATION	OCT 2012	ADMIN FEES ADMIN FEES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144991	9/20/2012	69187 OGDEN BENEFITS ADMINISTRATION	(Continued)		689-2150-2710 ADMIN FEES 682-2150-2710	868.50 1,170.00
Total :						2,038.50
144992	9/20/2012	91401 OLIVER, LINDA	95226		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	101.90
Total :						101.90
144993	9/20/2012	30380 OVERNIGHT INDUSTRIAL SUPPLY	60026		JANITORIAL SUPPLIES JANITORIAL SUPPLIES 685-4560-2450	92.13
			60216		JANITORIAL SUPPLIES JANITORIAL SUPPLIES 685-4560-2450	89.00
			60240		JANITORIAL SUPPLIES JANITORIAL SUPPLIES 685-4560-2450	264.58
			60290		JANITORIAL SUPPLIES JANITORIAL SUPPLIES 685-4560-2450	625.76
			60343		JANITORIAL SUPPLIES JANITORIAL SUPPLIES 685-4560-2450	28.02
			60358		JANITORIAL SUPPLIES JANITORIAL SUPPLIES 685-4560-2450	9.16
			60395		JANITORIAL SUPPLIES JANITORIAL SUPPLIES 685-4560-2450	688.79
			60398		JANITORIAL SUPPLIES JANITORIAL SUPPLIES 685-4560-2450	507.29
			60544		JANITORIAL SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144993	9/20/2012	30380 OVERNIGHT INDUSTRIAL SUPPLY	(Continued)		JANITORIAL SUPPLIES	
			60545		685-4560-2450	89.00
			60546		JANITORIAL SUPPLIES	
					JANITORIAL SUPPLIES	
					685-4560-2450	89.00
					JANITORIAL SUPPLIES	
					JANITORIAL SUPPLIES	
					685-4560-2450	89.00
					Total :	2,571.73
144994	9/20/2012	84168 P S O M A S	83430	2013-000072	CONSULTANT SERVICES FOR THE	
					CONSULTANT SERVICES FOR THE	
					788-8860-2710	13,500.00
					Total :	13,500.00
144995	9/20/2012	73412 PACIFIC ALARM SERVICE	113127		ALARM SERVICE	
			113130		ALARM SERVICE	
					685-4560-2400	196.50
			113134		ALARM SERVICE	
					ALARM SERVICE	
					685-4560-2400	43.50
			113135		ALARM SERVICE	
					ALARM SERVICE	
					685-4560-2400	63.50
			113136		ALARM SERVICE	
					ALARM SERVICE	
					685-4560-2400	43.50
			113137		ALARM SERVICE	
					ALARM SERVICE	
					685-4560-2400	220.00
			113138		ALARM SERVICE	
					ALARM SERVICE	
					685-4560-2400	22.25
					ALARM SERVICE	
					ALARM SERVICE	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
144995	9/20/2012	73412 PACIFIC ALARM SERVICE	(Continued)		685-4560-2400	124.00
			113139		ALARM SERVICE	
					ALARM SERVICE	
			113140		685-4560-2400	72.83
					ALARM SERVICE	
					ALARM SERVICE	
			83643		685-4560-2400	51.50
					ALARM SERVICE	
					ALARM SERVICE	
			83648		685-4560-2400	67.50
					ALARM SERVICE	
					ALARM SERVICE	
					685-4560-2400	385.00
					Total :	1,290.08
144996	9/20/2012	82115 PACKHAM & TOOMEY INC	090612		UST INSPECTION/REPAIRS	
					UST INSPECTION/REPAIRS	
					685-4560-2400	325.00
					Total :	325.00
144997	9/20/2012	72383 PATROL MASTERS INC	35709		PARK SECURITY PATROL	
					PARK SECURITY PATROL	
					110-4250-2400	900.00
					Total :	900.00
144998	9/20/2012	91402 PETTON JESSE	100840		REFUND UTILITY 949 WETHERLY	
					REFUND UTILITY 949 WETHERLY	
					571-0835	4.58
					Total :	4.58
144999	9/20/2012	69115 PIERCE PLUMBING & HARDWARE	40493		PARTS & SUPPLIES	
					PARTS & SUPPLIES	
					685-4560-2450	1,815.18
					Total :	1,815.18
145000	9/20/2012	51796 PIP PRINTING #875	122618		COPYING & PRINTING SERVICE	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145000	9/20/2012	51796 PIP PRINTING #875	(Continued)		COPYING & PRINTING SERVICE 110-3200-2250	58.22
			123993		COPYING & PRINTING SERVICE COPYING & PRINTING SERVICE 680-1930-2250	25.45
			124114		COPYING & PRINTING SERVICE COPYING & PRINTING SERVICE 110-3100-2717	263.32
			124172		COPYING & PRINTING SERVICE COPYING & PRINTING SERVICE 100-1400-2710	211.83
			124183		COPYING & PRINTING SERVICE COPYING & PRINTING SERVICE 110-3100-2717	45.51
			124289		COPYING & PRINTING SERVICE COPYING & PRINTING SERVICE 110-3100-2717	42.67
			124312		COPYING & PRINTING SERVICE COPYING & PRINTING SERVICE 222-5551-2717	11.38
			124329		COPYING & PRINTING SERVICE COPYING & PRINTING SERVICE 110-3100-2717	33.19
			124362		COPYING & PRINTING SERVICE COPYING & PRINTING SERVICE 100-1300-2710	57.01
Total :						748.58
145001	9/20/2012	84339 PLUMBERS DEPOT INC	PD-19184		PARTS/SUPPLIES PARTS/SUPPLIES 254-4600-2450	210.11
			PD-19194		PARTS/SUPPLIES PARTS/SUPPLIES 254-4600-2450	506.43

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145001	9/20/2012	84339 84339 PLUMBERS DEPOT INC	(Continued)			Total : 716.54
145002	9/20/2012	76348 POLLARDWATER.COM	i333880		PARTS/SUPPLIES PARTS/SUPPLIES 571-9000-2450	318.83 Total : 318.83
145003	9/20/2012	70826 POST AND PARCEL PLUS	09/06/12		PACKAGING/MAILING SERVICE PACKAGING/MAILING SERVICE 254-4600-2250	13.50
			090612		PACKAGING/MAILING SERVICE PACKAGING/MAILING SERVICE 571-9000-2250	19.58
			82537		PACKAGING/MAILING SERVICE PACKAGING/MAILING SERVICE 110-3200-2250	26.99 Total : 60.07
145004	9/20/2012	88320 PREFERRED GROUP PROPERTIES	100444		REFUND UTILITY 2964 CAMBRIDGE REFUND UTILITY 2964 CAMBRIDGE 571-0835	129.43 Total : 129.43
145005	9/20/2012	79081 PRO INET	4358		CELLULAR PHONE ACCESSORIES CELLULAR PHONE ACCESSORIES 571-9000-2200	49.54
			4362		CELLULAR PHONE ACCESSORIES CELLULAR PHONE ACCESSORIES 221-4200-2200	24.77
			4365		CELLULAR PHONE ACCESSORIES CELLULAR PHONE ACCESSORIES 225-8250-2200	32.31 Total : 106.62
145006	9/20/2012	82506 PROFORCE LAW ENFORCEMENT	148327	2013-000305	TSR X26 EXTENDED DPM ~ TSR X26 EXTENDED DPM ~ 110-3100-2701	584.25

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145006	9/20/2012	82506 PROFORCE LAW ENFORCEMENT	(Continued)	2013-000305	Freight 110-3100-2701 Riverside County Sales Tax 02 110-3100-2701	9.95 46.05 Total : 640.25
145007	9/20/2012	82697 PROGRESSIVE SOLUTIONS INC	36478	2013-000204	INTERNET UTILITY PAYMENT SERVICE INTERNET UTILITY PAYMENT SERVICE 254-4600-2250	627.91
				2013-000204	INTERNET UTILITY PAYMENT SERVICE 254-4650-2250	627.91
				2013-000204	INTERNET UTILITY PAYMENT SERVICE 571-9000-2250	994.18 Total : 2,250.00
145008	9/20/2012	83446 PROZE, RON	TRAVEL		ADVANCE,TRISTATE,PRIMM,9/25-27 ADVANCE,TRISTATE,PRIMM,9/25-27 571-9000-2560	150.00 Total : 150.00
145009	9/20/2012	53359 PUBLIC EMPLOYEES RETIREMENT SY	Ben317904		PERS SERV CRDT-TAX DEF: Payment PERS SERV CRDT-TAX DEF: Payment 750-2120 EPMC: Payment 750-2120 PENSION: Payment 750-2120 SURVIVOR BENEFITS-PERS MISC: Pay 750-2120 PENSION 2nd TIER: Payment 750-2120 SURVIVOR BENEFITS-PERS SAFETY: F 750-2120 P.E.R.S. PENSION 100-1400-1400	7,117.52 849.89 242,549.66 145.08 6,393.15 95.79 -0.09

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145009	9/20/2012	53359	53359 PUBLIC EMPLOYEES RETIREMENT SY	(Continued)		Total : 257,151.00
145010	9/20/2012	90706 R DEPENDABLE CONSTRUCTION INC	1338RET		RETENTION CIP 5564 RETENTION CIP 5564 683-2015	1,237.50
			1340RET		RETENTION CIP 5564 RETENTION CIP 5564 683-2015	1,237.50
						Total : 2,475.00
145011	9/20/2012	91386 RADEECAL/1DAYWRAPS.COM	08/29/12		SWAT VEHICALE WRAP SWAT VEHICALE WRAP 110-2196 SWAT VEHICALE WRAP 236-3171-5400	1,000.00 1,300.75
						Total : 2,300.75
145012	9/20/2012	74614 RADISSON SUITE HOTEL	REQ 9/6		YOUNG,ADVHOSTAGE,10/22-24 YOUNG,ADVHOSTAGE,10/22-24 110-3100-2563	441.42
						Total : 441.42
145013	9/20/2012	73604 RAMONA BOWL AMPHITHEATRE	REQ 9/5		RAMONA PAGEANT SPONSORSHIP RAMONA PAGEANT SPONSORSHIP 120-8500-2220	10,000.00
						Total : 10,000.00
145014	9/20/2012	54290 RAMONA HUMANE SOCIETY	COH83112	2013-000174	TO PROVIDE ANIMAL CONTROL SERVI TO PROVIDE ANIMAL CONTROL SERVI 110-3400-2400	21,723.08
						Total : 21,723.08
145015	9/20/2012	76779 RANDOM HOUSE, INC	1084993621		AUDIO BOOKS AUDIO BOOKS 363-6100-2226	32.33
						Total : 32.33

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145016	9/20/2012	70740 RECORDED BOOKS, LLC	74589937	2013-000323	AUDIO VISUAL MATERIALS AS NEEDED AUDIO VISUAL MATERIALS AS NEEDED 363-6100-2226	62.72 Total : 62.72
145017	9/20/2012	87724 REGINA INC	100279		REFUND UTILITY 1020 LESLIE REFUND UTILITY 1020 LESLIE 571-0835	91.07 Total : 91.07
145018	9/20/2012	87048 RELIANCE STANDARD	Ben317888		VOLUNTARY LIFE INSURANCE: Paymer VOLUNTARY LIFE INSURANCE: Paymer 750-2187	623.00 Total : 623.00
145019	9/20/2012	76684 RETMIER, SARA	REQ 0628		REIMB UNIFORM REIMB UNIFORM 120-3300-2700	60.32
			REQ 7/18		REIMB PHONE/IPAD ACCESSORIES 120-3300-2250	164.81
					REIMB IPAD COVER REIMB IPAD COVER 120-3300-2250	32.31 Total : 257.44
145020	9/20/2012	86716 REVENUE EXPERTS, INC	42810	2013-000280	PROVIDE CITATION PROCESSING SER PROVIDE CITATION PROCESSING SER 120-3350-2710	984.77 Total : 984.77
145021	9/20/2012	77883 RICOH AMERICAS CORPORATION	415965598		MAINTENANCE RENEWAL K685560013: MAINTENANCE RENEWAL K685560013: 686-4150-2400	2,559.20 Total : 2,559.20
145022	9/20/2012	77883 RICOH AMERICAS CORPORATION	416379288		COLOR COPIES COLOR COPIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145022	9/20/2012	77883 RICOH AMERICAS CORPORATION	(Continued)		120-1700-2250	921.96
					Total :	921.96
145023	9/20/2012	89946 RISE INTERPRETING, INC	129431	2013-000281	INTERPRETING SERVICES FOR ENGIN INTERPRETING SERVICES FOR ENGIN 120-4125-2710	260.00
					Total :	260.00
145024	9/20/2012	80951 RIVERSIDE COUNTY LAW ENFORCE-	REQ 9/6		COMMAND STAFF CONF,CC,10/23-25 COMMAND STAFF CONF,CC,10/23-25 110-3100-2553	250.00
					Total :	250.00
145025	9/20/2012	75335 RIVERSIDE COUNTY SHERIFF	REQ 9/5		TUITION SWAT ACADEMY, RIV,10/15-26 TUITION SWAT ACADEMY, RIV,10/15-26 110-3100-2561	826.00
					Total :	826.00
145026	9/20/2012	72998 RIVERSIDE, COUNTY OF	Ben317924		WAGE ASSIGNMENT: Payment WAGE ASSIGNMENT: Payment 750-2174	465.88
					Total :	465.88
145027	9/20/2012	69456 RIVERSIDE, COUNTY OF (C&R)	AUG 2012		RELEASE FEES RELEASE FEES 120-3350-2710	260.00
					Total :	260.00
145028	9/20/2012	91414 RODRIGUEZ, BEN M	REQ 9/5		REFUND CITATIONS FEES PAID TO FTI REFUND CITATIONS FEES PAID TO FTI 120-0335	61.36
					Total :	61.36
145029	9/20/2012	80433 ROSE, ARTHUR	TRAVEL		ADVANCE,TRISTATE,PRIMM,9/25-27 ADVANCE,TRISTATE,PRIMM,9/25-27 571-9000-2560	150.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145029	9/20/2012	80433 80433 ROSE, ARTHUR	(Continued)			Total : 150.00
145030	9/20/2012	69252 ROSENOW SPEVACEK GROUP, INC	28503	2012-000485	ECON DVLP REDEV DISSOLUTION SERVICES 396-8100-2710	5,400.00 Total : 5,400.00
145031	9/20/2012	91403 RYDER, CHARLES	101342		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	150.37 Total : 150.37
145032	9/20/2012	78085 SAN BERNARDINO, COUNTY OF (SD)	REQ 9/5		MCNISH,CHILDABUSE,10/15-19 MCNISH,CHILDABUSE,10/15-19 110-3100-2563	150.00 Total : 150.00
145033	9/20/2012	81396 SAVAGE, WILLIAM/JOYCE	94803		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	132.57 Total : 132.57
145034	9/20/2012	87250 SCORPION BACKHOE INC	3238		RETENTION CIP 5566 RETENTION CIP 5566 571-2015	4,854.21 Total : 4,854.21
145035	9/20/2012	81986 SEPS, JOHN	102394		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	132.24 Total : 132.24
145036	9/20/2012	70507 SERNA, FRANK	OCT 2012		PYMT IN LIEU OF MEDICAL INSURANCE PYMT IN LIEU OF MEDICAL INSURANCE 689-2150-2400	282.00 Total : 282.00

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145037	9/20/2012	91404 SHAMBLIN, BUSTER/JAMIE	99911		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	80.54 Total : 80.54
145038	9/20/2012	73687 SHERATON HOTEL	REQ 9/5		LODGING,GIBBS,SLI,10/18-20 LODGING,GIBBS,SLI,10/18-20 110-3100-2563	283.68 Total : 283.68
145039	9/20/2012	81176 SIRSIDYNIX CORP	INVMT022775		30-95007-000 ANNUAL INTEGRATED	
				2013-000251	30-95007-000 ANNUAL INTEGRATED 680-1930-2265	4,378.49
				2013-000251	30-95010-000 ANNUAL THIRD PARTY 680-1930-2265	1,027.47
				2013-000251	30-95013-000 ANNUAL HORIZON SaaS 680-1930-2265	10,346.35
					Total :	15,752.31
145040	9/20/2012	79016 SKILLPATH SEMINARS	REQ 9/5		ADMIN CONF,JENSEN/GARCIA,LB,10/1 ADMIN CONF,JENSEN/GARCIA,LB,10/1 571-9000-2560	149.00
					ADMIN CONF,JENSEN/GARCIA,LB,10/1 686-4150-2560	149.00
					Total :	298.00
145041	9/20/2012	85416 SLADDEN ENGINEERING	30076		GEOTECHNICAL TESTING SERVICES F GEOTECHNICAL TESTING SERVICES F 254-5575-2710	5,640.00
				2013-000166		Total : 5,640.00
145042	9/20/2012	58450 SMART & FINAL	166879		FOOD & JANITORIAL SUPPLIES FOOD & JANITORIAL SUPPLIES 120-8500-2250	32.00
					FOOD & JANITORIAL SUPPLIES 686-4150-2250	23.43

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145042	9/20/2012	58450 SMART & FINAL	(Continued)		FOOD & JANITORIAL SUPPLIES 120-4100-2250	23.43
			169480		FOOD & JANITORIAL SUPPLIES 120-4125-2250	23.42
					FOOD & JANITORIAL SUPPLIES FOOD & JANITORIAL SUPPLIES 110-3100-2801	89.66
					Total :	191.94
145043	9/20/2012	91405 SMITH, KATHIE	88703		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	97.16
					Total :	97.16
145044	9/20/2012	58510 SMITTY'S AUTO PAINTS	281104		AUTOMOTIVE PAINTS,SUPPLIES AUTOMOTIVE PAINTS,SUPPLIES 684-4550-2450	61.42
					Total :	61.42
145045	9/20/2012	86209 SOBOBA BAND OF LUISENO INDIANS	REQ 09/05		POWWOW SPONORSHIP POWWOW SPONORSHIP 120-8500-2220	1,500.00
					Total :	1,500.00
145046	9/20/2012	59300 SOCO GROUP, INC, THE	674910		FUEL & OIL FUEL & OIL 110-3200-2623	1,409.14
					Total :	1,409.14
145047	9/20/2012	71475 SOUTH COAST AQMD	2516951		220 N JUANITA ELEC GEN DIESEL 220 N JUANITA ELEC GEN DIESEL 685-4560-2400	310.85
					Total :	310.85
145051	9/20/2012	59145 SOUTHERN CALIFORNIA EDISON	2004613295		ELECTRIC BILLS ELECTRIC BILLS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145051	9/20/2012	59145 SOUTHERN CALIFORNIA EDISON	(Continued)		225-8250-2105 ELECTRIC BILLS	14.55
			2004613352		221-4200-2105 ELECTRIC BILLS ELECTRIC BILLS	393.95
			2012028205		571-9000-2105 ELECTRIC BILLS ELECTRIC BILLS	29,933.57
			2012028759		225-8250-2105 ELECTRIC BILLS ELECTRIC BILLS	139.63
			2012028767		227-8260-2105 ELECTRIC BILLS ELECTRIC BILLS	129.82
			2012029070		227-8261-2105 ELECTRIC BILLS ELECTRIC BILLS	578.03
			2107059958		225-8250-2105 ELECTRIC BILLS ELECTRIC BILLS	13.16
			2199065228		227-8260-2105 ELECTRIC BILLS ELECTRIC BILLS	1,543.05
					254-4650-2105 ELECTRIC BILLS	247.05
			2231716911		254-4650-2400 ELECTRIC BILLS ELECTRIC BILLS	-107.48
			2232322891		225-8250-2105 ELECTRIC BILLS ELECTRIC BILLS	90.88
			2232323212		225-8250-2105 ELECTRIC BILLS ELECTRIC BILLS	217.45
					225-8250-2105	4,933.34

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145051	9/20/2012	59145 SOUTHERN CALIFORNIA EDISON	(Continued) 2232323303		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	23,620.82
			2235084910		ELECTRIC BILLS ELECTRIC BILLS 221-4200-2105	151.57
			2235086006		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	24.81
			2240096164		ELECTRIC BILLS ELECTRIC BILLS 571-9000-2105	3,808.09
			2242079879		ELECTRIC BILLS ELECTRIC BILLS 221-4200-2105	49.77
			2243303104		ELECTRIC BILLS ELECTRIC BILLS 680-3500-2450	1.32
			2244518882		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	12.05
			2245459771		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	19.14
			2247597602		ELECTRIC BILLS ELECTRIC BILLS 685-4560-2105	22.47
			2248156309		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	43.18
			2248596652		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	84.38
			2252086566		ELECTRIC BILLS ELECTRIC BILLS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145051	9/20/2012	59145 SOUTHERN CALIFORNIA EDISON	(Continued)			
			2253747133		225-8250-2105 ELECTRIC BILLS	86.51
			2253913719		110-4250-2105 ELECTRIC BILLS	433.86
			2257276675		225-8250-2105 ELECTRIC BILLS	32.77
			2257302521		227-8264-2105 ELECTRIC BILLS	118.98
			2257685602		228-8270-2105 ELECTRIC BILLS	23.21
			2257685701		225-8250-2105 ELECTRIC BILLS	36.46
			2259119022		225-8250-2105 ELECTRIC BILLS	22.55
			2260026125		685-4560-2105 ELECTRIC BILLS	81.82
			2263349581		685-4560-2105 ELECTRIC BILLS	1,958.12
			2265812206		685-4560-2105 ELECTRIC BILLS	328.94
					225-8250-2105 ELECTRIC BILLS	73.95
			2266176320		221-4200-2105 ELECTRIC BILLS	59.71

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145051	9/20/2012	59145 SOUTHERN CALIFORNIA EDISON	(Continued)			
			2270491533		225-8250-2105 ELECTRIC BILLS	16.10
					ELECTRIC BILLS	
					685-4560-2105	275.16
					ELECTRIC BILLS	
			2275372696		225-8250-2105	60.23
					ELECTRIC BILLS	
					ELECTRIC BILLS	
			2275726461		228-8265-2105	318.57
					ELECTRIC BILLS	
					ELECTRIC BILLS	
			2277162525		225-8250-2105	79.57
					ELECTRIC BILLS	
					ELECTRIC BILLS	
					221-4200-2105	38.75
					ELECTRIC BILLS	
			2277863965		225-8250-2105	35.19
					ELECTRIC BILLS	
					ELECTRIC BILLS	
			2278300660		225-8250-2105	16.40
					ELECTRIC BILLS	
					ELECTRIC BILLS	
			2278300777		225-8250-2105	27.94
					ELECTRIC BILLS	
					ELECTRIC BILLS	
			2278648761		221-4200-2105	74.26
					ELECTRIC BILLS	
					ELECTRIC BILLS	
			2278648845		221-4200-2105	41.35
					ELECTRIC BILLS	
					ELECTRIC BILLS	
			2278648936		227-8265-2105	148.75
					ELECTRIC BILLS	
					ELECTRIC BILLS	
					228-8265-2105	23.97

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145051	9/20/2012	59145 SOUTHERN CALIFORNIA EDISON	(Continued) 2279079552		ELECTRIC BILLS ELECTRIC BILLS 221-4200-2105	49.23
			2279880348		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	50.08
			2280588955		ELECTRIC BILLS ELECTRIC BILLS 221-4200-2105	22.47
			2281016899		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	34.35
			2286669254		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	36.64
			2287778179		571-9000-2105 ELECTRIC BILLS ELECTRIC BILLS	6,009.26
			2288075039		227-8268-2105 ELECTRIC BILLS ELECTRIC BILLS	17.56
			2290036771		228-8268-2105 ELECTRIC BILLS ELECTRIC BILLS	49.31
			2290834654		228-8268-2105 ELECTRIC BILLS ELECTRIC BILLS	54.02
			2290866136		685-4560-2105 ELECTRIC BILLS ELECTRIC BILLS	974.74
					225-8250-2105 ELECTRIC BILLS ELECTRIC BILLS	16.35
					228-8250-2105 ELECTRIC BILLS ELECTRIC BILLS	190.98

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145051	9/20/2012	59145 SOUTHERN CALIFORNIA EDISON	(Continued)		228-8273-2105 ELECTRIC BILLS	59.33
			2291251585		227-8273-2105 ELECTRIC BILLS ELECTRIC BILLS	50.84
			2291251817		225-8250-2105 ELECTRIC BILLS ELECTRIC BILLS	34.70
			2292708153		225-8250-2105 ELECTRIC BILLS ELECTRIC BILLS	24.71
			2293452942		225-8250-2105 ELECTRIC BILLS ELECTRIC BILLS	33.41
			2299137406		228-8266-2105 ELECTRIC BILLS 227-8266-2105 ELECTRIC BILLS ELECTRIC BILLS	480.50 430.68
					221-4200-2105 ELECTRIC BILLS	37.89
					227-8270-2105 ELECTRIC BILLS	419.86
					228-8270-2105 ELECTRIC BILLS	25.46
					228-8276-2105 ELECTRIC BILLS	129.56
			2301449542		227-8276-2105 ELECTRIC BILLS ELECTRIC BILLS	36.64
					227-8267-2105 ELECTRIC BILLS	77.98
			2302592803		228-8267-2105 ELECTRIC BILLS	134.52

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145051	9/20/2012	59145 SOUTHERN CALIFORNIA EDISON	(Continued)		ELECTRIC BILLS	
					221-4200-2105	79.63
			2304560741		ELECTRIC BILLS	
					ELECTRIC BILLS	
					228-8277-2105	68.72
					ELECTRIC BILLS	
					227-8277-2105	40.53
					ELECTRIC BILLS	
					227-8278-2105	52.79
			2304888399		ELECTRIC BILLS	
					ELECTRIC BILLS	
					225-8250-2105	17.70
			2304888894		ELECTRIC BILLS	
					ELECTRIC BILLS	
					225-8250-2105	33.41
			2304889058		ELECTRIC BILLS	
					ELECTRIC BILLS	
					225-8250-2105	27.70
			2304889140		ELECTRIC BILLS	
					ELECTRIC BILLS	
					221-4200-2105	48.01
			2305076069		ELECTRIC BILLS	
					ELECTRIC BILLS	
					225-8250-2105	240.79
			2306028077		ELECTRIC BILLS	
					ELECTRIC BILLS	
					225-8250-2105	119.66
			2308761147		ELECTRIC BILLS	
					ELECTRIC BILLS	
					228-8285-2105	10.29
					ELECTRIC BILLS	
					227-8285-2105	31.02
			2312418106		ELECTRIC BILLS	
					ELECTRIC BILLS	
					227-8280-2105	34.36

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145051	9/20/2012	59145 SOUTHERN CALIFORNIA EDISON	(Continued) 2315913368		ELECTRIC BILLS ELECTRIC BILLS 228-8270-2105	87.89
			2316667070		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	32.77
			2318815362		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	761.77
			2321393449		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	137.98
			2326413903		ELECTRIC BILLS ELECTRIC BILLS 227-8284-2105	22.92
			2330239757		ELECTRIC BILLS ELECTRIC BILLS 227-8280-2105	318.58
			2332838028		ELECTRIC BILLS ELECTRIC BILLS 221-4200-2105	48.13
					ELECTRIC BILLS 227-8292-2105	49.05
					ELECTRIC BILLS 228-8292-2105	92.08
			2333964872		ELECTRIC BILLS ELECTRIC BILLS 221-4200-2105	47.71
					ELECTRIC BILLS 227-8276-2105	36.36
			2334519717		ELECTRIC BILLS ELECTRIC BILLS 228-8271-2105	80.51
					ELECTRIC BILLS 227-8271-2105	170.87

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145051	9/20/2012	59145 SOUTHERN CALIFORNIA EDISON	(Continued) 2336168786		ELECTRIC BILLS ELECTRIC BILLS 228-8265-2105	28.27
			2337297485		ELECTRIC BILLS ELECTRIC BILLS 221-4200-2105	40.76
			2340622554		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	53.77
			2343135992		ELECTRIC BILLS ELECTRIC BILLS 225-8250-2105	26.81
			2344590997		ELECTRIC BILLS ELECTRIC BILLS 228-8272-2105	23.41
			2344591011		ELECTRIC BILLS ELECTRIC BILLS 228-8289-2105	24.91
			2344591052		ELECTRIC BILLS ELECTRIC BILLS 228-8289-2105	29.02
			2344591102		ELECTRIC BILLS ELECTRIC BILLS 228-8289-2105	24.91
			2348438441		ELECTRIC BILLS ELECTRIC BILLS 227-8289-2105	193.68
					ELECTRIC BILLS 227-8289-2105	44.93
					Total :	83,040.49
145052	9/20/2012	59150 SOUTHERN CALIFORNIA GAS CO	91069913		DAMAGE-155 SAN JACINTO #60021873 DAMAGE-155 SAN JACINTO #60021873 683-2200-2722	972.67

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145052	9/20/2012	59150 59150 SOUTHERN CALIFORNIA GAS CO	(Continued)			Total : 972.67
145053	9/20/2012	59150 SOUTHERN CALIFORNIA GAS CO	01588594562		MONTHLY GAS BILLS	
					MONTHLY GAS BILLS	
			03682435007		685-4560-2115	47.79
					MONTHLY GAS BILLS	
					MONTHLY GAS BILLS	
			05552545005		685-4560-2115	15.68
					MONTHLY GAS BILLS	
					MONTHLY GAS BILLS	
			06202437544		685-4560-2115	16.99
					MONTHLY GAS BILLS	
					MONTHLY GAS BILLS	
			08722433003		685-4560-2115	19.25
					MONTHLY GAS BILLS	
					MONTHLY GAS BILLS	
			12308894166		685-4560-2115	22.52
					MONTHLY GAS BILLS	
					MONTHLY GAS BILLS	
			13552433008		110-3100-2805	0.89
					MONTHLY GAS BILLS	
					MONTHLY GAS BILLS	
			14602433568		685-4560-2115	66.95
					MONTHLY GAS BILLS	
					MONTHLY GAS BILLS	
			16265395737		685-4560-2115	22.42
					MONTHLY GAS BILLS	
					MONTHLY GAS BILLS	
			16839831845		685-4560-2115	30.40
					MONTHLY GAS BILLS	
					MONTHLY GAS BILLS	
			16915239764		685-4560-2115	65.87
					MONTHLY GAS BILLS	
					MONTHLY GAS BILLS	
			17542433523		685-4560-2115	1.49
					MONTHLY GAS BILLS	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145053	9/20/2012	59150 SOUTHERN CALIFORNIA GAS CO	(Continued)		MONTHLY GAS BILLS 685-4560-2115	3.57
			17752433346		MONTHLY GAS BILLS MONTHLY GAS BILLS 685-4560-2115	14.79
			17962433391		MONTHLY GAS BILLS MONTHLY GAS BILLS 685-4560-2115	19.25
			19222435406		MONTHLY GAS BILLS MONTHLY GAS BILLS 685-4560-2115	15.29
			20052532007		MONTHLY GAS BILLS MONTHLY GAS BILLS 685-4560-2115	37.10
Total :						400.25
145054	9/20/2012	89440 SPIRIT HALLOWEEN SUPERSTORE	REQ 9/6		REFUND DUPLICATE BUSINESS LIC REFUND DUPLICATE BUSINESS LIC 110-0163	45.00
Total :						45.00
145055	9/20/2012	70870 STANDARD INSURANCE CO (LTD)	Ben317876		LONG TERM DISABILITY: Payment LONG TERM DISABILITY: Payment 750-2141	8,598.79
Total :						8,598.79
145056	9/20/2012	76654 STAPLES ADVANTAGE	3179179208		OFFICE SUPPLIES OFFICE SUPPLIES 680-1930-2800	41.80
			3179179209		OFFICE SUPPLIES OFFICE SUPPLIES 680-1930-2250	197.79
			3179179210		OFFICE SUPPLIES OFFICE SUPPLIES 680-1930-2250	8.51

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145056	9/20/2012	76654 STAPLES ADVANTAGE	(Continued) 3180925458		OFFICE SUPPLIES OFFICE SUPPLIES 254-4600-2250	58.38
					OFFICE SUPPLIES 254-4650-2250	58.38
			3180925469		OFFICE SUPPLIES OFFICE SUPPLIES 571-9000-2250	92.44
			3180925470		OFFICE SUPPLIES OFFICE SUPPLIES 680-1930-2250	-96.92
			3180925471		OFFICE SUPPLIES OFFICE SUPPLIES 120-1700-2250	96.92
					OFFICE SUPPLIES 120-3350-2250	32.52
			3180925473		OFFICE SUPPLIES OFFICE SUPPLIES 120-1700-2250	32.52
					OFFICE SUPPLIES 120-3350-2250	293.81
			3180925478		OFFICE SUPPLIES OFFICE SUPPLIES 110-3100-2253	97.54
			3180925480		OFFICE SUPPLIES OFFICE SUPPLIES 110-3100-2253	7.00
					Total :	220.51
145057	9/20/2012	91406 STRANGE, WILLIAM	97976		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	97.22

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145057	9/20/2012	91406 91406 STRANGE, WILLIAM			(Continued)	Total : 97.22
145058	9/20/2012	91407 SULLIVAN, DEBRA	96341		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	62.05 Total : 62.05
145059	9/20/2012	81587 SUTTER, CARRIE	95565		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	134.58 Total : 134.58
145060	9/20/2012	90639 T B U INC	102114		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	524.31 Total : 524.31
145061	9/20/2012	71611 TAVARES, JOSE	OCT 2012		PAYMENT IN LIEU OF MEDICAL INS PAYMENT IN LIEU OF MEDICAL INS 689-2150-2400	176.00 Total : 176.00
145062	9/20/2012	91408 TAYLOR, LAWRENCE/HENRIETTA	1711		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	0.99 Total : 0.99
145063	9/20/2012	61750 TEMECULA VALLEY PIPE & SUPPLY	433230		IRRIGATION PARTS & SUPPLIES IRRIGATION PARTS & SUPPLIES 228-8270-2450	53.75
			433231		IRRIGATION PARTS & SUPPLIES IRRIGATION PARTS & SUPPLIES 228-8274-2450	124.22
			433232		IRRIGATION PARTS & SUPPLIES IRRIGATION PARTS & SUPPLIES 228-8271-2450	96.29
			433233		IRRIGATION PARTS & SUPPLIES	

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145063	9/20/2012	61750 TEMECULA VALLEY PIPE & SUPPLY	(Continued)		IRRIGATION PARTS & SUPPLIES 228-8280-2450	61.86
			433332		IRRIGATION PARTS & SUPPLIES IRRIGATION PARTS & SUPPLIES 110-4250-2450	712.50
			433335		IRRIGATION PARTS & SUPPLIES IRRIGATION PARTS & SUPPLIES 110-4250-2450	-712.50
			433336		IRRIGATION PARTS & SUPPLIES IRRIGATION PARTS & SUPPLIES 110-4250-2450	654.40
Total :						990.52
145064	9/20/2012	91341 THAXTON, CHARLES / DEBBIE	100851*		Refund closed utility-replaces ck#144567 Refund closed utility-replaces ck#144567 571-0835	40.93
Total :						40.93
145065	9/20/2012	69590 TIRES WAREHOUSE OF HEMET	11069		TIRES & SUPPLIES TIRES & SUPPLIES 684-4550-2350	1,896.05
			11093		TIRES & SUPPLIES TIRES & SUPPLIES 684-4550-2350	1,633.20
			11096		TIRES & SUPPLIES TIRES & SUPPLIES 684-4550-2350	947.60
			11100		TIRES & SUPPLIES TIRES & SUPPLIES 684-4550-2350	3,183.51
Total :						7,660.36
145066	9/20/2012	69589 TOP-LINE INDUSTRIAL PRODUCTS	329828		AUTOMOTIVE PARTS & SUPPLIES AUTOMOTIVE PARTS & SUPPLIES 684-4550-2350	268.20

Bank code : 001

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145066	9/20/2012	69589 TOP-LINE INDUSTRIAL PRODUCTS	(Continued) 330118		AUTOMOTIVE PARTS & SUPPLIES AUTOMOTIVE PARTS & SUPPLIES 684-4550-2450	458.77
			330327		AUTOMOTIVE PARTS & SUPPLIES AUTOMOTIVE PARTS & SUPPLIES 684-4550-2450	198.95
			330662		AUTOMOTIVE PARTS & SUPPLIES AUTOMOTIVE PARTS & SUPPLIES 684-4550-2450	44.64
Total :						970.56
145067	9/20/2012	85284 TRANSUNION	08253765		CREDIT REPORT CREDIT REPORT 120-8500-2710	55.00
Total :						55.00
145068	9/20/2012	71266 TREMCO	92789124	2012-000627	HVAC ROOF PENETRATION FLASHING HVAC ROOF PENETRATION FLASHING 685-4560-2450	2,100.00
Total :						2,100.00
145069	9/20/2012	71916 TYCO INTERGRATED SECURITY	77737151		SECURITY SYSTEM SECURITY SYSTEM 685-4560-2400	39.96
			77737176		SECURITY SYSTEM SECURITY SYSTEM 685-4560-2400	64.60
Total :						104.56
145070	9/20/2012	78078 TYHANIC, DAN	92723		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	68.14
Total :						68.14
145071	9/20/2012	76386 U S A BLUE BOOK	759506	2013-000067	FOR EQUIPMENT AND SUPPLIES FOR FOR EQUIPMENT AND SUPPLIES FOR	

Bank code : 001

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145071	9/20/2012	76386 U S A BLUE BOOK	(Continued)		571-9000-2450	164.94
					Total :	164.94
145072	9/20/2012	63783 UNDERGROUND SERVICE ALERT	820120301		NOTIFICATION SERVICES NOTIFICATION SERVICES 571-9000-2710	582.00
					Total :	582.00
145073	9/20/2012	85686 UNIQUE MANAGEMENT SERVICES INC	226882		LIBRARY COLLECTIONS LIBRARY COLLECTIONS 110-2080	900.80
					Total :	900.80
145074	9/20/2012	73859 UNIVERSITY OF SOUTHERN CALIF	REQ 9/17		REG FEE,FORUM,KRUPA,10/12-13 REG FEE,FORUM,KRUPA,10/12-13 100-1100-2560	250.00
					Total :	250.00
145075	9/20/2012	86951 URBAN FUTURES, INC	0912-017	2013-000257	CONSULTANT TO PROVIDE PLANNING CONSULTANT TO PROVIDE PLANNING 120-1700-2710	7,200.00
					Total :	7,200.00
145076	9/20/2012	89643 V C D CORP	98068		REFUND UTILITY 681 E STETSON REFUND UTILITY 681 E STETSON 571-0835	56.74
					Total :	56.74
145077	9/20/2012	91385 VALLEY QUEEN PRODUCTIONS	REQ 9/6		MISS HEMET SPONORSHIP MISS HEMET SPONORSHIP 120-8500-2220	900.00
					Total :	900.00
145078	9/20/2012	70903 VALLEY WIDE RECREATION & PARK	JUL 2012		GRAFFITI REMOVAL PROGRAM GRAFFITI REMOVAL PROGRAM 228-8264-2450	48.46

Bank code : 001

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145078	9/20/2012	70903 VALLEY WIDE RECREATION & PARK	(Continued)		GRAFFITI REMOVAL PROGRAM 228-8269-2450	19.66
					GRAFFITI REMOVAL PROGRAM 228-8272-2450	41.33
					GRAFFITI REMOVAL PROGRAM 228-8273-2450	166.80
					GRAFFITI REMOVAL PROGRAM 228-8279-2450	202.36
					GRAFFITI REMOVAL PROGRAM 225-8250-2450	3,874.10
					Total :	4,352.71
145079	9/20/2012	70903 VALLEY WIDE RECREATION & PARK	REQ 9/5		HEMET/SJ OLDLYMPICS SPONSOR HEMET/SJ OLDLYMPICS SPONSOR 120-8500-2220	750.00
					Total :	750.00
145080	9/20/2012	91409 VERA, ADOLPH/XOCHITL	98093		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	0.28
					Total :	0.28
145081	9/20/2012	70240 VERIZON BUSINESS	02757019		LONG DISTANCE PHONE SERVICE LONG DISTANCE PHONE SERVICE 680-1930-2200	21.07
			02757019		LONG DISTANCE PHONE SERVICE LONG DISTANCE PHONE SERVICE 680-1930-2200	21.02
			90863695		LONG DISTANCE PHONE SERVICE LONG DISTANCE PHONE SERVICE 680-1930-2200	27.43
			90863695		LONG DISTANCE PHONE SERVICE LONG DISTANCE PHONE SERVICE 680-1930-2200	27.44

Bank code : 001

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145081	9/20/2012	70240	70240 VERIZON BUSINESS		(Continued)	Total : 96.96
145082	9/20/2012	26850	VERIZON CALIFORNIA		PHONE BILLS	
			1974872		PHONE BILLS	
			6521190		680-1930-2200	2,010.08
					PHONE BILLS	
					PHONE BILLS	
			7651564		680-1930-2200	94.30
					PHONE BILLS	
					PHONE BILLS	
			9270573		680-1930-2200	42.29
					PHONE BILLS	
					PHONE BILLS	
			9291671		680-1930-2200	106.84
					PHONE BILLS	
					PHONE BILLS	
			9295692		680-1930-2200	44.33
					PHONE BILLS	
					PHONE BILLS	
			DWOOO93		680-1930-2200	237.05
					PHONE BILLS	
					PHONE BILLS	
			OSN2300		680-1930-2200	220.01
					PHONE BILLS	
					PHONE BILLS	
			RT01594		680-1930-2200	21.89
					PHONE BILLS	
					PHONE BILLS	
					680-1930-2200	39.85
					Total :	2,816.64
145083	9/20/2012	80404	VERIZON WIRELESS		CELL PHONES/AIR CARDS	
			371888385		CELL PHONES/AIR CARDS	
					110-3200-2200	39.58
					Total :	39.58

Bank code : 001

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145084	9/20/2012	82854 VISTA PAINT CORP	2012-339515		PAINT SUPPLIES PAINT SUPPLIES 110-4250-2450	48.72
Total :						48.72
145085	9/20/2012	91109 VIZION'S WEST INC	12-5080		CDBG REIMBURSEMENT CDBG REIMBURSEMENT 240-3988-2400	795.00
			12-5089		PROPERTY ABATEMENT SERVICES PROPERTY ABATEMENT SERVICES 120-8500-2710	150.00
			12-5090	2013-000031	CONTRACTOR TO PERFORM BOARD L CONTRACTOR TO PERFORM BOARD L 120-2197	720.00
			12-5091	2013-000031	CONTRACTOR TO PERFORM BOARD L CONTRACTOR TO PERFORM BOARD L 120-2197	180.00
			12-5093		PROPERTY ABATEMENT SERVICES PROPERTY ABATEMENT SERVICES 110-3100-2801	336.00
			12-5097		PROPERTY ABATEMENT SERVICES PROPERTY ABATEMENT SERVICES 110-3100-2801	250.00
Total :						2,431.00
145086	9/20/2012	32992 VULCAN MATERIALS CO	141495		BLACKTOP & BASE MATERIAL BLACKTOP & BASE MATERIAL 571-9000-2450	205.52
Total :						205.52
145087	9/20/2012	89778 WATERLINE TECHNOLOGIES INC	5216845	2013-000051	FOR BLEACH USED TO DISINFECT DRI FOR BLEACH USED TO DISINFECT DRI 571-9000-2450	1,250.17
			5217172	2013-000051	FOR BLEACH USED TO DISINFECT DRI FOR BLEACH USED TO DISINFECT DRI 571-9000-2450	1,169.84

Bank code : 001

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145087	9/20/2012	89778 89778 WATERLINE TECHNOLOGIES INC	(Continued)			Total : 2,420.01
145088	9/20/2012	71629 WAXIE SANITARY SUPPLY	73478549		JANITORIAL SUPPLIES JANITORIAL SUPPLIES 684-4550-2450	131.07 Total : 131.07
145089	9/20/2012	91410 WELLMAN, ROBERTA/JAMES	100318		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	157.12 Total : 157.12
145090	9/20/2012	91411 WENDELL, JASON	101052		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	98.11 Total : 98.11
145091	9/20/2012	86381 WEST COAST LIGHTS & SIRENS INC	6893		CUSTOM FABRICATED PARTS CUSTOM FABRICATED PARTS 684-4550-2350	81.12 Total : 81.12
145092	9/20/2012	76234 WESTERN FIRE CO	47901		FIRE SPRINKLER/EXTINGUISHER SVC FIRE SPRINKLER/EXTINGUISHER SVC 680-3500-2450	155.51 Total : 155.51
145093	9/20/2012	91305 WESTERN HABITAT	JUL-AUG 2012	2013-000284	PLANNING CONSULTING SERVICES IN PLANNING CONSULTING SERVICES IN 120-1700-2710 PLANNING CONSULTING SERVICES 120-2192	6,700.00 4,840.00 Total : 11,540.00
145094	9/20/2012	80566 WESTSIDE BUILDING MATERIAL	10318826		PARTS & SUPPLIES PARTS & SUPPLIES 571-9000-2450	383.38

Bank code : 001

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145094	9/20/2012	80566 80566 WESTSIDE BUILDING MATERIAL	(Continued)			Total : 383.38
145095	9/20/2012	75597 WILLDAN FINANCIAL SERVICES	010-18581	2013-000073	ANNUAL COMMUNITY FACILITIES DIST ANNUAL COMMUNITY FACILITIES DIST 234-3100-2710	252.92
				2013-000073	ANNUAL COMMUNITY FACILITIES DIST 234-3200-2710	252.92
					Total :	505.84
145096	9/20/2012	90998 WINTER ADVERTISING AGENCY	08272012HEMET		POW WOW PROGRAM AD POW WOW PROGRAM AD 120-8500-2710	450.00
					Total :	450.00
145097	9/20/2012	75826 WISEHART, DEBORAH L	Ben317908		WAGE ASSIGNMENT: Payment WAGE ASSIGNMENT: Payment 750-2174	125.00
					Total :	125.00
145098	9/20/2012	68755 XEROX CORPORATION	063683481	2013-000167	RENEWAL OF ANNUAL MAINTENANCE RENEWAL OF ANNUAL MAINTENANCE 110-3100-2805	42.01
			063683485	2013-000324	ANNUAL MAINTENANCE RENEWAL AG ANNUAL MAINTENANCE RENEWAL AG 110-6100-2400	32.37
					Total :	74.38
145099	9/20/2012	89777 Y M C A OF RIVERSIDE CITY	OCT 2012	2013-000092	FACILITY OPERATION MANAGEMENT FACILITY OPERATION MANAGEMENT 110-7400-2710	14,583.33
					Total :	14,583.33
145100	9/20/2012	91412 YUHAS, AUDREY/BRYAN	99770		REFUND CLOSED UTILITY ACCT REFUND CLOSED UTILITY ACCT 571-0835	84.44
					Total :	84.44

Bank code : 001

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
145101	9/20/2012	90322 ZEP SALES & SERVICE	53513181		SUPPLIES	
					SUPPLIES	
					684-4550-2350	179.74
			53522354		SUPPLIES	
					SUPPLIES	
					110-4250-2450	1,025.48
			53524740		SUPPLIES	
					SUPPLIES	
					225-8250-2450	404.07
Total :						1,609.29

283 Vouchers for bank code : 001

Bank total : 1,422,578.54

283 Vouchers in this report

Total vouchers : 1,422,578.54

I, Rita Conrad, do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered, or the labor performed as described herein, and that the claim is a just, due and unpaid obligation against the City of Hemet, and that I am authorized to authenticate and certify to said claim.

CITY OF HEMET
VOUCHER/WARRANT REGISTER
FOR ALL PERIODS

CLAIMS VOUCHER APPROVAL

I, RITA CONRAD, DO HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND ABILITY, THE ABOVE AND FOREGOING IS A TRUE AND CORRECT LIST OF WARRANTS FOR BILLS SUBMITTED TO THE CITY OF HEMET THROUGH THE DATE LISTED ABOVE, AND THAT THERE WILL BE SUFFICIENT MONIES IN THE RESPECTIVE FUNDS FOR THEIR PAYMENT.

RITA CONRAD
DEPUTY CITY MANAGER/ADMINISTRATIVE SERVICES



Staff Report

TO: Honorable Mayor and Members of the Hemet City Council

FROM: Rita Conrad, Deputy City Manager/Administrative Services;
Mark Orme, Interim City Manager

DATE: October 9, 2012

RE: Destruction of Certain Records

RECOMMENDED ACTION:

That the City Council adopt Resolution Bill No. 12-076, authorizing the destruction of certain records.

BACKGROUND:

Government Code Section 34090 Allows the destruction of records which are no longer needed by the City. The Finance Department, City Clerk's Office and the City Attorney have reviewed all records described in "Exhibits A through B" and approve the destruction.

FISCAL IMPACT:

There is no fiscal impact.

Respectfully submitted,

Rita Conrad
Deputy City Manager/Administrative Services

Attachments: Resolution No. 12-076
Exhibit A Records Destruction Form
Exhibit A-1 Records Destruction Form
Exhibit B Records Destruction Form

RC: mh



CITY OF HEMET
Hemet, California
RESOLUTION BILL NO. 12-076

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF HEMET, CALIFORNIA, AUTHORIZING THE
DESTRUCTION OF CERTAIN RECORDS ”**

WHEREAS, Government Code Section 34090 authorizes the destruction of records which are no longer needed by the City; and

WHEREAS, the destruction of such records is from time to time required;

NOW, THEREFORE, be it resolved as follows:

Unless otherwise provided by law, with the written consent of the City Attorney, the Head of a City Department may destroy any city record, document, instrument, book or paper, under his charge, without making a copy thereof, after the same is no longer required.

This resolution does not authorize the destruction of:

- A) Records affecting the title of real property or liens thereon
- B) Court records
- C) Records required to be kept by statute
- D) Records less than (2) years old
- E) The minutes, ordinances, or resolutions of the legislative body or of a City Board or Commission.

A list of the records requested for destruction is attached as “Exhibit A”

This section shall not be construed as limiting or qualifying in any manner the authority provided in Section 34090.5 of the Government Code for the destruction of records, documents, instruments, books and papers in accordance with the procedure therein prescribed.

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PASSED, APPROVED, AND ADOPTED this 9th day of October, 2012.

Robert Youssef, Mayor

ATTEST:

APPROVED AS TO FORM:

Sarah McComas, City Clerk

Eric S. Vail, City Attorney

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State of California)
County of Riverside)
City of Hemet)

I, Sarah McComas, City Clerk of the City of Hemet, do hereby certify that the foregoing Resolution is the actual Resolution adopted by the City Council of the City of Hemet and was passed at a regular meeting of the City Council on the 9th day of October, 2012 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Sarah McComas, City Clerk

RECORDS DESTRUCTION FORM

The records listed below are scheduled to be destroyed:
Finance Department

File #	Records Description	Start Date	End Date	Retention Period	OFR
	Accounts Payable Warrants A – All	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants A – Baker	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants B – Burke	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants By – Clippinger	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Cintas	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Comm – Dell	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Demco – Fire Cond	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Fisher – G Misc	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Haaker – Home Depot	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Honeyell – Jamit	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants James – L Misc	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Macro – National	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Nationwide – Powerplan	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Nextel & Verizon	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Press Enterprise – Riv Co Waste Mgmt	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Roth – Superior	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants SCE	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Staples	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Swain – U Misc	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants VDV Mfg – Western Riv Council	07/01/2005	06/30/2006	AU+4	Finance
	Accounts Payable Warrants Western Riv Co Regional – Z Misc	07/01/2005	06/30/2006	AU+4	Finance
12 Boxes	Daily Deposit Cash Receipts	July 2005	June 2006	AU+4	Finance
	Claims A – Z	Jan 2004	Dec 2004	CL+5	Finance
	Correspondence Subject Files A – Z	2004	2005	3	Finance

X Shredding is Required (Records contain private information)

DOCUMENTS HAVE BEEN REVIEWED AND APPROVED FOR DESTRUCTION



Department Head / Division Manager

4-11-2012

Date



City Attorney

04-11-2012

Date

(Complete after destruction has been performed, if done by City Employees. If destruction is performed by a commercial vendor, have them provide you with a certificate.)

I HEREBY CERTIFY that the items listed above have been destroyed in accordance with City policies and procedures:

Employee

Date

Return this form to the City Clerk's Office after completion.

RECORDS DESTRUCTION FORM

The records listed below are scheduled to be destroyed:

(You can simply type the records and dates here, or copy and paste from an inventory form, if desired.)

File #	Records Description	Start Date	End Date	Retention Period	OFR
	Accounting Bank Reconciliation	07/01/2003	06/30/2004	AU+5	Finance
	Accounting Journal Entries	07/01/2001	06/30/2002	AU+2	Finance
	Accounting Journal Entries	07/01/2002	06/30/2003	AU+2	Finance
	Accounting Journal Entries - Budget	07/01/2001	06/30/2002	AU+2	Finance
	Accounting Journal Entries - Budget	07/01/2002	06/30/2003	AU+2	Finance
	Accounting Journal Entries - Budget	07/01/2003	06/30/2004	AU+2	Finance
	Accounting Journal Entries - Budget	07/01/2006	06/30/2007	AU+2	Finance
	Accounting Journal Entries - Budget	07/01/2007	06/30/2008	AU+2	Finance
	Accounting Journal Entries - Budget	07/01/2008	06/30/2009	AU+2	Finance
	Accounting Accounts Receivable	07/01/2003	06/30/2004	AU+4	Finance
	Accounting Budget	07/01/2006	06/30/2007	AU+2	Finance
	Accounting Budget	07/01/2007	06/30/2008	AU+2	Finance
	Accounting Accounts Receivable	07/01/2003	6/30/2004	AU+4	Finance
	Accounting Accounts Receivable	07/01/2004	6/30/2006	AU+4	Finance
	Claims A – Z	Jan 2005	Dec 2005	CL+5	Finance
	UB - Pink Cash Receipts	2004	2006	AU+4	Finance
	UB - Service Orders	2004	2008	CL+2	Finance
	UB - Developer Acct Receipts	2003	2005	CL+2	Finance
	UB - Paid Return Checks	12/2005	6/2006	AU+5	Finance
	UB - DA Bad Check	2003	2004	AU+5	Finance
	Business License	07/01/2004	6/30/2005	T+4	Finance
	Business License	07/01/2005	6/30/2006	T+4	Finance

X Shredding is Required (Records contain private information)

DOCUMENTS HAVE BEEN REVIEWED AND APPROVED FOR DESTRUCTION

Pat Leonard
Department Head / Division Manager

9-20-12
Date

[Signature]
City Attorney

09-26-2012
Date

(Complete after destruction has been performed, if done by City Employees. If destruction is performed by a commercial vendor, have them provide you with a certificate.)

I HEREBY CERTIFY that the items listed above have been destroyed in accordance with City policies and procedures:

Employee

Date

Return this form to the City Clerk's Office after completion.

RECORDS DESTRUCTION FORM

The records listed below are scheduled to be destroyed:

City Clerk – Destruction

File #	Records Description	Start Date (xx/xx/xx)	End Date (xx/xx/xx)	Retention Period	OFR
	Ronald Worthington	9-20-02	12-31-02	Closed + 5 years	City Clerk
	Mark Wesley	7-29-02	12-31-02	Closed + 5 years	City Clerk
	Verizon	3-19-02	12-31-02	Closed + 5 years	City Clerk
	SAFECO Insurance Companies		12-31-02	Closed + 5 years	City Clerk
	Donald T. Trumble	6-3-02	12-31-02	Closed + 5 years	City Clerk
	Suzette A. Torres	10-3-02	10-21-02	Closed + 5 years	City Clerk
	Arturo Torres	10-22-02	12-3-02	Closed + 5 years	City Clerk
	Arturo Torres	10-22-02	12-3-02	Closed + 5 years	City Clerk
	Krystal Kennedy	12-13-02	2003	Closed + 5 years	City Clerk
	Steve Swaim	4-5-02	4-8-02	Closed + 5 years	City Clerk
	Robert Shaw	4-17-02	12-31-02	Closed + 5 years	City Clerk
	Colleen Anne Stoneking	3-29-02	12-31-02	Closed + 5 years	City Clerk
	Raymond "Elijah" Stasilli	2-7-02	2003	Closed + 5 years	City Clerk
	Mark Stafford	12-26-02	2003	Closed + 5 years	City Clerk
	Southern California Edison		12-31-02	Closed + 5 years	City Clerk
	Lawrence Scott	8-29-02	3-31-03	Closed + 5 years	City Clerk
	Mr. Douglas James Schmitz	12-22-02	6-30-03	Closed + 5 years	City Clerk
	Kendall A. Robinson	3-29-02	12-31-02	Closed + 5 years	City Clerk
	Charlotte L. Robertson	8-26-02	3-31-03	Closed + 5 years	City Clerk
	Miguel M. Reyes	8-9-02	3-31-03	Closed + 5 years	City Clerk
	Marco Rangel v. Doe	11-27-02	6-30-03	Closed + 5 years	City Clerk
	Lloyd W. Quase	6-18-02	7-9-02	Closed + 5 years	City Clerk
	Mr. Graham J. Baldwin	8-9-02	12-31-02	Closed + 5 years	City Clerk
	George Perron	8-8-02	12-31-02	Closed + 5 years	City Clerk
	Marjorie Perryman	6-14-02	12-31-02	Closed + 5 years	City Clerk
	Harold Pearce		6-30-02	Closed + 5 years	City Clerk
	Margaret K. Montgomery	3-5-02	3-11-02	Closed + 5 years	City Clerk
	Jeffrey & Julie Martin	8-15-02	6-30-05	Closed + 5 years	City Clerk
	Ronald McElroy	7-29-02	2-10-03	Closed + 5 years	City Clerk
	Nancy Lopez	10-24-02	5-30-03	Closed + 5 years	City Clerk
	Vernon Kuellmer		3-19-02	Closed + 5 years	City Clerk
	Doris Faye Kelly		9-13-02	Closed + 5 years	City Clerk
	John Herrera	6-28-02	7-12-02	Closed + 5 years	City Clerk
	Ricardo Hernandez	11-22-02	12-18-02	Closed + 5 years	City Clerk
	Maria D. Gamez	10-18-02	12-30-02	Closed + 5 years	City Clerk
	Margaret Logsdon		10-30-02	Closed + 5 years	City Clerk
	Margaret Logsdon	10-11-02	10-30-02	Closed + 5 years	City Clerk
	Margaret Logsdon	10-11-02	10-30-02	Closed + 5 years	City Clerk
	Maria D. Gamez		10-30-02	Closed + 5 years	City Clerk
	Nancy Lopez			Closed + 5 years	City Clerk
	Margaret Logsdon		10-30-02	Closed + 5 years	City Clerk
	Margaret Logsdon	10-11-02	10-30-02	Closed + 5 years	City Clerk
	Maria Gamez		12-30-02	Closed + 5 years	City Clerk
	Chris Friedman	9-27-02	10-21-02	Closed + 5 years	City Clerk
	Geri Franske	3-6-02	3-15-02	Closed + 5 years	City Clerk
	Shawn Edick	7-12-02	1-30-03	Closed + 5 years	City Clerk
	Douglas W. Donnan	7-9-02	2-25-03	Closed + 5 years	City Clerk
	Nationwide Mut. Fire Ins.	7-8-02	2-28-03	Closed + 5 years	City Clerk
	Ashley L. Coelho	4-29-02	5-7-02	Closed + 5 years	City Clerk
	Cozy Trailer Court		3-5-02	Closed + 5 years	City Clerk
	Charles Castello		3-11-02	Closed + 5 years	City Clerk

	Ellen Clapp	7-22-02		Closed + 5 years	City Clerk
	Christine Cardinez	5-24-02	5-24-02	Closed + 5 years	City Clerk
	Elva Brown	5-22-02	3-27-02	Closed + 5 years	City Clerk
	Janice Berger	5-21-02	6-14-02	Closed + 5 years	City Clerk
	Pauline Hapke-Bower	1-2-02	2002	Closed + 5 years	City Clerk
	Ron Barsz		3-11-02	Closed + 5 years	City Clerk
	Clifford C. Baker	7-24-02	2-12-03	Closed + 5 years	City Clerk
	Salvador Alejandro		2-25-02	Closed + 5 years	City Clerk
	Ricardo Hernandez		12-18-02	Closed + 5 years	City Clerk
	Douglas James Schmitz		12-19-02	Closed + 5 years	City Clerk
	Marco & Martha Rangel		12-19-02	Closed + 5 years	City Clerk
	Austine & Arcelia Medina	2-10-05	9-30-05	Closed + 5 years	City Clerk
	Russell Temple	1-7-05	2005	Closed + 5 years	City Clerk
	Dickey Darrell	1-3-05		Closed + 5 years	City Clerk
	Denise Marquez	1-7-05	3-5-05	Closed + 5 years	City Clerk
	Lucille K. Barnhart	12-2-04	7-18-05	Closed + 5 years	City Clerk
	Ron Bryson	11-2-04	12-30-04	Closed + 5 years	City Clerk
	Pauline Tacker		2004	Closed + 5 years	City Clerk
	Deborah Leavell	9-9-04	7-30-04	Closed + 5 years	City Clerk
	Denise Marquez	10-20-04	2004	Closed + 5 years	City Clerk
	Mark A Johnson	12-1-04	2005	Closed + 5 years	City Clerk
	Marilyn Klos	12-6-04	2005	Closed + 5 years	City Clerk
	K. Hovnanian Four Seasons at Hemet	10-29-04	5-30-05	Closed + 5 years	City Clerk
	Lucia A. Pengson	12-2-04	2005	Closed + 5 years	City Clerk
	Maria Gutierrez	10-12-04	2004	Closed + 5 years	City Clerk
	Zsaninne Shoemaker	10-19-2004	4-30-05	Closed + 5 years	City Clerk
	SAFECO Ins.	10-21-04	3-30-04	Closed + 5 years	City Clerk
	Aljandro Robles	10-14-04	2005	Closed + 5 years	City Clerk
	Destiny A. Russell	10-20-04	5-31-05	Closed + 5 years	City Clerk
	Christian Kuechler	10-12-04	2005	Closed + 5 years	City Clerk
	Wayne J. Stanis	10-1-04	4-30-05	Closed + 5 years	City Clerk
	Daniel Amaya		2005	Closed + 5 years	City Clerk
	Mark Johnson	7-12-04	2004	Closed + 5 years	City Clerk
	Carla M. Jones	7-16-04	2005	Closed + 5 years	City Clerk
	Stewart Richard Palm	7-30-04	2004	Closed + 5 years	City Clerk
	Deborah Kay Leavell	9-13-04	2005	Closed + 5 years	City Clerk
	Wayne J. Stanis	9-13-04	2005	Closed + 5 years	City Clerk
	SAFECO Ins.	9-20-04	3-30-05	Closed + 5 years	City Clerk
	Sandra Rodriguez	9-2-04	2005	Closed + 5 years	City Clerk
	Robert Fields	9-2-04	10-30-04	Closed + 5 years	City Clerk
	Kamran Mashayekhi		4-30-05	Closed + 5 years	City Clerk
	Lori Crooker		8-30-04	Closed + 5 years	City Clerk
	Daniel Amaya	8-18-04	2005	Closed + 5 years	City Clerk
	Tommy & Karen Nolan	8-13-04	2004	Closed + 5 years	City Clerk
	Mark Stafford	8-16-04	2004	Closed + 5 years	City Clerk
	Angela's Glass & Mirror		9-30-04	Closed + 5 years	City Clerk
	Jeffrey Goldwaite	6-28-04	10-30-04	Closed + 5 years	City Clerk
	Allstate Ins.		8-30-04	Closed + 5 years	City Clerk
	Sandra Rodriguez	8-26-04	2005	Closed + 5 years	City Clerk
	Osma M. Mayen		1-30-05	Closed + 5 years	City Clerk
	Osma M. Mayen	6-23-04	1-30-05	Closed + 5 years	City Clerk
	Donald Hamm	6-25-04	1-30-05	Closed + 5 years	City Clerk
	Jeffrey Goldthwaite	6-28-04	10-30-04	Closed + 5 years	City Clerk
	RW Investments	6-28-04	1-31-05	Closed + 5 years	City Clerk
	Elizibeth L. Dunaway	6-08-04	2005	Closed + 5 years	City Clerk
	MSK Realty Ventures	6-10-04	1-30-05	Closed + 5 years	City Clerk
	Pascual M. Rodriguez	6-07-004	2005	Closed + 5 years	City Clerk
	Joseph M. Ruiz	6-14-04	1-31-05	Closed + 5 years	City Clerk
	John Seps	3-12-04	7-31-04	Closed + 5 years	City Clerk
	Peter & Edward Amschel	5-20-04	12-29-04	Closed + 5 years	City Clerk
	Joyce Townsend	2-17-04	5-31-04	Closed + 5 years	City Clerk
	Gary W. Ohnesorgen	1-23-04	8-31-04	Closed + 5 years	City Clerk

	Wayne J. Stanis	7-21-04	4-30-05	Closed + 5 years	City Clerk
	Wayne J. Stanis	7-21-04	4-30-05	Closed + 5 years	City Clerk
	Jonny & Karen Nolan	9-10-04	2004	Closed + 5 years	City Clerk
	Mark A. Johnson		1-7-05	Closed + 5 years	City Clerk
	Maurice "Steve" Bolin	4-27-05	2005	Closed + 5 years	City Clerk
	John E. Zamudio	4-27-05	2005	Closed + 5 years	City Clerk
	Gregory Furgson		2005	Closed + 5 years	City Clerk
	Jacob M. Johnson	12-28-05	3-3-06	Closed + 5 years	City Clerk
	Debra Rodriguez	12-29-05	2006	Closed + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	1990	1991	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	1991	1992	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	1992	1993	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	1993	1994	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	1994	1995	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	1995	1996	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	1996	1997	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	1997	1998	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	1998	1999	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	1999	2000	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	2000	2001	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	2001	2002	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	2002	2003	CU + 5 years	City Clerk
	Administration/FPPC Conflict of Interest	2003	2004	CU + 5 years	City Clerk
	Gene Graves - FPPC Conflict of Interest	12/18/96	02/28/02	Term + 7 years	City Clerk
	Scott Garrett - FPPC Conflict of Interest	12/88	11/30/92	Term + 7 years	City Clerk
	Jim Quinn - FPPC Conflict of Interest	12/88	11/30/92	Term + 7 years	City Clerk
	Dave Shroeder - FPPC Conflict of Interest	11/30/92	7/9/96	Term + 7 years	City Clerk
	Dean Pollom - FPPC Conflict of Interest	01/31/97	12/8/98	Term + 7 years	City Clerk
	Brenda Weckerle - FPPC Conflict of Interest	12/90	11/2/96	Term + 7 years	City Clerk
	Joseph Case - FPPC Conflict of Interest	12/90	12/94	Term + 7 years	City Clerk
	Kenneth Wolford - FPPC Conflict of Interest	12/90	12/01/94	Term + 7 years	City Clerk
	Jim Venable - FPPC Conflict of Interest	11/23/93	01/06/97	Term + 7 years	City Clerk
	Gaila Jennings - FPPC Conflict of Interest	12/88	11/30/92	Term + 7 years	City Clerk
	Harold Almanrode - FPPC Conflict of Interest	11/29/90	12/93	Term + 7 years	City Clerk
	Marjoriejane Tandy - Nomination Papers	1996	1996	Election + 4 years	City Clerk
100.07	Petition - opposing annexation/Canyon Trails	July 2006	July 2006	CU + 1 year	City Clerk
100.07	Petition - opposing annexation/Reihardt Canyon	5/14/07	5/14/07	CU + 1 year	City Cler
100.07	Petition - improve drainage/Americana Trailer Park	04/10/01	04/10/01	CU + 1 year	City Clerk
100.07	Petition - opposing pornography/City limits	2000	2000	CU + 1 year	City Clerk
100.07	Petition - opposing "Mayberry development"	04/10/01	04/10/01	CU + 1 year	City Clerk
100.07	Petition - street lights/Wesley Place	04/02/01	04/02/01	CU + 1 year	City Clerk
100.07	Petitions - supporting ZOA 01-6	11/16/01	11/26/01	CU + 1 year	City Clerk
100.07	Petition - barking dogs, Palomar Mtn. Rd.	11/08/01	11/08/01	CU + 1 year	City Clerk
100.07	Petitions - supporting ZOA 01-6	01/21/02	01/21/02	CU + 1 year	City Clerk
100.07	Petition - rezoning Kirby Ave. Measure PP	03/31/04	03/31/04	CU + 1 year	City Clerk
100.07	Petition - Preserve Hemet Stock Farm	2003	2003	CU + 1 year	City Clerk
100.07	Petition - Bus Stop/Valley MH Estates	11/08/02	11/08/02	CU + 1 year	City Clerk
100.07	Petition - Rent Review Hearing/Colonial Country Club	11/18/08	11/08/08	CU + 1 year	City Clerk
100.07	Petition - Rent Review Hearing/Rolling Homes Mobile Park	08/26/80	08/26/80	CU + 1 year	City Clerk
100.07	Petition - Rent Review Hearing/Hemet Mobilehome Association	03/12/86	03/12/86	CU + 1 year	City Clerk
100.03	Correspondence - to Raymond N. Hayes, Ordinance No. 772	01/23/96	01/23/96	CU + 2 years	City Clerk
100.03	Correspondence - Mobile Home Owner Assoc.	05/18/92	05/18/92	CU + 2 years	City Clerk
100.09	Mobilehome Rent Review Commission Recruitment	12/2008	12/2008	C + 2 years	City Clerk

Date: April 24, 2012

Department: City Clerk

X Shredding is Required (Records contain private information)

DOCUMENTS HAVE BEEN REVIEWED AND APPROVED FOR DESTRUCTION



Department Head / Division Manager

4/11/12

Date



City Attorney

04-11-2012

Date

(Complete after destruction has been performed, if done by City Employees. If destruction is performed by a commercial vendor, have them provide you with a certificate.)

I HEREBY CERTIFY that the items listed above have been destroyed in accordance with City policies and procedures:

Employee

Date

Return this form to the City Clerk's Office after completion.



AGENDA # 11

Staff Report

To: Honorable Mayor and Members of the City Council

From: Jorge Biagioni, Director of Engineering/City Engineer; 
Mark Orme, Interim City Manager 

Date: October 9, 2012

Subject: Traffic and Parking Commission Meeting Recommendations

The following recommendations were made by the Traffic and Parking Commission, at the regular meeting of September 11, 2012, and are submitted for Council consideration:

ITEM 1: RED CURBS AT OLTMAN PARK

BACKGROUND: A petition from the Public Works Department has requested the addition of red markings on the depressed curbs located on the West side of Fruitvale Avenue, and the East side of Eaton Avenue. City residents often use the same area for parking, making it difficult to load and unload heavy equipment needed for the maintenance of Oltman Park.

Although the City is very strict in the addition of red curbing on public streets, the Operations personnel will be able to have access to tools and equipment at a shorter distance, making the operation more efficient and reducing potential injuries when transporting machinery.

RECOMMENDED ACTION:

That the City Council approves the Traffic and Parking Commission's recommendation to have a section of the curbs, at the subject locations, painted red. Staff recommends painting of the depressed curb, plus twenty (20) feet on each side of it.

FISCAL IMPACT: No impact to the General Fund. The work for this item will be performed by City forces, and will be funded by the existing operating budget in the Gas Tax Fund No. 221-4200-2450.

ITEM 2: MOTORCYCLE PARKING STALLS AT CITY'S LIBRARY

BACKGROUND: Ms. Katherine Caines, from the City's Library, have requested a different use for an area previously dedicated to drive-up book drops. Ms. Caine indicates that approximately four years ago, the City removed the drop off box since a wall unit was installed for the same purpose. The space is currently vacant, and some patrons of the Library use the spot to park their vehicles although is not marked as such.

Because the site is irregularly shaped and undersized for a traditional parking stall, and requires several maneuvers to park a vehicle, staff considers that a different use shall be found for it.

RECOMMENDED ACTION:

That the City Council approves the Traffic and Parking Commission's recommendation to re-stripe the site for motorcycles parking, and add corresponding signs.

FISCAL IMPACT: No impact to the General Fund. The work for this item will be performed by City forces, and will be funded by the existing operating budget in the Gas Tax Fund No. 221-4200-2450.

Respectfully submitted,



Jorge Biagioni
Director of Engineering/City Engineer

Fiscal review,



Rita Conrad
Finance Director





AGENDA # 12

Staff Report

To: Honorable Mayor and Members of the City Council

From: Jorge Biagioni, Director of Engineering/City Engineer; 
Mark Orme, Interim City Manager 

Date: October 9, 2012

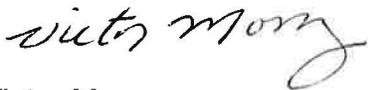
Subject: Waterline Easement
Piehler Residence APN: 451-140-005
Echo Hills Waterline Project – CIP 5580

RECOMMENDATION: It is respectfully recommended that the City Council accept the attached Grant of Easement, and to authorize the City Clerk to record it with the County Recorder.

BACKGROUND: Charles Piehler is granting an easement to operate and maintain a City-owned water line and related appurtenances, located, as shown on the attached plat map.

FISCAL IMPACT: There is no fiscal impact for this item.

Respectfully submitted,



Victor Monz
Principal Engineer

Fiscal review,



Rita Conrad
Finance Director

Attachment: Grant Deed (1)
Legal Description (1) and Plat (1)

WHEN RECORDED MAIL TO:

Name: **City of Hemet**
Address: **445 E. Florida Avenue**
City, State Zip: **Hemet, CA 92543**

Attn: Citv Clerk

Title Order No.

Escrow No.

GRANT OF EASEMENT

PUBLIC UTILITIES

THE UNDERSIGNED GRANTOR(S) DECLARE(S):

DOCUMENTARY TRANSFER TAX is \$ **0.00** CITY TAX is \$ **0.00**

- computed on the full value of the property conveyed, or
- computed on full value less value of liens or encumbrances remaining at the time of sale,
- this is a conveyance of an easement and the consideration and value is less than \$100, R & T 11911.
- Unincorporated area City of **Hemet**, and

FOR A VALUABLE CONSIDERATION, receipt of which is hereby acknowledged,

hereby GRANT(S) to: **CITY OF HEMET**

an easement for municipal, and utility purposes over real property in the County of Riverside, State of California described on **Exhibit A and Exhibit B** attached hereto and made a part hereof.

Sept 25th 2012

Date

Charles A. Piehler

Charles August Piehler, Sole Trustee

Date

STATE OF CALIFORNIA

COUNTY OF Riverside } SS.

On 09-27-12 before me,

JACKI ESPINO the undersigned, a Notary Public in and for said State, personally appeared Charles A. Piehler

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he she/they executed the same in his her/their authorized capacity(ies), and that by his her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

NOTARY SIGNATURE

Jacki Espino
Notary's Name (typed or legibly printed)



(Notary Stamp or Seal)

EXHIBIT "A"
CITY OF HEMET
ACCESS AND PRIVATE UTILITIES EASEMENT

APN: 451-140-005
GRANTOR: CHARLES AUGUST & BONNIE FAYE PIEHLER,
TRUSTEES OF THE PIEHLER FAMILY TRUST

LEGAL DESCRIPTION

BEING A PORTION OF LOT 3 OF BLOCK 222 OF THE LANDS OF THE HEMET LAND COMPANY, IN THE COUNTY OF RIVERSIDE, STATE OF CALIFORNIA, AS SHOWN BY MAP ON FILE IN BOOK 1 PAGE(S) 14 OF MAPS, RECORDS OF RIVERSIDE COUNTY, CALIFORNIA, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT IN THE EAST LINE OF SAID BLOCK 222, SAID POINT BEING ON THE CENTERLINE OF SANTA FE STREET, A DISTANT OF 738.10 FEET SOUTH FROM THE CENTERLINE INTERSECTION OF THORNTON AVENUE;

THENCE LEAVING SAID CENTERLINE NORTH 89°46'23" WEST A DISTANCE OF 230.55 FEET;

THENCE SOUTH 55°43'37" WEST, A DISTANCE OF 425.05 FEET;

THENCE SOUTH 81°33'32" WEST, A DISTANCE OF 187.58 FEET TO THE CENTERLINE OF A 20 FOOT WIDE EASEMENT, LYING 10.00 FEET ON EACH SIDE, MEASURED AT RIGHT ANGLES TO THE CENTERLINE, SAID POINT BEING THE **TRUE POINT OF BEGINNING**;

THENCE SOUTH 58°28'06" WEST ALONG SAID CENTERLINE, A DISTANCE OF 190.19 FEET TO A POINT ON A LINE THAT IS PARALLEL TO AND 10.00 FEET EAST OF THE WESTERLY LINE OF THE LAND CONVEYED TO EDWIN DOVER AND ESSIE R. DOVER, HUSBAND AND WIFE AS JOINT TENANTS, BY DEED RECORDED MARCH 29, 1968 AS INSTRUMENT NO. 28788 OF OFFICIAL RECORDS OF RIVERSIDE COUNTY, CALIFORNIA.

THENCE SOUTH 01°26'52" WEST ALONG SAID PARALLEL AND CENTER LINE A DISTANCE OF 125.52 FEET, MORE OR LESS TO THE SOUTHERLY LINE OF SAID DOVER PARCEL.

THE SIDELINES OF THIS 20.00 FOOT WIDE EASEMENT SHALL BE SHORTENED OR PROLONGATED SO AS TO INTERSECT AT ALL ANGLE POINTS AND THE BEGINNING AND ENDING BOUNDARY LINES.

CONTAINING 6319 SQUARE FEET.

EXHIBIT "B" ATTACHED HERETO AND BY THIS REFERENCE IS MADE A PART HEREOF.

PREPARED UNDER MY SUPERVISION:

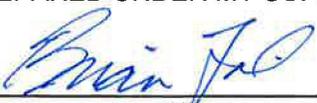

BRIAN D. FOX, PLS NO. 7171
REGISTRATION EXPIRES: 12/31/2013
DATE: 9/19/12

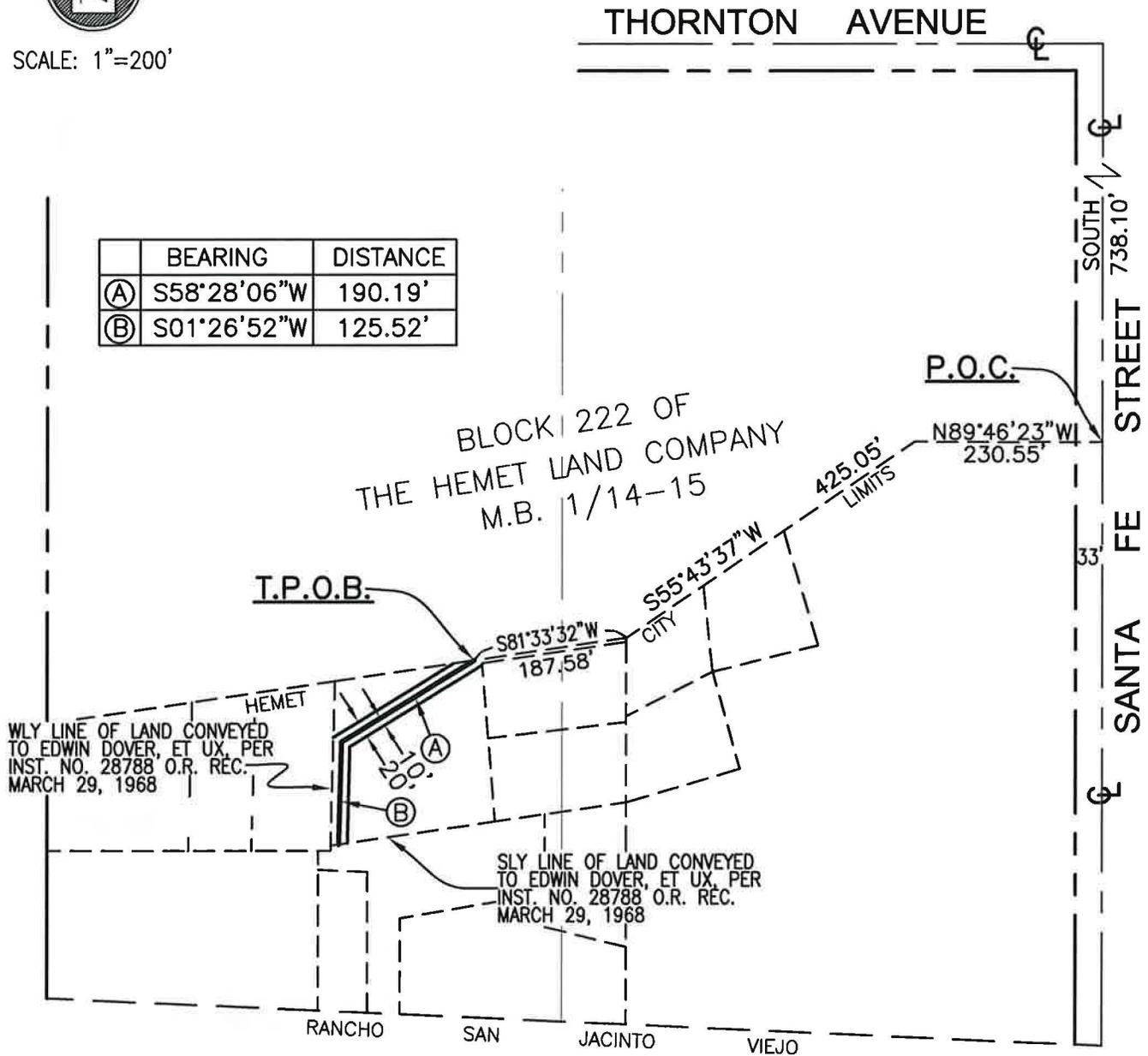


EXHIBIT "B"



SCALE: 1"=200'

	BEARING	DISTANCE
(A)	S58°28'06"W	190.19'
(B)	S01°26'52"W	125.52'



DATED: 9/19/12



PREPARED FOR/RECORD OWNER:
 CHARLES A. & BONNIE F. PIEHLER
 TRUSTEES OF PIEHLER FAMILY TRUST
 27500 BUENA VISTA STREET
 HEMET, CA 92543
 A.P.N. 451-140-005
 SECTION 22, T-5-S, R-1-W, S.B.M.

PREPARED BY:



CIVIL / STRUCTURAL ENGINEERS
 MUNICIPAL CONSULTANTS / PLANNERS
 SURVEYORS / GPS
 151 South Girard Street • Hemet, Ca 92544
 TEL. (951) 652-4454 • FAX (951) 766-8942
 E-MAIL kbcozad@kbcozad.com



Staff Report

TO: Honorable Mayor and City Council

FROM: John Jansons, Director of Community Investment *[Signature]*

DATE: October 9, 2012

RE: City Council Appointment of Director to the Hemet Community Land Trust.

RECOMMENDATION:

Staff recommends that the City Council appoint a new "City Director" to the Hemet Community Land Trust to fill the vacancy created by the resignation of Mr. Jerry Franchville.

BACKGROUND:

As the Council is aware, Mr. Jerry Franchville resigned his position as City Councilperson on July 10, 2012. As a result, his resignation also created a vacancy on the Hemet Community Land Trust (HCLT) on which he served as a "City Director" of the initial Board of Directors.

The HCLT was formed as a separate 5013c public benefit corporation for the purpose of assisting the City, the former Redevelopment Agency and the Hemet Housing Authority deliver housing activities, projects and services to the Hemet community.

DISCUSSION:

In order to conduct future HCLT business it is necessary to have at least three board members in office. Filling Mr. Franchville's vacant seat will provide for three board members to conduct future business.

The Council, at its pleasure may nominate an interested Councilperson to serve in this capacity and then affirmatively vote to appoint a new "City Director". The term on the new director will be concurrent to the term of the former director and will remain effective until June of 2013.

The Board of the HCLT is expected to meet in late October or early November of this year to conduct normal business. For reference, the Bylaws of the Hemet Community Land Trust are attached hereto as Attachment 1.

ALTERNATIVES:

None recommended.

FISCAL IMPACT:

None.

COORDINATION AND REVIEW:

The recommended action has been coordinated with the City Manager's Office, Community Investment Department, and the City Attorney.

STRATEGIC PLAN AND COUNCIL GOALS INTEGRATION:

The recommended action supports the City's goals of partnering for progress and providing for new and improved housing stock and neighborhood revitalization.

CONCLUSION:

Staff recommends that the City Council appoint a new "City Director" to the Hemet Community Land Trust to fill the vacancy created by the resignation of Mr. Jerry Franchville.

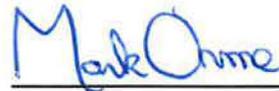
ATTACHMENTS: 1 – Hemet Community Land Trust Bylaws

Recommended By:



John Jansons
Community Investment Director

Approved By:



Mark Orme
Interim City Manager

ATTACHMENT 1

Hemet Community Land Trust Bylaws

Hemet City Council
October 9, 2012

**BYLAWS OF
HEMET COMMUNITY LAND TRUST**

ARTICLE 1

NAME OF CORPORATION

The name of this corporation is Hemet Community Land Trust (the "Corporation").

ARTICLE 2

OFFICES

Section 2.1 PRINCIPAL OFFICE

The principal office for the transaction of the business of the Corporation shall be fixed and located in the city of Hemet, California. The Board of Directors (the "Board") may change the principal office from one location to another, and this section shall be amended accordingly.

Section 2.2 OTHER OFFICES

The Board may at any time establish branch offices, either within or outside the State of California, in order to advance the proper purposes of the Corporation.

ARTICLE 3

OBJECTIVES AND PURPOSES

The Corporation has been formed under the California Nonprofit Public Benefit Corporation Law for charitable purposes. No substantial part of the activities of the Corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate or intervene in any political campaign on behalf of (or in opposition to) any candidate for public office. The Corporation shall not, except to an insubstantial degree, engage in any activities or exercise any powers that are not in furtherance of the charitable purposes described in its Articles of Incorporation.

The specific purpose of this corporation is to lessen the burdens of government by assisting the City of Hemet, California (the "City") to ensure that its residents are able to secure decent and affordable housing and conduct or perform any ancillary or related activity in furtherance of the foregoing. The Corporation shall be permitted to conduct other lawful activities permitted under the California Nonprofit Public Benefit Corporation Law.

ARTICLE 4

DEDICATION OF ASSETS

The properties and assets of this Corporation are irrevocably dedicated to charitable purposes. No part of the net earnings, properties, or assets of this Corporation, on dissolution or otherwise, shall inure to the benefit of any private person or individual, or any Director or Officer of this Corporation. On liquidation or dissolution, all properties and assets remaining after payment, or provision for payment, of all debts and liabilities of this Corporation shall be distributed to the City for public purposes. In the alternative, the City may designate a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code to receive such assets. In the event that the City does not accept any asset of this corporation on dissolution or designate a recipient, then any such asset shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under Section 501(c)(3) of the Internal Revenue Code.

ARTICLE 5

DIRECTORS

Section 5.1 POWERS

(a) General Corporate Powers. The Corporation shall have all general corporate powers provided for in Section 5410 California Corporations Code and otherwise of the California Nonprofit Public Benefit Corporation Law (California Corporations Code section 5110 et seq.). The business and affairs of the Corporation shall be managed, and all corporate powers shall be exercised by or under the direction of the Board.

(b) Specific Powers. Without prejudice to their general powers, the Board shall have the power to:

(i) Select and remove the officers of the Corporation (the "Officers"); prescribe any powers and duties for them that are consistent with the law, with the Articles of Incorporation, and with these Bylaws; and fix their compensation, if any.

(ii) Change the principal executive office or the principal business office in the State of California from one location to another; cause the Corporation to be qualified to do business in any other state, territory, dependency, or country, and conduct business within or outside the State of California; and designate any place within or outside the State of California for the holding of any meeting.

(iii) Adopt, make, and use a corporate seal and alter the form of the seal.

(iv) Borrow money and incur indebtedness on behalf of the Corporation and cause to be executed and delivered for the Corporation's purposes, in the Corporate name, promissory notes, bonds, debentures, deeds of trust, mortgages, pledges, hypothecations, and other evidences of debt.

Section 5.2 NUMBER OF DIRECTORS

Except for the Initial Board (as defined in Section 5.3), the authorized number of directors of the Corporation (the "Directors") shall be seven (7).

Section 5.3 APPOINTMENT AND TERM OF OFFICE OF DIRECTORS

(a) Pursuant to Corporations Code section 5134, the incorporator appointed Jim Foreman and Jerry Franchville (the "Initial City Directors"), and Susan York, (the "Initial At-Large Directors) to serve as the initial Directors of the Corporation (collectively the "Initial Board"). The Initial Board shall prepare the Corporation to begin operations by attending to such matters as electing officers of the Corporation, submitting the Corporation's applications for recognition of tax-exempt status and any other applicable filings or registrations, and opening bank accounts.

The Directors of the Initial Board shall served for the following initial terms. One (1) of the Initial City-Directors and one (1) of the Initial At-Large Directors, as determined by the incorporator, shall serve for a term of one (1) year. One (1) of the Initial City-Directors and two (2) of the Initial At-Large Directors, as determined by the incorporator, shall serve for a term of two (2) years. The final two (2) Initial At-Large Directors, if appointed by the incorporator, shall serve for a term of (3) years.

(b) Thereafter, the Board shall be selected as follows:

(i) Two (2) of the authorized Directors shall be appointed by the City (the "City Directors") by a majority vote of the members of the City Council of the City. The appointment may be accomplished by the delivery of written notice from the City's Mayor or City Manager, which notice shall be filed in the minute book of the Corporation. Such appointment shall be effective upon the future date specified in the notice, or upon receipt by the Corporation if no future date is specified. City Directors shall only serve during their term of office as a City Councilmember and upon the expiration of such term or upon the Councilmember's seat on the Council being otherwise deemed vacant under the law, the City Director's seat on the Board shall also be deemed vacant.

(ii) Until at least one hundred individuals reside in properties owned or managed by the Corporation, five (5) of the authorized Directors shall be elected by the Board and shall be residents of the City, or persons owning, operating, or managing a lawful business within the City, who are not employees of the

City or residents of housing located on land owned or managed by the Corporation (the "At-Large Directors"). Preference will be given to the election of At-Large Directors having experience with the development, operation or management of affordable housing projects, or experience generally with property management, real estate development, finance, city government, redevelopment, residential building and construction, or who are within the professions of law, architecture, planning, real estate, banking, insurance, accounting, or similar professions, or the owning, operation or management of a local business. Once Resident Directors are elected pursuant to Section 5.3(b)(iii), the number of At-Large Directors shall be reduced to three (3).

(iii) Once at least one hundred individuals reside in properties owned, managed, or monitored by the Corporation, two (2) of the authorized Directors shall be residents of housing located on land owned, managed, or monitored by the Corporation (the "Resident Directors"). The Resident Directors shall be selected by the Board from individuals recommended by the residents of housing located on land owned, managed, or monitored by the Corporation pursuant to a procedure established by the Board. The recommendation process described in this Section 5.3(b)(iii) does not create any members within the meaning of Section 5310 et seq., of the California Nonprofit Public Benefit Corporation Law. The Board shall amend this Section 5.3(b)(iii) if necessary to avoid the creation of memberships. Resident Directors shall only serve while they remain residents of properties owned, managed, or monitored by the Corporation.

(c) All Directors shall serve terms of three (3) years. Directors may serve three consecutive terms.

(d) The Chair of the Board shall be selected by a majority vote of the Directors following the appointment or election of Directors at each annual meeting.

Section 5.4 QUALIFICATIONS OF BOARD MEMBERS

Subject to specific eligibility requirements stated in Section 5.3, any person 18 years of age or older may serve as a Director.

Section 5.5 VACANCIES

(a) Events Causing Vacancy. A vacancy on the Board shall be deemed to exist at the occurrence of any of the following:

(i) The death, resignation, or removal of any Director or upon the Director not longer meeting the eligibility requirements for their seat as provided in Section 5.3. .

(ii) The declaration by resolution of the Board of a vacancy in the office of a Director who has been declared of unsound mind by court.

(iii) The failure of the Board, at any meeting of the Board at which any Director(s) is to be appointed or elected, to appoint or elect the

Director(s) to be appointed or elected at such meeting pursuant to the provisions of Section 5.3(b).

(iv) Removal of a Director, as provided in subdivision (c) of this Section, upon the adoption of a Resolution of Removal by a majority of the Directors then in office.

(v) The increase of the authorized number of Directors.

(b) Resignation. Except as provided in this paragraph, any Director may resign, which resignation shall be effective on giving written notice to the Chair of the Board, the Executive Director, or the Secretary, unless the notice specifies a later time for the resignation to become effective. No Director may resign when the Corporation would then be left without a duly elected Director or Directors in charge of its affairs.

(c) Removal.

(i) Any City Director may be removed without cause, by the City. The removal may be accomplished by the delivery of written notice from the City's Mayor or City Manager, which notice shall be filed in the minute book of the Corporation. Such removal shall be effective upon the future date specified in the notice, or upon receipt by the Corporation if no future date is specified. A City Director may only be removed by the majority of the Directors then in office with cause.

(ii) Any Resident Director may be removed without cause by the majority of the Directors then in office upon the written request of the residents of housing located on land owned, managed, or monitored by the Corporation. The Board shall establish policies and procedures governing such requests by residents. Any Resident Director may be removed with cause by a majority of the Directors then in office.

(iii) Any At-Large Director may be removed by the Board, with or without cause, upon the majority vote of the Directors then in office at a special meeting called for that purpose, or at a regular meeting.

(iv) For the purpose of subdivision (c) of Section 5.5 of these By-Laws, "cause" shall mean any of the following:

(A) Fraudulent or dishonest acts or gross abuse of authority or discretion with reference to the Corporation, as determined by a majority of the Board.

(B) A breach or violation of the standard of care for Directors provided in Section 5230 et seq., of the California Corporations Code, as determined by a majority of the Directors.

(C) A material breach of the Corporations Conflict of Interest Code, as determined by a majority of the Directors.

(D) Any Director who does not attend three successive Board meetings, without excuse, . Excuse means:

1. A majority of the Directors present at the meeting, excuse the Director's absence.

2. The Director requests a leave of absence for a limited period of time, and the leave is approved by the Directors at a regular or special meeting. If such leave is granted, the number of Board members will be reduced by one in determining whether a quorum is or is not present.

3. The Director suffers from an illness or disability which prevents him or her from attending meetings and the Board by resolution waives the automatic removal procedure of this subsection (ii).

(d) Filling of Vacancies. Any vacancy caused by the death, resignation, or removal of a Director shall be filled in accordance with the provisions of Section 5.3(b).

Section 5.6 RALPH M. BROWN ACT

To the extent required by law, all meetings of the Board, including, without limitation, regular, adjourned regular, special, and adjourned special meetings shall be called, noticed, held and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with Section 54950 of the California Government Code), or any successor legislation hereinafter enacted (the "Brown Act").

Section 5.7 PLACE OF MEETING

Meetings of the Board shall be held at the principal office of the Corporation unless a different place is designated in the notice of such meeting.

Section 5.8 ANNUAL MEETING

The Board shall hold an annual meeting for purposes of electing Directors and Officers, designating committees, and transacting regular business. The date of the annual meeting shall be the first Tuesday of each year unless otherwise designated by the Board. The date, hour and place of the meetings shall be fixed by resolution of the Board . To the extent permitted by the Brown Act, such meetings may be held by telephone conference.

Section 5.9 SPECIAL MEETINGS

Special meetings of the Board may be called in accordance with the provisions of Section 54956 of the California Government Code. To the extent permitted by the Brown Act, such meetings may be held by telephone conference.

Section 5.10 WAIVER OF NOTICE

The transactions of any meeting of the Board, however called and noticed and wherever held, shall be as valid as though taken at a meeting duly held after regular call and notice if (a) a quorum is present and (b) either before or after the meeting, each of the Directors not present signs a written waiver of notice, a consent to holding of the meeting, or an approval of the minutes. The waiver of notice or consent need not specify the purpose of the meeting. All waivers, consents, and approvals shall be filed with the corporate records or made a part of the minutes of the meeting. Notice of a meeting shall also be deemed given to any Director who attends the meeting without protesting before or at its commencement about lack of adequate notice.

Section 5.11 ACTION WITHOUT MEETING

Any action required or permitted to be taken by the Board may be taken without a meeting, if all members of the Board individually or collectively consent in writing to such action. Such written consent or consents shall be filed with the minutes of the proceedings of the Board. Such action by written consent shall have the same force and effect as the unanimous vote of such Directors.

Section 5.12 QUORUM

A majority of the Board shall constitute a quorum for the transaction of business, except to adjourn as provided in Section 5.13. Every act or decision done or made by a majority of the Directors present at a meeting held at which a quorum is present shall be regarded as the act of the Board, subject to the provisions of these Bylaws and the California Nonprofit Public Benefit Corporation Law. A meeting at which a quorum is initially present may continue to transact business, notwithstanding the withdrawal of any Director, if any action taken is approved by at least a majority of the quorum required for the meeting.

Section 5.13 ADJOURNMENT

A majority of the Directors present, whether or not constituting a quorum, may adjourn any meeting to another time and place.

Section 5.14 NOTICE OF ADJOURNMENT

Notice of the time and place of holding an adjourned meeting need not be given, unless the meeting is adjourned for more than twenty-four (24) hours, in which case notice of the time and place shall be given before the time of the adjourned meeting to the

Directors who were not present at the time of the adjournment. Such notice may be waived in the same manner as set forth under Section 5.10.

Section 5.15 COMPENSATION OF DIRECTORS

Directors and members of committees may receive reimbursement of business and travel expenses directly related to the operation or business of the Corporation as may be determined by resolution of the Board to be just and reasonable. Directors shall not otherwise be compensated.

Section 5.16 RESTRICTION ON INTERESTED DIRECTORS

Not more than forty-nine percent (49%) of the persons serving on the Board at any time may be interested persons. An interested person is (a) any person compensated by the Corporation for services rendered to it other than those performed as a Director within the previous twelve (12) months, whether as a full-time or part-time employee, independent contractor, or otherwise; (b) any shareholder, employee or officer of any corporation, or partner or employee of any partnership, which has rendered compensated services to the Corporation within the previous twelve (12) months; and (c) any brother, sister, ancestor, descendant, spouse, brother-in-law, sister-in-law, mother-in-law, or father-in-law of any person described in (a) or (b) hereof. Any violation of the provisions of this paragraph shall not, however, affect the validity or enforceability of any transaction entered into by the Corporation.

ARTICLE 6

COMMITTEES

Section 6.1 COMMITTEES OF DIRECTORS

The Board may, by resolution adopted by a majority of the Directors then in office, designate one or more committees consisting of two or more Directors to serve at the pleasure of the Board. Any member of any committee may be removed, with or without cause, at any time by the Board. Any committee, to the extent provided in the resolution of the Board, shall have all or a portion of the authority of the Board, except that no committee, regardless of the Board resolution, may:

- (a) Fill vacancies on the Board or on any committee;
- (b) Amend or repeal the Articles of Incorporation or Bylaws or adopt new Bylaws;
- (c) Amend or repeal any resolution of the Board;
- (d) Designate any other committee of the Board or appoint the members of any committee;

(e) Except as provided in Section 5233 of the California Nonprofit Public Benefit Corporation Law, approve any transaction (i) to which the Corporation is a party and as to which one or more Directors has a material financial interest, or (ii) between the Corporation and any corporation or entity in which one or more of its Directors has a material financial interest.

Section 6.2 AUDIT COMMITTEE

The Board shall establish an audit committee as and when required by Section 12586(e) of the California Government Code.

Section 6.3 ADVISORY COMMITTEES

The Board may appoint one or more advisory committees consisting of Directors and/or non-Directors for the purpose of advising the Board. Any advice rendered by such an advisory committee shall not be binding on the Board.

Section 6.4 MEETING AND ACTION OF COMMITTEES

The Board may adopt rules for any committee not inconsistent with the provisions of these Bylaws.

ARTICLE 7

OFFICERS

Section 7.1 OFFICERS

The Corporation shall have the following Officers: Chair of the Board, Executive Director, Secretary, Treasurer, and General Counsel, and such other Officers as the Board may designate by resolution and appoint pursuant to Section 7.3. Officers need not be Directors. One person may hold two or more offices, except those of Executive Director and Secretary, and Executive Director and Treasurer. Officers, Except for the Chair of the Board, may receive such reasonable compensation, if any, for their services, and such reimbursement for expenses, as may be fixed and determined by the Board. The Board (or a committee of the Board) shall review and approve the compensation, including benefits, if any, of any paid staff.

Section 7.2 ELECTION OF OFFICERS

The Officers of the Corporation, except the Chair of the Board, Treasurer, Secretary, and General Counsel and except those appointed in accordance with the provisions of Section 7.3 of this Article, shall be chosen annually by the Board. Except as provided below, each Officer shall serve at the pleasure of the Board, subject to the rights, if any, of any Officer under a contract of employment.

The Treasurer of the Corporation shall be the then serving Finance Director for the City of Hemet. The Secretary of the Corporation shall be the then serving City Clerk

for the City of Hemet. The General Counsel of the Corporation shall be the City Attorney of the City or the General Counsel of the City Redevelopment Agency. The Treasurer and Secretary may be removed by the City or by the Board for cause as provided in subdivision (c)(iv) of Section 5.5. of these By-Laws

Section 7.3 SUBORDINATE OFFICERS

The Board may appoint, and may authorize the Executive Director or any other Officer to appoint any other Officers that the business of the Corporation may require, each of whom shall have the title, hold office for the period, have the authority, and perform the duties specified by the Bylaws or determined from time to time by the Board.

Section 7.4 REMOVAL OF OFFICERS

Subject to rights, if any, under any contract of employment, any Officer may be removed, with or without cause, by the Board, at any regular or special meeting of the Board, or, except in the case of an Officer chosen by the Board, by an Officer on whom such power of removal has been conferred by the Board.

Section 7.5 RESIGNATION OF OFFICERS

Any Officer may resign at any time by giving written notice to the Board, the Executive Director, or the Secretary of the Corporation. Any resignation shall take effect at the date of receipt of that notice or at any later time specified in that notice. Unless otherwise specified in that notice, the acceptance of the resignation shall not be necessary to make it effective. Any resignation shall be without prejudice to the rights, if any, of the Corporation under any contract to which the Officer is a party.

Section 7.6 VACANCIES IN OFFICE

A vacancy in any Office because of death, resignation, removal, disqualification, or any other cause shall be filled only in the manner prescribed in these Bylaws for regular appointments to that Office.

Section 7.7 RESPONSIBILITIES OF OFFICERS

(a) **Executive Director.** The Executive Director shall be the chief executive officer of the Corporation. He or she shall have such other powers and duties as may be prescribed by the Board or these Bylaws. The Executive Director shall be responsible to the Board, shall see that the Board is advised on all significant matters of the Corporation's business, and shall see that all orders and resolutions of the Board are carried into effect. The Executive Director shall be empowered to act, speak for, or otherwise represent the Corporation between meetings of the Board within the boundaries of policies and purposes established by the Board and as set forth in the Articles of Incorporation and these Bylaws. The Executive Director shall be responsible for keeping the Board informed at all times of staff performance as related to program objectives, and for implementing any personnel policies adopted by the Board. The

Chair of the Board shall be empowered to act in the stead of the Executive Director during absences or the Executive Director an at such times as the position is vacant.

(b) Secretary. The Secretary shall attend to the following:

(i) Book of Minutes. The Secretary shall keep or cause to be kept, at the principal executive office or such other place as the Board may direct, a book of minutes of all meetings and actions of Directors and committees of Directors, with the time and place of holding regular and special meetings, and if special, how authorized, the notice given, the names of those present at such meetings, and the proceedings of such meetings.

(ii) Notices and Other Duties. The Secretary shall give, or cause to be given, notice of all meetings of the Board required by the Bylaws to be given. The Secretary shall have such other powers and perform such other duties as may be prescribed by the Board or the Bylaws.

(c) Treasurer. The Treasurer shall be the chief financial officer of the Corporation and shall attend to the following:

(iii) Books of Account. The Treasurer shall keep and maintain, or cause to be kept and maintained, adequate and correct books and records of accounts of the properties and business transactions of the Corporation, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, and other matters customarily included in financial statements. The books of account shall be open to inspection by any Director at all reasonable times.

(iv) Deposit and Disbursement of Money and Valuables. The Treasurer shall deposit, or cause to be deposited, all money and other valuables in the name and to the credit of the Corporation with such depositories as may be designated by the Board; shall disburse, or cause to be disbursed, funds of the Corporation as may be ordered by the Board; shall render to the Executive Director and Directors, whenever they request it, an account of all financial transactions and of the financial condition of the Corporation; and shall have other powers and perform such other duties as may be prescribed by the Board or the Bylaws.

(v) Bond. If required by the Board, the Treasurer shall give the Corporation a bond in the amount and with the surety specified by the Board for the faithful performance of the duties of his or her office and for restoration to the Corporation of all its books, papers, vouchers, money, and other property of every kind in his or her possession or under his or her control on his or her death, resignation, retirement, or removal from office.

(d) General Counsel. The General Counsel shall be chiefly responsible for advising the Board and the officers of the Corporation with regard to application of federal, state, and local laws, regulations, and ordinances to operations, transactions and projects of the Corporation, and for reviewing the form and content of resolutions, amendments to articles and by-laws, and contracts and other transactional documents related to the Corporation. The General Counsel shall have authority to interpret the Corporation's Conflict of Interest Code for the Board and shall address questions of parliamentary procedure. Notwithstanding the foregoing, the Board may, from time to time, as it deems appropriate, retain special legal counsel on such terms as the Board finds reasonable, to represent the Corporation in transactions or in matters of litigation.

ARTICLE 8

RECORDS AND REPORTS

Section 8.1 MAINTENANCE OF ARTICLES AND BYLAWS

The Corporation shall keep at its principal executive office the original or a copy of its Articles of Incorporation and Bylaws as amended to date.

Section 8.2 MAINTENANCE OF OTHER CORPORATE RECORDS

The accounting books, records, and minutes of the proceedings of the Board and any committee(s) of the Board shall be kept at such place or places designated by the Board, or, in the absence of such designation, at the principal office of the Corporation. The minutes shall be kept in written or typed form, and the accounting books and records shall be kept in either written or typed form or in any other form capable of being converted into written, typed, or printed form.

Section 8.3 INSPECTION BY DIRECTORS AND CITY

Every Director and any authorized representative of the City shall have the absolute right at any reasonable time to inspect all books, records, and documents of every kind and the physical properties of the Corporation and each of its subsidiary corporations. This inspection by a Director may be made in person or by an agent or attorney, and the right of inspection includes the right to copy and make extracts of documents.

Section 8.4 ANNUAL STATEMENT OF CERTAIN TRANSACTIONS AND INDEMNIFICATION

As soon as reasonably practicable after the close of the fiscal year, the Corporation shall prepare and mail or deliver to each Director and the City an annual statement that includes (i) the financial statements of the Corporation accompanied by any report thereon of independent accountants, or, if there is no such report, the certificate of an authorized officer of the Corporation that such statements were prepared

without audit from the books and records of the Corporation and (ii) the amount and circumstances of any transaction or indemnification of the following kind:

(a) Any transaction(s) in which the Corporation was a party, and in which any Director or Officer of the Corporation had a direct or indirect financial interest.

(b) Any indemnifications or advances aggregating more than Ten Thousand Dollars (\$10,000) paid during the fiscal year to any Officer or Director of the Corporation pursuant to Article 9 hereof, unless such indemnification has already been approved pursuant to Section 9.1.

ARTICLE 9

INDEMNIFICATION OF DIRECTORS AND OFFICERS

Section 9.1 RIGHT TO INDEMNIFICATION

This Corporation shall indemnify any person who was or is a party, or is threatened to be made a party, to any action or proceeding by reason of the fact that such person is or was an Officer, Director, or agent of this Corporation, or is or was serving at the request of the Corporation as a director, officer, employee, or agent of another foreign or domestic corporation, partnership, joint venture, or other enterprise, against expenses, judgment, fines, settlements, and other amounts actually and reasonably incurred in connection with such proceeding, to the fullest extent permitted under the California Nonprofit Public Benefit Corporation Law.

In determining whether indemnification is available to the Director, Officer or agent of this Corporation under California law, the determination as to whether the applicable standard of conduct set forth in Section 5238 of the California Nonprofit Public Benefit Corporation Law has been met shall be made by a majority vote of a quorum of Directors who are not parties to the proceeding. The indemnification provided herein shall not be deemed exclusive of any other rights to which those indemnified may be entitled, and shall continue as to a person who has ceased to be an agent and shall inure to the benefit of the heirs, executors, and administrators of such a person.

Section 9.2 INSURANCE

This Corporation shall have the power and shall use its best efforts to purchase and maintain insurance on behalf of any Director, Officer, or agent of the Corporation, against any liability asserted against or incurred by the Director, Officer, or agent in any such capacity or arising out of the Director's, Officer's, or agent's status as such, whether or not the Corporation would have the power to indemnify the agent against such liability under Section 9.1 of these Bylaws; provided, however, that the Corporation shall have no power to purchase and maintain such insurance to indemnify any Director, Officer, or agent of the Corporation for any self-dealing transaction described in Section 5233 of the California Nonprofit Public Benefit Corporation Law.

ARTICLE 10

CONTRACTS AND LOANS WITH DIRECTORS AND OFFICERS

Section 10.1 CONTRACTS WITH DIRECTORS AND OFFICERS

(a) No Director or Officer of this Corporation, nor any other corporation, firm, association, or other entity in which one or more of this Corporation's Directors or Officers are directors or have a material financial interest, shall be interested, directly or indirectly, in any contract or other transaction with this Corporation, unless (i) the material facts regarding such Director's or Officer's financial interest in such contract or transaction and/or regarding such common directorship, officership, or financial interest are fully disclosed in good faith and are noted in the minutes, or are known to all members of the Board prior to consideration by the Board of such contract or transaction; (ii) such contract or transaction is authorized in good faith by a majority of the Board by a vote sufficient for that purpose without counting the vote or votes of such interested Director(s); (iii) prior to authorizing or approving the transaction, the Board considers and in good faith determines after reasonable investigation under the circumstances that the Corporation could not obtain a more advantageous arrangement with reasonable effort under the circumstances; and (iv) this Corporation enters into the transaction for its own benefit, and the transaction is fair and reasonable to this Corporation at the time the transaction is entered into.

(b) The provisions of this Section do not apply to a transaction which is part of a charitable program of the Corporation if it: (i) is approved or authorized by the Corporation in good faith and without unjustified favoritism; and (ii) results in a benefit to one or more Directors or Officers or their families because they are in the class of persons intended to be benefited by the charitable program of the Corporation.

Section 10.2 LOANS TO DIRECTORS AND OFFICERS

The Corporation shall not make any loan of money or property to or guarantee the obligation of any Director or Officer, unless approved by the Attorney General of the State of California; provided, however, that the Corporation may advance money to a Director or Officer of the Corporation for expenses reasonably anticipated to be incurred in the performance of the duties of such Director or Officer, provided that in the absence of such advance such Director or Officer would be entitled to be reimbursed for such expenses by the Corporation.

ARTICLE 11

FISCAL YEAR

The fiscal year of the Corporation shall be the fiscal year, commencing July 1 and ending on June 30.

ARTICLE 12

CITY REVIEW AND APPROVAL

Section 12.1 CITY APPROVAL OF PROJECTS

Prior to approval of any proposed project (a "Project") by the Corporation, the Corporation shall circulate a notice to the City Directors providing a description of the Project. At least one City Director must inform the Corporation in writing that he or she approves the Project, the Corporation may, if it chooses, undertake and complete the Project. The Corporation shall not undertake a Project without the written approval of at least one City Director. For purposes of this Section 12.1, "Project" is limited to: (i) any acquisition or sale of real property, (ii) any mortgage of property, (iii) any agreement with a property owner or manager to monitor affordable housing compliance, (iv) any revision to the resale formula of any residence on the Corporation's property, and (v) any new construction project or substantial rehabilitation project in which the interest of the Corporation or expense to the Corporation is or may reasonably exceed \$10,000.

Section 12.2 CITY REVIEW OF ANNUAL BUDGET

Upon written request of the City Manager of the City, the annual budget of the Corporation shall be delivered to the City Manager for review before the budget is adopted by the Corporation. The City Manager shall have no legal authority to act for the Corporation, but the Board shall in good faith review any recommendations made by the City Manager regarding the annual budget to be adopted by the Corporation.

ARTICLE 13

CONSTRUCTION AND DEFINITIONS

Unless the context requires otherwise, the general provisions, rules of construction, and definitions in the California Nonprofit Public Benefit Corporation Law shall govern the construction of these Bylaws. Without limiting the generality of the above, the masculine gender includes the feminine and neuter, the singular number includes the plural, and the plural number includes the singular.

ARTICLE 14

AMENDMENTS

Section 14.1 ARTICLES

The Articles of Incorporation of the Corporation may be amended by a majority vote of the Directors then in office, provided that all City Directors consent in writing to any such amendment.

Section 14.2 BYLAWS

Bylaws may be adopted, amended, or repealed by a majority vote of the Directors then in office, provided that all City Directors consent in writing to any such action.

ARTICLE 15

MEMBERS

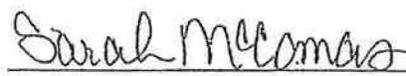
Pursuant to Corporations Code section 5310, this Corporation shall not have voting members within the meaning of the California Nonprofit Public Benefit Corporation Law. The Board may admit nonvoting members of one or more classes having such rights and obligations as the Board shall deem appropriate from time to time.

CERTIFICATE OF SECRETARY

I, the undersigned, the duly elected Secretary of Hemet Community Land Trust, a California nonprofit public benefit corporation (the "Corporation"), do hereby certify:

That the foregoing Bylaws consisting of seventeen (17) pages (including this page) were adopted as the Bylaws of the Corporation by the Board of the Corporation on May 3, 2010 and do now constitute the Bylaws of the Corporation.

IN WITNESS WHEREOF, I have hereunto subscribed my name this 3rd day of May, 2010.


Sarah McComas, Secretary



Staff Report

TO: Honorable Mayor and Members of the Hemet City Council

FROM: Mark Orme, Interim City Manager

DATE: October 9, 2012

RE: Hemet Restoring Our Community Strategy (ROCS) Advisory Committee Recommendations

RECOMMENDED ACTION:

It is respectfully recommended that the City Council:

- A. Authorize the Hemet ROCS Citizen Advisory Committee (CAC) to be extended an additional seven (7) months, through May 2013, due to the continued need for the committee to review and make recommendations on the remaining nine Ordinances, in order to complete the initial Hemet ROCS Ordinance program of work; and,
- B. Disband the Hemet ROCS Executive Advisory Committee (EAC), due to the Committee fulfilling its obligation and meeting the City Council's intent.

BACKGROUND:

In February of this year, the City Council authorized the establishment of two Hemet ROCS Advisory Committees. These Committees consisted of the Executive Advisory Committee (EAC) and the Citizen Advisory Committee (CAC). As you will recall the duties of the Committees were established to work with City staff in the following ways:

- A. Executive Advisory Committee – Comprised of the Mayor, a City Councilmember, the City Manager, the City Attorney and certain City Department Heads, was established to help guide policy and review preliminary program components, as well as recommendations from the staff Technical Advisory Team and the Citizen Advisory Committee. This committee was established as an Ad-Hoc Committee for the limited duration of six months, and has met, as needed, over that time, to provide direction. The Mayor appointed one Councilmember and an alternate Council member to

serve on the committee, which ended up being Mayor Pro-Tem Jim Foreman and former City Council Member Jerry Franchville.

- B. Citizen Advisory Committee – This Committee is comprised of seventeen representatives from various community organizations, as well as landowner, business owner, and resident representatives. An application process was established and the Mayor made recommendations from that list to the full City Council in order to appoint each member of the Committee, within their representative category. Although the original recommendation was to have ten to fifteen members on the Committee, the breadth of knowledge of the individuals available to serve on this Committee was such that a seventeen member Committee was approved and appointed by the City Council. The Committee was established to meet monthly, which it has, on the fourth Thursday of the month, since its April kick-off. The original meeting time was established at 3:30 p.m. on that date, however, there was an attempt, this past month of September, to see if shifting the meeting to the evening (7 p.m.) would result in additional members of the public being able to attend. The results of that well intended adjustment in meeting time did not result in the anticipated desire, so the meetings were moved back to 3:30 p.m.

It was the goal of the City Council to have the CAC receive presentations from City staff and other experts in order for the committee to review, give feedback and recommendations to staff to move the Ordinances and programs back to the City Council for final consideration. It was anticipated that the Committee would serve for a limited duration of time - six months – but that there would be an opportunity for the City Council to consider extending that period of time, should it be necessary.

The CAC currently consists of the following members:

James Connell	[Apartment Owner Representative]	
Patti Drusky	[Chamber of Commerce Representative]	
Gary Fowler	[Faith-Based Organization Representative]	
Eva Gifford	[Property Owner At-Large Representative]	
John Gifford	[Planning Commission Representative]	
Daniel Goodrich	[Mobile Home Park Resident Group Representative]	*Chair
Frank Gorman	[Public Service/Non-Profit Agency]	
Eric Gosch	[Business Owner Representative]	
Mona Groff	[Resident At-Large]	
Connie Hall	[Public Service/Non-Profit Agency]	** Vice-Chair
Norm Kyriss	[Real Estate Agent/Broker Representative]	
Robert Masson	[Resident At-Large]	
Mary Ann Mari	[Mobile Home Park Owner Representative]	
Sharon McComb	[Resident At-Large]	
Stefany Nelson	[Resident At-Large]	
Michael Ramirez	[Hemet Community Action Network Representative]	
Valerie Velez	[Hemet Unified School District Representative]	

In addition to the above members, the Council appointed two City Council liaisons to serve with the Committee. Those two Council Members are Councilwoman Linda Krupa and Councilman Larry Smith. Both the EAC and the CAC have met, as intended, throughout the past six months.

ANALYSIS:

Staff applauds the City Council for establishing the Committee Structure, as it proved to serve the intended purpose of expeditiously ensuring that vested parties have the opportunity to voice their professional expertise, and give valuable feedback into the proposed Hemet ROCS Ordinances and programs. This added process is invaluable and also allows the public another opportunity to be a part of the Hemet ROCS program development as well. It is staff's opinion that the Council's Executive Ad-Hoc Committee (EAC) has served its purpose and now that the CAC is off and running, there is no longer a need to continue the EAC Ad-Hoc Committee, thus resulting in the staff recommendation.

As for the CAC, there remains a number of Ordinances that need to move through the committee to complete the original goal of gaining feedback on the nineteen proposed ROCS Ordinances (Attachment A). Therefore, staff recommends an extension of an additional seven months in order to complete the CAC review process, and then return to the City Council in May of 2013, as to the status of the Committee's work. The reason for a seven month extension, rather than a logical additional six month period, is due to the Committee going dark during the month of December.

Additionally, at the last CAC meeting, the Committee members were asked if they would be willing to continue to serve on the Committee through the months required to complete their review and recommendations on the remaining Ordinances. All members present acknowledged their desire to do so with enthusiasm. Staff would like to sincerely voice our appreciation for the Committee's dedication, attention to detail, patience and quality feedback throughout this process and would recommend the continuance of this effort.

COORDINATION & REVIEW:

The Community Development Department, Police Department, Public Works Department, Fire Department, Community Investment Department, City Attorney's office and City administration have all played a pivotal role in participating in the ROCS Committees. It must be stated however, that of particular importance in managing the Committee workload and presentations has been the City's Community Development Department, lead by Ms. Deanna Elliano. Ms. Elliano and her staff have had the primary responsibility of coordinating the information and presentations, particularly to the CAC, and should be applauded for the excellent effort.

CONSISTENCY WITH ADOPTED GOALS, PLANS, AND PROGRAMS:

Implementation of this Committee structure has served as the cornerstone for the success of Hemet ROCS getting off the ground. Hemet Restoring Our Community Strategy (ROCS) continues to be the City's comprehensive effort to abolish blight, properly deal with those in this community that would take advantage of our City and its citizens, and to help serve in bringing back community pride.

FISCAL IMPACT:

None.

Respectfully submitted,



Mark Orme
Interim City Manager

Attachment A: ROCS Ordinance Program Status Chart

Hemet ROCS Program Status - September 2012

No.	Name/Subject	Description	Hemet Ordinance Status	Implementation Status
1	Prohibition of Medical Marijuana Dispensaries	Prohibits medical marijuana dispensaries or mobile dispensaries from locating anywhere in the City. Landowners who rent to MMDs are also held responsible.	Urgency ordinance adopted in 2009. Adopted Ord. 1834 on 3-8-11 HMC Sec. 90-79	<i>Implemented by Code Enforcement & City Attorney with assistance from PD and Building as needed.</i>
2	Regulation of Shopping Carts	Requires all retailers with more than 10 carts to have an approved Cart Containment Plan. Administrative Citations and penalties for non-compliance with the plan and ordinance. Illegal to remove a cart from the stores' premises.	Original Ord. adopted in 1997. Adopted Updated Ord. 1835 on 3-8-11 HMC Sec. 30-71	<i>Implemented by Code Enforcement and Planning, with assistance from Public Works</i>
3	"Florida First" Program by the Hemet Police Department	Pro-active police patrols of the Florida Avenue corridor.	Program is in operation - no ordinance required	<i>Implemented by Police Department as part of regular patrols</i>
4	Sex Offender Location Restrictions	Prohibits sex offenders from being present in "Child Safety Zones" (i.e. within 300 feet of a child care center, school, school bus stop, park, public library, children's playground or other locations of children's activities), unless they have a lawful purpose for being there.	Adopted Ord. 1844 on 12-3-11 HMC sec. 46-10	<i>Implemented by Police</i>
5	Sex Offender Residency Restrictions	Prohibits sex offenders from living within 2000 feet of licensed child care centers, schools, parks, and other specified child-centric uses.	Adopted by CC on 2-28-12 HMC Sec. 90-311	<i>Implemented by Police with data assistance from Planning and GIS</i>

Hemet ROCS Program Status - September 2012

No.	Name/Subject	Description	Hemet Ordinance Status	Implementation Status
6	Interim Moratorium on Smoke Shops & Hookah Lounges	Prohibits the establishment of any new smoke shops, tobacco stores or Hookah lounges while the moratorium is in effect.	Adopted Ord. 1830 as an Interim Urgency Ordinance in 2010. Moratorium under Interim Urgency Ordinance expires on Oct. 7, 2012. Permanent Ord. adopted by City Council on 9/25/2012	<i>Enforced by Planning and Code Enforcement.</i>
7	Drug & Gang Related Crime on residential property	Holds landlords accountable for knowingly allowing tenants to use the property for, or be engaged in, illegal drug activity or gang related crime on the premises.	Adopted by City Council on May 22nd, 2012 New Sec. 46-50	<i>To be implemented by Police and Hemet ROCS Task Force</i>
8	Abatement of Chronic Nuisance Properties	Makes landowners and landlords responsible for repeated nuisance activity and police calls at their properties. Includes residential, commercial, industrial, and vacant properties. Establishes a process for abatement, penalties for violations, and cost recovery for enforcement.	Adopted by City Council on May 22nd, 2012 New Sec. 46-60	<i>To be implemented by Police and Hemet ROCS Task Force</i>
9	Boarding Houses & Group Homes with "Reasonable Accommodation"	Amendment to existing regulations contained in HMC 90-75.	Approved by City Council on May 22 nd, 2012. New Sec. 90-271	<i>To be implemented by Planning and Code Enforcement</i>

Hemet ROCS Program Status - September 2012

No.	Name/Subject	Description	Hemet Ordinance Status	Implementation Status
10	Parolee/Probationer housing regulations	Adds restrictions on parolee and probationer to the City's group home regulations and prohibits them from locating in single family and multi-family residential zones. Prohibits over-concentration of such homes in the City.	Adopted by CC on 8/14/12. New Sec. 90-271	<i>Implemented by Police and Planning.</i>
11	Alcoholic Beverage Permit Process & Regulations	Update existing codes to establish regulations for locating liquor stores and sales/serving of alcohol.	Research of other cities ordinances and case law completed. Presentation to CAC in Sept. Weorkstudy at Planning Commission in October	<i>Implemented by Planning and Police.</i>
12	Update to existing Admin. Citations ord.	Update to provide for higher fines for certain offenses.	Update to current ordinance adopted in 2008 under preparation	<i>Implemented by various departments</i>
13	Update to existing Nuisance Abatement Ord.	Update existing regulations to bet	Update to current ordinance adopted in 2000 under preparation	<i>Implemented by Code Enforcement</i>
14	Update to existing Abandoned/Foreclosed Property Ord.	Update and streamline existing regulations, require banks to register foreclosed properties with the City.	Update to current ordinance adopted in 2008 under preparation	<i>Implemented by Code Enforcement and City Attorney</i>
15	Establish Citywide Landscape & Property Maintenance Standards	Establish basis property maintenance and landscape standards that all properties in the City must adhere to.	Research of other cities ordinances and case law required	

Hemet ROCS Program Status - September 2012

No.	Name/Subject	Description	Hemet Ordinance Status	Implementation Status
16	Rental unit Registration & Inspection Ord. & Crime Free Housing Requirements	Requires landlords to register their rental housing properties with the City, obtain a business license, city inspection of rental properties and completion of crime-free housing training.	Research of other cities' ordinances and case law required. Comprehensive database of rental properties needs to be established.	
17	Motel Residency	Regulation of extended stay motel units	Research of other cities ordinances and case law required	
17	Prostitution	Additional methods for abating prostitution	Research of other cities ordinances and case law required	
19	Update to Business License Ordinance	Review and update the existing business license regulations and procedures to better address and include current best practices used in other cities.	Research the options for updating existing license provisions and formulas	

Key:

Adopted and being implemented

Ordinance prepared and scheduled for City Council review and approval

Update to existing codes under preparation

New programs and ordinances that need research and preparation



Staff Report

TO: Honorable Mayor and Members of the Hemet City Council

FROM: Mark Orme, Interim City Manager ^{MO}
Deanna Elliano, Community Development Director ^{DE}

DATE: October 9, 2012

RE: **REIMBURSEMENT AGREEMENT WITH VALLEY-WIDE RECREATION & PARK DISTRICT FOR THE CONSTRUCTION OF A RESTROOM AND CONCESSION BUILDING AT DIAMOND VALLEY LAKE COMMUNITY PARK**

RECOMMENDED ACTION:

That the City Council approve the Reimbursement Agreement in concept and authorize the City Manager to finalize and execute the Reimbursement Agreement with Valley-Wide Recreation and Park District.

BACKGROUND:

Diamond Valley Lake Community Park is an 85-acre park and regional recreational facility located off Searl Parkway in southeastern Hemet. The park currently accommodates an aquatic center, eight lighted ball fields, three soccer fields, two pickle ball courts and play areas on the central 35-acre portion of the park site. Future phases will include the development of an additional 50 acres of recreational amenities to serve the City of Hemet and surrounding valley residents. The park is developed and operated by Valley-Wide Recreation and Park District.

Valley-Wide is in the process of commencing development of a much needed restroom facility that would be located in the central courtyard at the ball fields. At present, portable restrooms are being utilized to accommodate visitors and teams at the ball fields and play areas. On tournament weekends, the facility may attract several hundred players, families and spectators to the site.

In order to achieve the required funding and development of the restroom facility, Valley-Wide is requesting that the City allocate \$260,000 from the City's Park Development Impact Fee (DIF) fund for this purpose. The letter request from Mr. Dean Witter, General Manager of Valley-Wide, is included as Attachment B to this report. The proposed Reimbursement Agreement to facilitate this request is included as Attachment A.

PROPOSED AGREEMENT:

The proposed Reimbursement Agreement is Attachment A to this report and the location of the facility is shown in Attachment C. The agreement is a draft that will be finalized and executed by

**REIMBURSEMENT AGREEMENT WITH VALLEY-WIDE
FOR RESTROOM & CONCESSION BUILDING
AT DIAMOND VALLEY LAKE COMMUNITY PARK**

the City Manager if so authorized by the Council. Valley-Wide staff is intending to take action to commence the restroom facility to their Board of Directors in mid-October and needs to know if the Park DIF funds, as requested, will be available for construction of the facility. Valley-Wide anticipates that the total cost of the restroom and concession facility will be \$1.3 million. Valley-Wide expects to start the project before the end of this year and have it completed by June 30, 2013.

The proposed building will include a 3,000 square-foot first floor for restrooms, lockers, office and concession area. A second story provides for additional offices or meeting space and an outside, shaded viewing deck. The project will also include some minor site work including recompaction of the soils, utility connections, and concrete paving in the immediate building area. Preliminary floor plans and elevations are included as Attachment D to this report.

The City of Hemet originally established Park Development Impact Fees (DIF) in 2001 per Ordinance No. 1639, and last updated those fee amounts per Resolution No. 3981 in January of 2006. Development Impact Fees are a per unit fee charged to new development at the time of building permit or certificate of occupancy issuance in order to fund new capital facilities needed as a result of new development. By State law, DIF funds cannot be used for staffing or on-going operations. When the Park DIF fund was first established, a study was conducted to determine the required future park facilities and associated costs, which included a portion of the future recreational amenities at Diamond Valley Lake Community Park. On August 22, 2006, the City Council directed City staff to create a separate "Valley-Wide Diamond Valley Lake Park Fund" to better track the funding contributions for this park. The Council directed that 16.3% of the Park DIF collected would be allocated to the Diamond Valley Lake Park fund. At this time, approximately \$266,000 has been collected by the City in this fund. Valley-Wide is now requesting the utilization of \$260,000 of these funds for the restroom facility. Per the agreement, Valley-Wide will submit an invoice and supporting expenditure documentation to the City for 50% of the Reimbursement (\$130,000) at the time of building permit. The remaining 50% of the reimbursement would be payable upon substantial completion of the restroom facility, as determined by the City's Building Official.

CONSISTENCY WITH ADOPTED GOALS, PLANS, AND PROGRAMS:

Diamond Valley Lake Park is located within Planning Area 2 of the city's adopted Diamond Valley Lake Park Specific Plan (SP 02-01). Valley-Wide's request for use of the funds and the proposed restroom facility are appropriate and consistent with the intent of the DIF fund and the anticipated uses within the City's Diamond Valley Lake Park Specific Plan (SP 02-01). The proposed DIF contribution and Reimbursement Agreement is also consistent with the General Plan's designated land uses for the site as well as the following General Plan Goal:

GOAL RC-2: Increase the amount and diversity of recreation areas and facilities within the city through the development process, multi-agency partnerships, and the use of creative funding strategies.

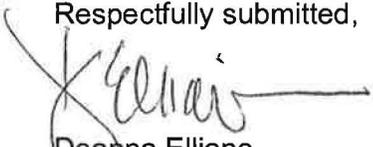
FISCAL IMPACT:

The proposed Reimbursement Agreement will be funded from the Diamond Valley Lake Park Development Impact Fee (DIF) fund (Account No. 362-0670) which was established by the City Council specifically for capital improvements at Diamond Valley Lake Park. There are sufficient

REIMBURSEMENT AGREEMENT WITH VALLEY-WIDE FOR RESTROOM & CONCESSION BUILDING AT DIAMOND VALLEY LAKE COMMUNITY PARK

funds in this account to satisfy the obligations under this agreement. There will be no impact to the city's General Fund as a result of this agreement.

Respectfully submitted,



Deanna Elliano
Community Development

Fiscal Review:



Rita Conrad
Finance Director

Attachment(s):

- A. Draft Reimbursement Agreement between the City of Hemet and Valley-Wide Recreation and Park District
- B. Letter from Mr. Dean Witter, Valley-Wide General Manager, dated August 17, 2012
- C. Aerial Photo showing the Diamond Valley Lake Community Park Site
- D. Conceptual Elevations and Floor Plan of the proposed Restroom and Concession Building

**REIMBURSEMENT AGREEMENT WITH VALLEY-WIDE
FOR RESTROOM & CONCESSION BUILDING
AT DIAMOND VALLEY LAKE COMMUNITY PARK**

Attachment A

Draft Reimbursement Agreement
between the City of Hemet
And Valley-Wide Recreation
and Park District

REIMBURSEMENT AGREEMENT

[Diamond Valley Lake Facilities]

by and between

CITY OF HEMET

and

VALLEY-WIDE RECREATION AND PARK DISTRICT

Dated October __, 2012

REIMBURSEMENT AGREEMENT

This Reimbursement Agreement (“Agreement”), dated for reference purposes as indicated on the cover page, is hereby entered into by and between the CITY OF HEMET, a general law city and municipal corporation (“City”), and VALLEY-WIDE RECREATION AND PARK DISTRICT, a recreation and park district formed and existing under Public Resources Code §§ 5780 et seq., (“Developer”) as follows:

RECITALS

A. Developer owns and operates Diamond Valley Lake Community Park within the City. Developer is proposing to construct a facility at Diamond Valley Lake Community Park consisting of a ground level 3,000 square foot restroom with a 3,000 square foot viewing deck above (“Project”). The Project is more particularly described in Exhibit “A”.

B. On January 23, 2006, by Resolution 3981, the City Council approved a development impact fee on new development to fund park facilities within the City (“Park Fee”). A nexus study was prepared to support the imposition of the Park Fee, and the study anticipated that a portion of the Park Fee would be used to fund facilities at Diamond Valley Lake Community Park to be constructed and operated by Developer. 16.3% of the park improvements identified in the study to be funded by the Park Fee are located at Diamond Valley Lake Community Park.

C. On August 22, 2006, the City Council directed City staff to create a “Valley-Wide Diamond Valley Lake Park Fund” (“DVL Park Fund”) and to divert 16.3% of the Park Fees collected to the DVL Fund for the purpose of providing funding for the park facilities within Diamond Valley Lake Community Park.

D. The Project is a permitted and anticipated use within Planning Area 2 of the City's adopted Diamond Valley Lake Park Specific Plan. The Project was included as part of the original site plan for the ballfield area. At present, the ballfield and tournament play area is served by portable restrooms, and the Project will provide much needed restroom facilities at a popular recreation area.

E. Developer requests that City reimburse it for a portion of its costs of constructing the Project from the DVL Park Fund.

G. The Parties agree that Developer will design, construct, and install the Project and receive partial reimbursement from the City as set forth in this Agreement.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the parties and contained herein, and other consideration, the value and adequacy of which are hereby acknowledged, the parties incorporate the above-stated recitals and agree as follows:

1. **Design and Construction of Project.**

1.1 **Developer's Construction.** Developer shall, in accordance with approved plans and specifications, design, construct and install the Project as detailed in Exhibit A. The Project is subject to all applicable permit and plan check requirements in the Hemet Municipal Code.

1.2 **Developer to Secure Bids.** Developer shall be solely responsible for securing appropriate bids and awarding the contract for construction of the Project in compliance with all applicable federal and state laws. Developer shall defend, indemnify and hold City free and harmless from any and all claims, actions or liability whatsoever, including attorney's fees, arising out of or in connection with Developer's securing of bids and award and performance of the contract for the construction of the Project.

1.3 **City Inspection.** City shall have the right at all times to inspect the construction of the Project to ensure conformity with approved plans and specifications.

2. **Allocation of the Costs of Construction.**

2.1 **Estimated Total Costs.** Developer estimates that the total costs of the design, construction and inspection of the Project will be \$1,300,000.

2.2 **Reimbursement Amount.** City agrees to reimburse Developer \$260,000 ("Reimbursement Amount") for the design, construction and inspection of the Project from the DVL Park Fund. Developer shall be solely responsible for the remainder of the construction costs of the Project.

3. **Terms of Reimbursement**

3.1 **Time for Reimbursement.** Payment by the City of the Reimbursement Amount shall be in two installments. Developer may request payment of up to fifty percent of the Reimbursement Amount after Developer receives a building permit for the Project from the City. Developer may request payment of the remainder of the Reimbursement Amount after the restroom structure is substantially completed, as determined by the City's Building Official.

3.2 **Developer To Invoice City.** Developer shall submit an invoice to the City with supporting documentation showing the Project-related expenditures to date. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and subcontracts. Subcontract charges shall be detailed by the following categories: labor, travel, materials, equipment and supplies.

3.3 **Payment by City.** Upon receipt of an invoice from Developer, City shall independently review the invoice. In the event that no charges or expenses are disputed, the invoice shall be approved and paid within forty-five days of the City's receipt of the invoice. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Developer for correction and resubmission.

4. **Completion of Construction.** Developer shall complete construction of the Project by no later than two (2) years from the effective date of the Agreement, unless further extended at the option of City. The failure of Developer to complete construction of the Project within this two (2) year period or within such additional period as may be approved by City, shall constitute a material breach of this Agreement and the City may terminate this Agreement and, if the Reimbursement Amount has already been disbursed to Developer, Developer shall refund the Reimbursement Amount to City.

5. **Compliance with Prevailing Wage Law.** Developer acknowledges that the construction activities for the Project is subject to the California Prevailing Wage Law and that Developer's contractor will be required to pay the general prevailing wage rates of per diem wages and overtime and holiday wages determined by the Director of the Department of Industrial Relations under Labor Code Section 1720, et seq., for all construction work performed on the Project. Developer acknowledges that it and its contractors are aware of and shall comply with the following sections of the Labor Code: (i) Section 1775 prescribing sanctions for failure to pay prevailing wage rates; (ii) Section 1776 requiring the making, keeping and disclosing of detailed payroll records and prescribing sanctions for failure to do so; (iii) Section 1777.5 prescribing the terms and conditions for employing registered apprentices; (iv) Section 1810 providing that eight hours of labor shall be a day's work; and (v) Section 1813 prescribing sanctions for violations of the provisions concerning eight-hour work days and forty-hour work weeks.

6. **Indemnification and Insurance.**

6.1 **Indemnification.** Developer shall defend, indemnify and hold City, its elected officials, officers, employees, and agents free and harmless from any and all liability from loss, damage, or injury to or death of persons or property in any manner arising out of or incident to Developer's performance of this Agreement, including without limitation all consequential damages and attorney's fees, whether or not resulting from the negligence of Developer or Developer's agents. This indemnity shall extend to any claims arising because Developer has failed to properly secure any necessary easement, land right, contract, and approval, but shall not extend to any claim arising out of the sole negligence of the City.

6.2 **Insurance.** Developer shall obtain, at its own cost, a policy or policies of liability insurance of the type required by and satisfactory to the City's Attorney. Such policies signed by a person authorized by that insurer to bind coverage on its behalf must be filed with City prior to exercising any right or performing any work pursuant to this Agreement. Except for workers' compensation insurance, City, its elected officials, officers, and employees shall be added as insureds on all policies required under this Agreement. Developer's insurance coverage shall be primary insurance as respects the City, its elected officials, officers, and employees. Any insurance or self-insurance maintained by the City, its elected officials, officers, and employees shall be excess of Developer's insurance and not contribute to it.

7. **Notices.** All notices permitted or required under this Agreement shall be deemed made when delivered to the applicable party's representative as provided in this Agreement. Such notices shall be mailed or otherwise delivered to the addresses set forth below, or at such other address as the respective parties may provide in writing for this purpose:

City

City Manager
City of Hemet
445 East Florida Avenue
Hemet, CA 92543

Developer

Valley-Wide Recreation and Park District
Attn: General Manager
901 W. Esplanade Ave.
P.O. Box 907
San Jacinto, CA 92581

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address.

8. Miscellaneous Provisions

8.1 **Attorney's Fees.** In the event any action is commenced to enforce or interpret any term or condition of this Agreement, in addition to costs and any other relief, the prevailing party shall be entitled to a reasonable attorney's fees.

8.2 **Entire Agreement.** This Agreement contains the entire agreement of the parties hereto with respect to the matters contained herein.

8.3 **Assignment.** This Agreement shall not be assigned without the written consent of the parties hereto, and any assignment without such written consent shall be void and ineffective.

8.4 **Authority to Bind Principals.** The signatories hereto represent that they have been appropriately authorized to enter into this Agreement on behalf of the party for whom they sign.

8.5 **Non-liability of City Officials and Employees.** No council member, board member, official, consultant, attorney or employee of the City shall be personally liable to for the action of the City, to any successor, assign or other person claiming under or through City, in the event of any default or breach by the City or for any amount which may become due to City, or on any obligations arising under this Agreement.

8.6 **Titles and Captions.** Titles and captions are for convenience of reference only and do not define, describe or limit the scope or the intent of this Agreement or any of its terms. References to section numbers are to sections in this Agreement, unless expressly stated otherwise.

8.7 **Interpretation.** The Developer and City acknowledge that this Agreement is the product of a mutual arms-length negotiation and drafting. The Developer and City each represent and warrant to the other that it has been represented by legal counsel in the negotiation and drafting of this Agreement.

8.8 **Severability.** Each provision, term, condition, covenant and/or restriction in this Agreement shall be considered severable. In the event that any provision, term, condition, covenant and/or restriction, or part thereof is declared invalid, unconstitutional or void for any reason, such provision or part thereof shall be severed from this Agreement and shall not affect the remainder of the Agreement which shall continue in full force and effect.

8.9 **Amendments to Agreement.** Any amendments to this Agreement must be in writing and signed by the appropriate authorities of the Developer and City.

8.10 **Administration.** Following approval of this Agreement by the City Council, the parties shall exercise their rights, perform their obligations and otherwise administer this Agreement through the Office of the City Manager. The City Manger shall have the authority to issue interpretations and to make minor amendments to this Agreement on behalf of the parties, provided such actions do not materially increase the obligations of either party; make a commitment of additional costs to be incurred by either party; or result in a discretionary extension of time in excess of ninety (90) days. All other changes, modifications and amendments shall require the prior approval of the City Council and Developer's Governing Board.

8.11 **Counterpart Originals.** This Agreement may be executed in duplicate originals, each of which is deemed to be an original.

8.12 **Effective Date.** This Agreement shall be come effective and binding upon the parties upon its approval by the City Council and Developer's Governing Board and its execution by the duly authorized representatives of each party.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first above written.

CITY OF HEMET

By: _____
Mark Orme
Interim City Manager

ATTEST:

By: _____
Sarah McComas
City Clerk

APPROVED AS TO FORM:

By: _____
Eric S. Vail
City Attorney

VALLEY-WIDE RECREATION AND PARK DISTRICT

By: _____
Dean Wetter
General Manager

EXHIBIT "A"
Description of Project to be
Constructed by Developer

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

STATE OF CALIFORNIA

COUNTY OF _____

On _____, ____ before me, _____, personally appeared _____,

personally known to me - OR - proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

(SIGNATURE OF NOTARY)

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER	DESCRIPTION OF ATTACHED DOCUMENT
<input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> CORPORATE OFFICER _____ TITLE(S)	_____ TITLE OR TYPE OF DOCUMENT
<input type="checkbox"/> PARTNER(S) <input type="checkbox"/> LIMITED <input type="checkbox"/> GENERAL <input type="checkbox"/> ATTORNEY-IN-FACT <input type="checkbox"/> TRUSTEE(S) <input type="checkbox"/> GUARDIAN/CONSERVATOR <input type="checkbox"/> OTHER _____ _____	_____ NUMBER OF PAGES
SIGNER IS REPRESENTING: (NAME OF PERSON(S) OR ENTITY(IES)) _____ _____	_____ SIGNER(S) OTHER THAN NAMED ABOVE

Attachment B

Letter from Mr. Dean Witter,
Valley-Wide General Manager,
dated August 17, 2012



VALLEY-WIDE RECREATION & PARK DISTRICT
P.O. Box 907 • 901 W. Esplanade Avenue
San Jacinto, CA 92581
(951) 654-1505 - District Office

BOARD OF DIRECTORS
Rick Schmitt
President
Larry Miller
Vice President
Frank Gorman
Secretary
John Wagg
Director
Robert Johnson
Director
Dean Wetter
General Manager

August 17, 2012

Brian Nakamura
City Manager
City of Hemet
445 E. Florida Ave.
Hemet, CA 92543

RE: REQUEST FOR DIF FUNDS

Dear Mr. Nakamura,

On behalf of Valley-Wide Recreation and Park District I am respectfully requesting \$260,000 from the DIF Funds account to be used for Capital Improvements at the Diamond Valley Lake Community Park site. The money will be utilized for the construction and instillation of a much needed Restroom/Snack Bar facility at that site.

Thank you for your continued support of Valley-Wide Recreation and Park District and the services we provide for the citizens of the Hemet and San Jacinto Valley. If you have any questions please feel free to contact me at (951) 654-1505.

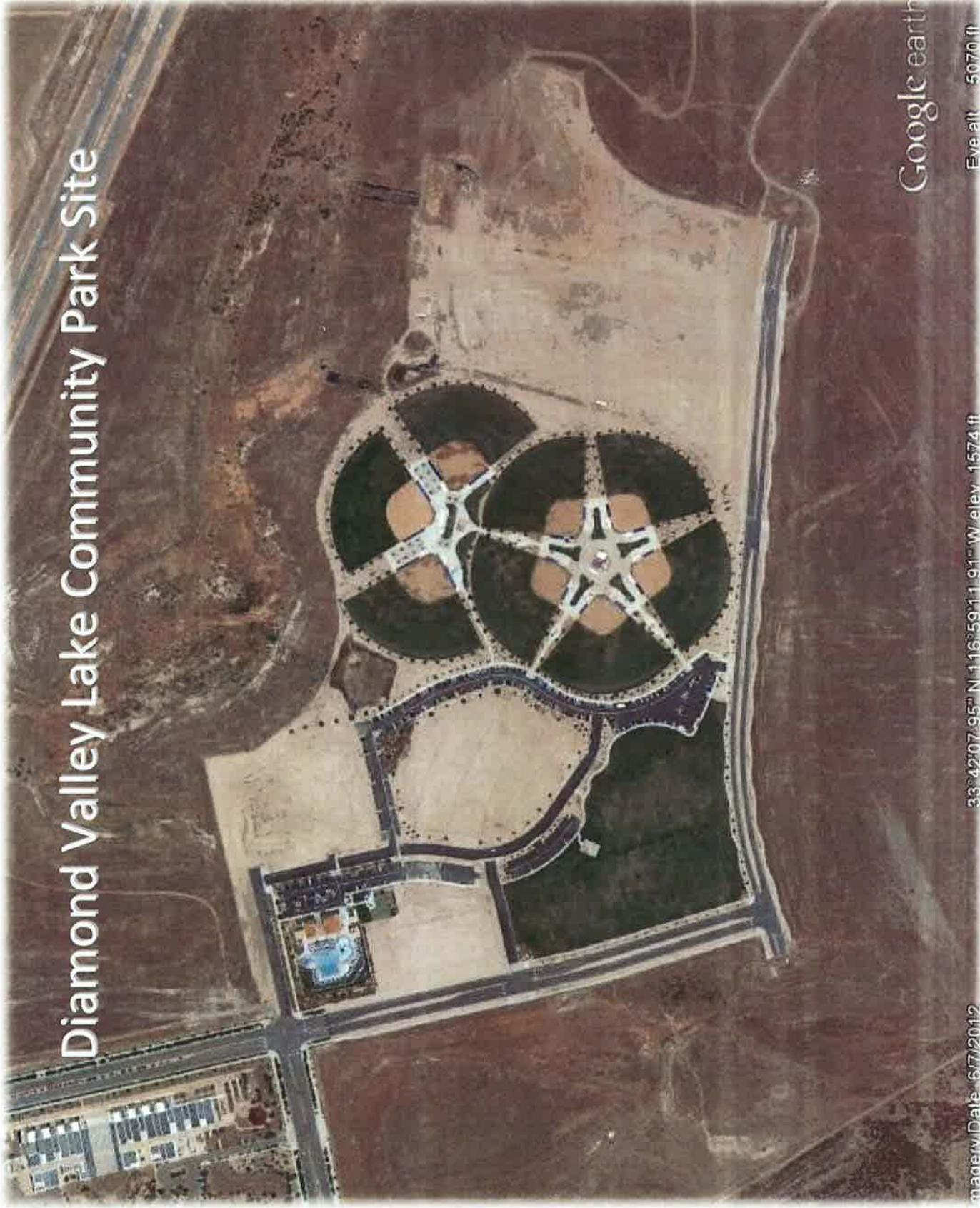
Thank you,

Dean Wetter, General Manager
Valley-Wide Recreation and Park District

Attachment C

Aerial Photo showing the
Diamond Valley Lake
Community Park Site

Diamond Valley Lake Community Park Site



Google earth

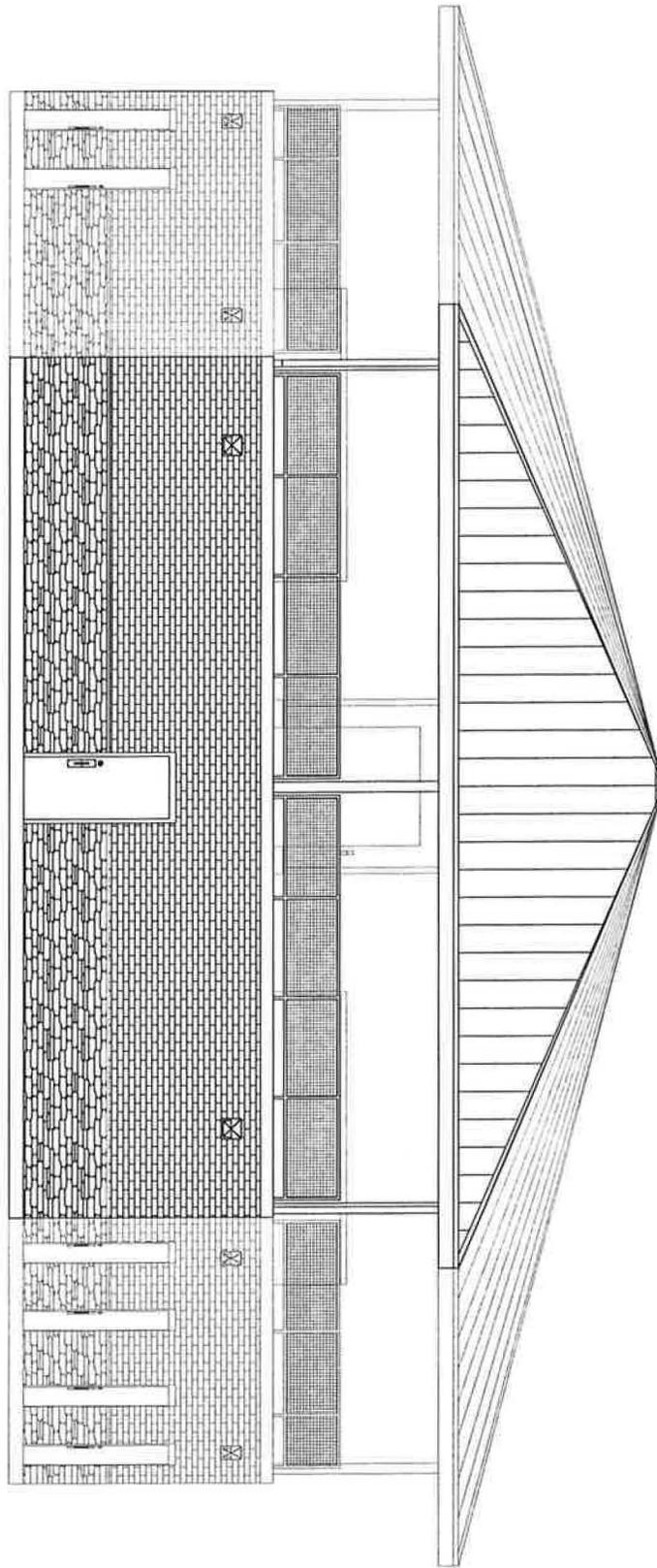
mapview Date: 6/7/2012

33°42'07.95" N 116°59'11.91" W elev: 1574 ft

Elev: alt: 5070 ft

Attachment D

Conceptual Elevations
and Floor Plan of the proposed
Restroom and Concession Building



07-3

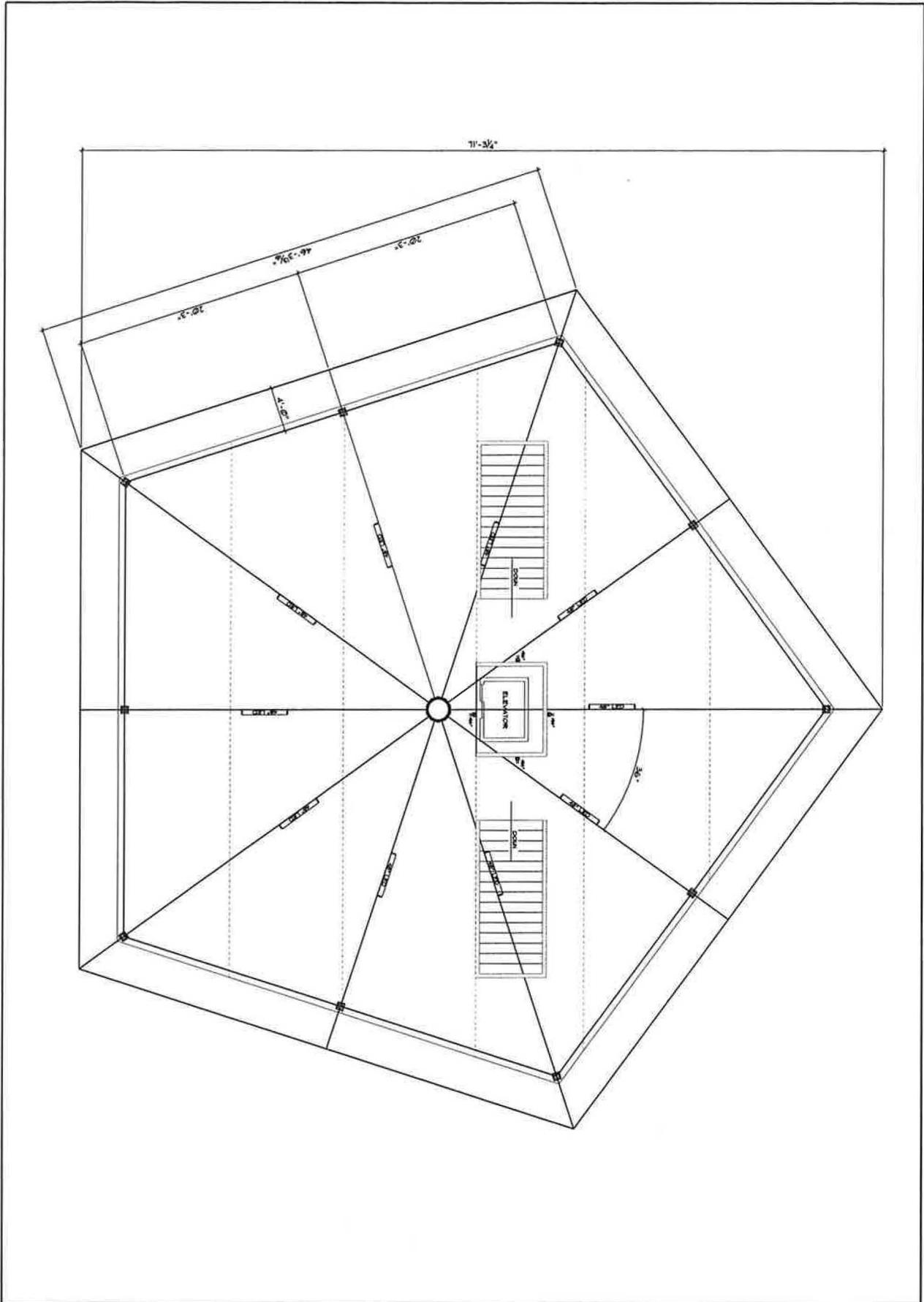
DESCRIPTION:
ELEVATION

PROJECT NO: -
DRAWN BY: - DATE:-
CHECKED BY:- DATE:-
APPROVED BY: - DATE:-

REFERENCE NUMBER: W1579OFCN2
PROJECT: **DIAMOND VALLEY SPORTS
DIAMOND VALLEY, CA**

5.0000
1/8" = 1'-0"
DATE: 09/05/12
DRAWN BY: J. W. WOOD
CHECKED BY: J. W. WOOD
APPROVED BY: J. W. WOOD
PROJECT: DIAMOND VALLEY SPORTS
DIAMOND VALLEY, CA

Professional
Engineer
Limited



0
70
-2

DESCRIPTION:
2ND FLOOR
ROOF LAYOUT

PROJECT NO: -
DRAWN BY: - DATE:-
CHECKED BY:- DATE:-
APPROVED BY: - DATE:-

REFERENCE NUMBER: WJ579OFCN2
PROJECT: DIAMOND VALLEY SPORTS
DIAMOND VALLEY, CA

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AGENDA # 16

Staff Report

TO: Honorable Mayor and Members of the City Council
FROM: Mark Orme, Interim City Manager
Rita Conrad, Deputy CM/Admin Services
DATE: October 9, 2012
RE: Request Proposals for Fire Protection and Emergency Medical Services

Recommendation:

That the Mayor and City Council authorize the City Manager to request proposals for Fire Protection and Emergency Medical Services from qualified government agency service providers.

Objective:

To provide Fire Protection and Emergency Medical Services (EMS) to Hemet residents and businesses while maintaining fiscal responsibility in managing the City's limited resources.

Background:

In July of 2010 the City of Hemet accepted a two-year U.S. Department of Homeland Security S.A.F.E.R grant in the amount of \$2,260,442. The S.A.F.E.R grant allowed the city to retain nine firefighter positions that were slated for layoff in FY 2010-11 and added three additional firefighters as "floaters" to utilize in place of overtime. That grant funding was depleted by June 30, 2012. (The grant performance period ended on September 19, 2012).

During the budget balancing process for FY 2012-13 the City Council approved the layoff of nine fire suppression personnel in September (at the end of the grant performance period) to offset the loss of grant funding. This reduction is estimated to result in savings of approximately \$880,000 for 9 months in FY 2012-13 and approximately \$1.1 million annually. In addition to this reduction, the Adopted FY 2012-13 Budget was balanced with the use of one-time funds and

the General Fund budget reserve, resulting in a structural deficit of approximately \$2.5 million that will have to be addressed in FY 2013-14.

After the budget was adopted, the council indicated they would consider alternatives to the layoffs if the alternate savings would be close to the \$880,000 savings target. Accordingly, in early July of 2012, the Fire Chief cross-staffed the truck in Fire Station #4 with an engine, and also replaced one of two engines in Fire Station # 1 with a squad to run emergency medical service (EMS) calls. This change in staffing model eliminated three captain positions and is expected to generate approximately \$450,000 in savings for the fiscal year. However, this amount is still \$430,000 short of the required savings target of \$880,000 for FY 2012-13. If some on-going savings and/or revenue are not identified, the Fire Chief has indicated that he would remove the squad from service to further meet his budget parameters (six positions). The Fire Chief has expressed concern that further reductions to staffing, beyond the current staffing model he recently implemented, will negatively impact the level of service to the community.

The City Council's primary concern is to have the highest quality level of services from all city departments, while also ensuring that services are fiscally sustainable. Accordingly, in an effort to be as proactive as possible, staff has been exploring possible cost saving measures to deal with the anticipated \$2.5 million structural deficit projected again for FY 2013-14 (this amount will increase if Fire Department layoffs, or some other Fire Department cost savings measure close to the savings target is not implemented). Requesting proposals for the provision of Fire Protection and Emergency Medical Services is one potential cost savings measure that may be evaluated by the City Council. It should be noted that the City has not had the financial resources to provide paramedic services, which is the norm in today's fire delivery service models. It is hoped that this RFP process may allow for the City to further evaluate if that life saving service provision is possible by seeking request for proposals, in order to better provide a higher level of service to our citizens.

Process:

The City of Hemet is fairly isolated when compared to many other cities in the greater Los Angeles basin. As a result, the City of Hemet does not have the same access to multiple sources of alternative service delivery as do many other cities. Cal-Fire, which provides service to all areas surrounding Hemet, is potentially the only other viable alternative to the City's current in-house Fire Department. Even though this is the case, staff will request that all qualified/interested government service providers submit various options for the Council to review and consider in order to ultimately determine the best service delivery model, along with the most cost effective service delivery method.

Although requesting an RFP for fire services may be viewed by some in the community as a threat to our current Fire Department, it is staff's hope that this endeavor would be seen in the light by which it is being requested – simply an attempt to ensure the City is utilizing the limited and precious general fund resources in the most efficient and cost effective manner possible. Because the City of Hemet does not have any direct public safety revenue measures in place, it is extremely difficult to balance the resources required to operate two full-service public safety departments at the level of service delivery that this community needs and deserves. Therefore,

this RFP should not be viewed in any way, shape or form as a negative reflection of our Fire Department or its dedicated firefighters, but rather as an unfortunate consequence of the dire financial constraints the City finds itself in. This City is proud of its Fire Department and its dedicated men and women.

Fiscal Impact

No fiscal impact to request and review proposals.

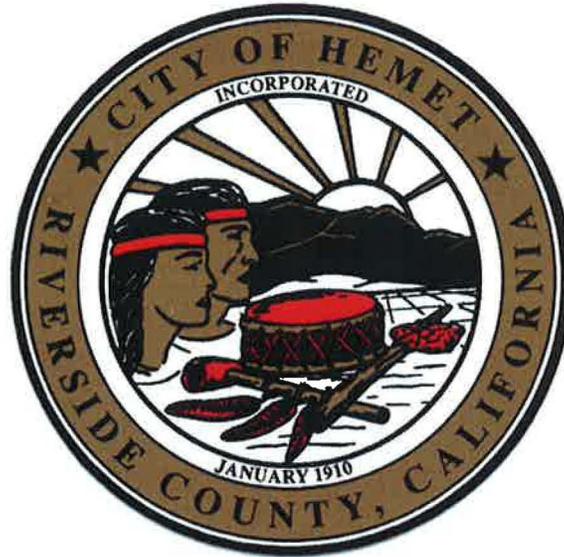
Respectfully Submitted:



Mark Orme, Interim City Manager



Rita Conrad, DCM/Admin. Services



THE CITY OF HEMET

REQUEST FOR PROPOSALS

FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES

OCTOBER 2012

1. INTRODUCTION

The City of Hemet (hereinafter referred to as the "City") seeks proposals from qualified service providers to provide complete Fire Protection and Emergency Medical Services (EMS) throughout the City of Hemet. The information provided in this "Request for Proposals" (RFP) is intended to enable any government agency qualified to provide these services to prepare and submit a proposal for complete Fire Protection and EMS within the City.

The City's primary goal is to provide timely emergency medical response to fire and EMS calls throughout the City, ensuring adequate protection of lives and property, while using the most cost-efficient delivery methods possible. The goal recognizes the City's desire to provide acceptable level of Fire Protection and EMS services within the constraints of the City's limited financial resources.

2. COMMUNITY PROFILE

The City of Hemet, a General Law City, is situated in the San Jacinto Valley with mountains on three sides separating it from major metropolitan areas. It is located approximately 80 miles northeast of Los Angeles, 20 miles south of Riverside, and 45 miles west of Palm Springs. Temecula is approximately 45 minutes southwest. The City's area includes approximately 28 square miles and has a population of approximately 80,089.

The City of San Jacinto is situated on Hemet's northern boundary, and the County of Riverside borders Hemet on all other sides. Most of the area surrounding Hemet is hilly open space covered by low brush and grass. Hemet has a mean elevation of 1,599 feet above sea level with a high point of 2,052 feet. Highway 79 intersects with the City, and Interstate 10 is located approximately 10 miles to the north. The City contains 38,032 housing units of which about twenty-five percent are mobile homes.

The San Jacinto Valley is fairly isolated when compared to many other cities in the greater Los Angeles basin. As a result, the City of Hemet does not have the same access to multiple sources of alternative service delivery as do many other cities. Cal-Fire currently provides service to all areas surrounding Hemet.

Call volume was 13,041 incidents for the 2011 calendar year. Calls for service are currently on a pace to respond to 13,250 incidents for the 2012 calendar year. Approximately 87% of calls are for EMS.

3. HEMET FIRE DEPARTMENT PROFILE

The Hemet Fire Department provides fire suppression and basic life support services (note: no ALS, paramedic, or transport service is currently provided by the Hemet Fire Department). The Department is staffed twenty-four hours a day, seven days a week with a standard weekly work schedule of 56 hours. There are three shifts working a schedule of 48 hours on duty followed by 96 hours off duty. Currently, daily staffing levels (as of September 2012) generally include the following:

<p>Station 1</p> <p><u>Engine</u></p> <p>3 on shift (9 total)</p> <p>1 firefighter, 1 engineer, 1 captain per shift</p> <p><u>Squad</u></p> <p>2 on shift (6 total)</p> <p>1 firefighter, 1 engineer per shift</p>	<p>Station 2</p> <p><u>Engine</u></p> <p>3 on shift (9 total)</p> <p>1 firefighter, 1 engineer, 1 captain per shift</p>	<p>Station 3</p> <p><u>Engine</u></p> <p>3 on shift (9 total)</p> <p>1 firefighter, 1 engineer, 1 captain per shift</p>	<p>Station 4</p> <p><u>Engine</u></p> <p>3 on shift (9 total)</p> <p>1 firefighter, 1 engineer, 1 captain per shift</p>
			<p>Station 5</p> <p>AMR rents space for ambulance</p>

<p><u>Suppression/EMS:</u></p> <p>14 Suppression on duty each shift = 42</p> <p>1 Duty Chief on duty each shift = 3 covered by: Fire Chief and 2 Captains as acting Duty Chiefs)</p> <p>15 on duty each shift = <u>45 positions including Fire Chief for Suppression</u></p>
<p><u>Administrative Staff:</u></p> <p>1 Admin Assistant/Clerical</p>
<p><u>Fire Prevention Staff:</u></p> <p>1 Fire Prevention Officer</p>
<p>47 budgeted positions for department in total (sworn and non-sworn)</p>

HEMET FIRE DEPARTMENT FACILITIES:

Fire Station 1 (8,295 sq. ft.) was constructed in 1960. Located at 220 N. Juanita Street, this facility has three (3) double bays capable of holding six (6) fire apparatus.

Fire Station 2 (4,647 sq. ft.) was constructed in 1968. Located at 895 W. Stetson Avenue, this facility has two (2) double bays capable of holding four (4) fire apparatus.

Fire Station 3 (5,274 sq. ft.) utilized a residential structure and converted into a fire station by adding on an apparatus bay in 1994. Located at 4110 W. Devonshire Avenue, this facility has two (2) double bays capable of holding four (4) fire apparatus.

Fire Station 4 (9,757 sq. ft.) was constructed in 2001. Located at 1035 S. Cawston Avenue, this facility has three (3) double bays capable of holding six (6) fire apparatus.

Fire Station 5 (2,352 sq. ft.) was constructed in 2006. Located at 120 N. Hemet Street, this facility is a mobile home with a detached single bay capable of holding one (1) fire apparatus.

HEMET FIRE DEPARTMENT VEHICLE APPARATUS LIST:

The City of Hemet Fire Department inventory includes the following:

- 2008 HME (OES 352 – State Owned)
- 2007 KME 100' Tractor Drawn Aerial Truck
- 2005 KME Renegade Type 1 Pumper
- 2005 KME Renegade Type 1 Pumper
- 2005 Ford F150 Command Vehicle
- 2005 Haulmark SCBA Trailer (Bauer Compressor)
- 2002 KME Renegade Type 1 Pumper
- 2002 KME Renegade Type 1 Pumper
- 2002 Ford Crown Victoria Staff Vehicle
- 2002 Ford Crown Victoria Staff Vehicle
- 2002 Mobile Concepts Fire Safety Trailer
- 2000 Ford F550 Utility Vehicle (Tow Vehicle for Hazmat Trailer)
- 2000 Ford F550 Utility Vehicle (Arson Investigation and Tow Vehicle)

- 1999 KME Renegade Type 1 Pumper
- 1997 Ford F250 4x4 Prevention Vehicle
- 1996 Ferrara Type 1 Pumper
- 1995 Wells Cargo Hazmat Trailer
- 1990 KME Custom Type 1 Pumper
- 1929 American LaFrance Pumper – Antique Parade Vehicle
- Note: The City of Hemet was recently granted SDF monies toward the purchase of a Brush Engine

4. SCOPE OF SERVICE/PURPOSE OF PROPOSAL

The City desires to provide the most cost-effective Fire Protection and EMS possible to its residents and businesses while maintaining or enhancing current service levels. "Measure C," a ballot measure approved by voters in the City of Hemet on June 7, 1988, established a set of mandated performance standards for several public services in Hemet, including Fire Protection. The performance standard for Fire Protection in Hemet is a response time of 5 minutes or less for 80 percent of fire and emergency medical calls, provided on both a citywide and response area basis. The proposal should identify all potential service level strategies including chief officer coverage designed to demonstrate how the proposer intends to meet the City's primary goal for the RFP.

It is the desire of the City to retain fire inspection/prevention activities (including weed abatement). Proposer is, however, encouraged to offer proposals to handle these activities within their response.

5. PROPOSAL SUBMITTAL AND SELECTION

5.a Proposals must be received by mail, recognized carrier, or hand delivered no later than 5:00 p.m. on November 26, 2012. Late proposals will not be considered.

5.b All correspondence should be directed to:

City of Hemet
Mark Orme, Interim City Manager
445 E. Florida Avenue
Hemet, CA 92543

5.c Costs of preparing a proposal will be borne by the Proposer.

5.d The determination to enter into a Cooperative Agreement or similar Service Agreement with the selected Proposer will be by action of the City Council through the approved procedure for awarding professional contracts.

- 5.e This request does not constitute a contract for services.
- 5.f The City reserves the right to reject any and all proposals wholly or in part, received by reason of this request.
- 5.g The City reserves the right to retain all proposals, whether selected or rejected.
- 5.h Overall cost of the service is a major factor that will be considered by the City in evaluating the proposal. However, the City Council retains the right to select the successful proposer based on a combination of factors including, without limitation:
- annual cost of service
 - proposed annual or other periodic cost adjustments
 - ability to meet service requirements
 - record of experience and quality of services
 - record of reducing risks and liability avoidance
 - additional services included in the proposal cost and/or available at additional cost
 - community outreach and education programs
 - emergency preparedness services
- 5.i All proposals shall remain firm for one hundred twenty (120) days following the closing date for receipt of proposals, unless they are rejected by the City Council.
- 5.j The City reserves the right to award the contract to a responsible service provider which presents a proposal, which in the judgment of the, City Council best accomplishes the desired results.
- 5.k Final selection will be made on the basis of the proposals submitted and subsequent contract negotiations.
- 5.l The proceedings of the City in the review of proposals shall be confidential.
- 5.m The initial contract to be issued following the RFP review and finalization process will be for a period of five (5) years.
- 5.n The Proposer must provide a reasonable estimate of the expected rate of increase in the contract cost for the initial term of the contract.

6. **Instructions to Proposers**

6.a **Pre-Proposal Conference**

There will be no formal pre-proposal conference scheduled with this RFP. Any questions regarding this RFP should be directed to Mark Orme, Interim City Manager at (951) 765-2301.

6.b. **Examination of Proposal Documents**

The submission of a proposal shall be deemed a representation and certification by the Proposer that they:

- Have carefully read and fully understand the information that was provided by the City to serve as a basis for submission of a proposal.
- Have the capability to successfully provide a level of professional Fire Protection and EMS required by the City.
- Represent that all the information contained in the proposal is true and correct.
- Acknowledge that the City has the right to make any inquiry it deems appropriate to substantiate or supplement information supplied by Proposer, and Proposer hereby grants the City permission to make these inquiries.
- The City shall not be bound by any oral communications, instructions, interpretations, or explanations issued by the City or its representatives.

6.c **Submission of Proposals**

All proposals shall be submitted to:

City of Hemet
Mark Orme, Interim City Manager
445 E. Florida Ave
Hemet, CA 92543

Proposals must be delivered no later than 5:00 p.m. on November 26, 2012.

The Proposer shall submit five (5) copies of its proposal in a sealed envelope, including 1 original clearly marked "ORIGINAL", addressed as noted above. The proposal must be marked "FIRE PROTECTION AND EMERGENCY MEDICAL SERVICES PROPOSAL".

Proposer may propose any deployment of personnel, equipment or site usage combination or configuration that meets the goals of this RFP. Proposers may provide various alternative or optional variations for the deployment of personnel, equipment and site usage for consideration by the City of Hemet.

6.d Withdrawal of Proposal

A Proposer may withdraw its proposal at any time before the expiration of the time for submission by delivering a written request for withdrawal signed by or on behalf of the Proposer.

This RFP does not commit the City of Hemet to enter into a contract nor does it obligate the City to pay for any costs incurred in the preparation or submission of the RFP. The City reserves the right to:

- Make a selection based on its sole discretion.
- Reject any and all proposals.
- Issue subsequent Requests for Proposals.
- Postpone opening for its own convenience.
- Negotiate with the Proposer.
- Waive informalities or irregularities in the proposals.

Any agreement shall not be binding or valid with the City unless and until it is executed by authorized representatives of the City of Hemet and the Proposer.

7. PROPOSED TIMELINES

Council Approval to issue Request for Proposals	October 9, 2012
Request for Proposals Issued	October 10, 2012
Deadline for Questions/Clarifications	October 31, 2012
Proposal Submittal Deadline	November 16, 2012

8. INFORMATION TO BE SUBMITTED

The City expects all Proposers to thoroughly consider all issues relating to personnel and staffing requirements, equipment needs and placement, and facilities usage in providing professional, uniform coverage and service to all areas of the City of Hemet. The intent of the RFP is to encourage responses that clearly communicate the Proposer's understanding of the City's needs and requirements in its desire to provide an effective level of Fire Protection and EMS to its citizenry. Only that information which is essential to demonstrate the Proposer understands of the City's needs and requirements should be submitted. Items not specifically related to the RFP will not be considered.

All proposals should include a cover letter that clearly identifies the Proposer's interest in providing the services as required. The remainder of the requested information shall include a Proposal Summary; the Plan or Proposal; Projected Staffing; Equipment Needs Assessment; Facilities Usage, and Cost Analysis.

8.a Proposal Summary

This chapter shall discuss the highlights, key features and distinguishing points of the proposal. A separate sheet shall include a list of individuals and contacts for this proposal and will contain all contact information, including electronic mail addresses.

8.b The Plan or Proposal

This chapter will address the Proposer's plan for meeting the City's Fire Protection and EMS needs. A brief summary of the plan will include proposed usage of current City facilities, equipment and personnel.

8.c Projected Staffing

This section will include details of the proposed staffing necessary to meet the City's needs of providing Fire Protection and EMS within acceptable response times using minimum safe and effective staffing levels. This chapter will also address in detail, the extent to which the Proposer intends to use existing City Fire personnel. It is the City's desire to transfer existing staff to the Proposer's agency should their proposal be accepted.

It is the preference of the City to retain fire inspection/prevention activities (including weed abatement). However, proposer is encouraged to offer proposals to handle these activities. Currently one Fire Prevention Specialist and the Fire Chief handle these functions.

This chapter will also outline the proposed use (or non-use) of the City's administrative (1 Administrative Assistant) and command staff (Fire Chief, 2 Captains in Acting Duty Chief positions).

The proposal may include different configurations and staffing level options and total costs for each option provided. Proposals shall meet acceptable levels of service.

8.d Equipment Needs Assessment

This chapter will detail what equipment is proposed to be used to support the required service level. The use of existing City fire apparatus should first be considered as part of the proposal and specific information about each vehicle may be obtained from the Fire Chief.

Identify what City equipment will be used and if existing City equipment is to be used please detail estimated maintenance and operating costs and clearly state whether the Proposer or City, will be responsible for paying for the cost of maintenance and operations (including fuel costs). For all existing City equipment to be used in support of the requested service, clearly state whether the City or Proposer will be responsible for future replacement costs.

8.e Facilities Usage

It is anticipated that all City fire stations will be considered in the proposal. However, the Proposer is encouraged to also propose other alternatives which will maximize the primary goal of the City as stated in Section 1 of this RFP. General information about current stations is included in this document. More specific information can be obtained from the Fire Chief.

8.f Cost Analysis

For each configuration of personnel and fire station(s) proposed, detailed cost analysis information is required in order to determine whether the costs are reasonable in relation to the service being proposed and the City's ability to pay. Provision of this information is necessary and assists the City in determining if the Proposer has a complete understanding of the RFP and provides City representatives with the tools necessary to negotiate the costs.

The cost analysis chapter will include a detailed schedule of all Costs associated with operations including all personnel costs, equipment costs, dispatching costs, and facility usage costs. Station usage should also be included in the proposal for both stations.

8.g Required Cost Proposal

The Proposer is strongly encouraged to propose various configurations of personnel and fire station usage as is necessary to meet the City's primary goal of providing professional Fire and EMS using minimum safe and effective staffing levels (comparable or greater than existing service levels). Each proposal is required to present detailed costs including, but not limited to:

- Chief Officers
- Captains
- Firefighters
- Paramedics
- Engineers
- Support Services - (fleet maintenance, fuel and operations, communications, dispatching, IT support, supplies, and other necessary operating items.
- Fire Stations (city and/or other)
- Equipment Replacement

9. REVIEW AND SELECTION PROCESS

The City will evaluate the proposals based on the following criteria:

- The flexibility of options presented to achieve the City's primary goals stated in Section 1.
- Criteria outlined in Section 5.h.
- Quality and completeness of the proposal.
- Cost of services provided to the City.
- Proposer's ability to implement an agreement in a timely manner.
- Proposer's compliance with applicable laws, regulations, policies (including City Council policies) and other professionally recognized standards and/or best practices.

The City Council is the contract awarding authority.

10. PUBLIC NATURE OF PROPOSAL MATERIAL

Responses to this RFP become the property of the City of Hemet. At such time as the awarding authority accepts staff's recommendations of an acceptable proposal, all proposals received in response to this RFP become a matter of public record and shall be regarded as public records, with the exception of elements in each proposal which are defined as "Confidential" or "Proprietary". The City shall not, in any way, be liable or responsible for the disclosure of any such proposal or portions thereof, if they are not plainly marked as previously described or if disclosure is required under the Public Records Act. Any proposal which contains language purporting to render all or significant portions of the proposal "Confidential" or "Proprietary" shall be regarded as non-responsive.

Although the California Public Records Act recognizes that certain confidential information may be protected from disclosure, the City of Hemet may not accept or approve that the information a Proposer submits is confidential or proprietary. If a request is made for information marked "Confidential" or "Proprietary" the City shall provide the Proposer with reasonable notice to allow the Proposer to seek protection from the disclosure by a court of competent jurisdiction.

11. COLLUSION

By submitting a proposal, each Proposer represents and warrants that its proposal is genuine and not a sham or collusion or made in the interest of or on behalf of any person or entity not named herein; that the Proposer has not directly induced or solicited any other person or entity to submit a sham proposal or any other person or entity from submitting a proposal; and that the Proposer has not in any manner sought collusion to secure any improper advantage over any other person or entity submitting a proposal.

12. DISQUALIFICATION

Factors such as, but not limited to, any of the following may be considered just cause to disqualify a proposal without further consideration:

- Evidence of collusion with regard to the amount or terms and conditions of this proposal.
- Evidence of incorrect information submitted as part of the proposal.
- Any attempt to improperly influence any member of the evaluation team.

13. NON-CONFORMING PROPOSAL

A proposal shall be prepared and submitted in accordance with the provisions of these RFP instructions and specifications. Any alteration, omission, addition, variance, or limitation of, from, or to a proposal may be sufficient grounds for non-acceptance of the proposal, at the sole discretion of the City.