



MINUTES

REGULAR MEETING OF THE HEMET CITY COUNCIL

October 23, 2012

6:00 p.m.

www.cityofhemet.org

City of Hemet Council Chambers
450 E. Latham Avenue

Please silence all cell phones.

Call to Order

Mayor Youssef called the meeting to order at 6:01 p.m.

Roll Call

PRESENT: Council Members Krupa and Smith, Mayor Pro Tem Foreman and Mayor Youssef

ABSENT: Council Member Epps

Mayor Pro Tem Foreman moved and Council Member Krupa seconded a motion to excuse Council Member Epps. Motion carried 4-0.

Council Member Epps arrived at 6:03 p.m.

Work Study

Discussion regarding these items, with possible direction to staff

1. Hemet Heritage Foundation – Rob Lindquist and Vince Moses

Rob Lindquist, gave the City Council a powerpoint presentation regarding the Hemet Museum, Preserving Hemet's Heritage for the 21st Century. Mr. Lindquist introduced Dr. Vince Moses who specializes in the preservation of history and museums. The Hemet Museum is currently housed at the historic Santa Fe Depot and ran by the Hemet Heritage Foundation. Their mission is to preserve, restore, protect and maintain the history of Hemet and the San Jacinto valley for the benefit, education and enjoyment of present and future generations. The Santa Fe Depot freight house was built in 1894 and restored in 1998. It is one of the oldest structures in downtown and has been a home of the Museum since 1998. The Museum offers school programs for the Third Grade. The Museum collection includes artifacts from the following: Prehistoric Era; Native American Period; Spanish and Mission Period; America Period; and a photographic collection of Hemet & San Jacinto Valley. The Museum has made some significant investments in their computer system and software, a new interactive website and is moving forward with digitizing the inventory. The newly renovated gallery includes new shelving for the collection. The Museum would like to develop exhibits at both City Hall and the Library. The Foundation is seeking assistance from the City with RCTC to obtain approval of pedestrian access across

the rail road tracks west of the museum. The Foundation is also seeking assistance from the City to secure a viable tenant for the Depot's commercial space. The Foundation would like to become the archival/museum for the City, Chamber of Commerce, and private businesses. Combining efforts for grant funding for school programs and community outreach is requested. Mr. Lindquist read a letter from a 3rd Grade student regarding their museum experience. The Foundation would like to work with the City of Hemet to obtain better lighting and parking in the downtown area. As well as work with the Park Commission to reconsider the landscaping near the Depot. The members of the Hemet Heritage Foundation are behind the City Council and their desire to preserve Hemet. Mr. Lindquist invited the City Council to tour the museum and see the history of Hemet. The City Council members were also invited to attend the Foundation's monthly meetings.

Mayor Youssef, is excited to see the Foundation's desire to expand and modernize the Museum. The City needs to be a partner in your efforts. Mayor Youssef thanked Rob Lindquist for the presentation and asked for periodical updates.

Council Member Krupa, having been involved with the group for the last 18 to 20 years, it is a delight to see what a treasure we have in our downtown. This group remains vibrant and continues their effort in updating the displays. Council Member Krupa agrees that the City needs to partner with them in their efforts. A display in both the Library and City Hall would be great.

2. Year End Report for Fiscal Year 2011/12 and Update for Fiscal Year 2012/13 – Rita Conrad, DCM/Administrative Service Director

Rita Conrad, DCM/Administrative Services Director, gave the City Council a powerpoint presentation regarding the current and previous year budgets. Ms. Conrad explained the spreadsheets that were distributed to the City Council. The audit on FY 2011-12 Year End has not been completed. The original FY 2011-12 General Fund included a loan of approximately \$2.2 million from the Equipment Replacement Fund to close the budget deficit. Additionally, Internal Service Funds were under budgeted to close the deficit. The Refuse Franchise eliminated the loan of \$2.2 million to the General Fund and created an ongoing revenue of \$3.4 million annually. The Refuse Franchise funded the 35% reserve in the amount of \$10.3 million. The 3rd quarter estimate for FY 2011-12 projected a combined ending fund balance of \$12.92 million (including \$10.3 million budgeted reserve). Preliminary year-end report for FY 2011-12 projects an ending fund balance of \$13.47 million (\$10.3 million is in the budgeted reserve). FY 2011-12 ended the year with \$557,000 more than estimated. For FY 2011-12 the biggest impact was the loss of \$250,000 for Code Enforcement funding due to the dissolution of the RDA. The major impacts from RDA are to the General Fund in FY 2012-13. As of February 1, 2012 most Housing and Redevelopment activities ceased. Property tax revenue for FY 2011-12 was \$4.76 million, up 2.5% from FY 2010-11. A graph showing property tax revenues for FY's 2003-04 through 2012-13 was displayed. Sales tax for FY 2011-12 was \$9.4 million, down .1% from FY 2010-11. A graph showing sales tax revenues for FY's 2003-04 through 2012-13 was displayed. Revenue related to development totaled \$1.44 million in FY 2011-

12, down 36% from FY 2010-11. A graph showing Community Development revenues for FY's 2003-04 through 2012-13 was displayed. General Fund Revenues totaled \$42.6 million in FY 2011-12. \$12.5 is one-time only revenue from the Refuse Franchise. The total General Fund Expenditures for FY 2011-12 are estimated to be (including carryovers) \$30.64 million, up \$249,000 from the projected expenditures. General Fund expenditures are down 3.39% (\$1.08 million) from FY 2010-11. All General Fund Departments were within their Final Budget parameters with the exception of the Library (5% over budget) and Animal Regulations (17% over budget). The Library had a number of retirements and staffing changes that resulted in increased overtime and payout costs that were not anticipated during the budget process. Otherwise, the Library met all of its budget parameters. The City's Animal Regulation contract is a flat monthly amount, but there are some limits when additional charges will be incurred. When the RDA audits are complete the City will be returning approximately \$10 million to the State. Annually, this is a loss of \$5 to \$7 million annually depending upon the economy. The General Fund absorbed approximately \$1.9 million in staffing costs previously funded through RDA. Departmental Budgets appear larger because in the past portions were directly charged to RDA. All Funds ended with a positive balance for FY 2011-12 except: Public Safety CFD (\$1.3 million deficit); LMD Pre Prop 218 (\$373,413 deficit); and some grant funds. There are no changes to revenue estimates for the FY 2012-13 at this time. The Fire Department Budget is amended to show cross-staffing on squad rather than 9 layoffs. Additional costs of \$430,000. The City Council approved a \$120,000 increase for Police Department Technology project, the budget has been updated accordingly. Additional \$557,000 from FY 2011-12 carried over into FY 2012-13. This amount offsets the use of \$550,000 for Fire Department and Police Department changes and added \$7,000 to the excess reserve. Ms. Conrad showed the City Council a chart with the 1st Quarter Updated Projections for 2012-13. The City will face a structural deficit in FY 2013-14. Updated projections for FY 2012-13 and preliminary projections for 2013-14 will be presented to the City Council in February.

Mayor Youssef, glad that the City has a reserve, however a \$4 million deficit in 2013-14 is a concern.

Ms. Conrad, this projected deficit does not include any increases in PERS or Medical Insurance.

Mayor Youssef, the City has to make additional reductions, continue to look at outsourcing services and/or layoffs or our reserves will be gone in less than 3 years. Mayor Youssef asked about the overage in Animal Services.

Chief Brown, the City is contracted with Ramona Animal Shelter to provide these services. The contract amount is based on an estimated number of calls. The City went over that estimate this fiscal year.

Ms. Conrad, reminded the City Council that the projected shortfall for FY 2013-14 is the worse case scenario.

Mayor Pro Tem Foreman, concurred that it is nice to have a reserve.

The City Council recessed briefly at 6:47 p.m.

REGULAR SESSION

7:00 p.m.

**City of Hemet Council Chambers
450 E. Latham Avenue**

Call to Order

Mayor Youssef called the meeting to order 7:03 p.m.

Roll Call

PRESENT: Council Members Epps, Krupa and Smith, Mayor Pro Tem Foreman and Mayor Youssef

ABSENT: None

OTHERS PRESENT: Interim City Manager Orme, City Attorney Vail and City Clerk McComas

Invocation

Invocation was given by Carrie Dominguez, Hemet-San Jacinto Interfaith Council

Pledge of Allegiance

Pledge of Allegiance was led by Mayor Pro Tem Foreman

City Council Business Consent Calendar

3. **Approval of Minutes** – October 9, 2012
4. **Receive and File** – Warrant Registers
 - a. Warrant registers dated October 2, 2012 and October 4, 2012. Payroll for the period of September 17, 2012 to September 30, 2012 was \$583,876.61.
5. **Recommendation by Police Department** – Purchase of Interoperable Handheld Radios – 2010 Homeland Security Grant
 - a. Approve the Consultant Services Agreement by and between the City of Hemet and Motorola Solutions, inc. for the purchase of 40 handheld radios.

6. **Recommendation by Public Works** – Park Commission Recommendations
 - a. Tree Removal Request – 3060 La Paloma Street – Camphor (2)
Recommendation to deny request and approve tree trim and removal of surface roots.
 - b. Tree Removal Request – 941 Lucerne Street – Ash (1)
Recommendation to approve request with no replacement
 - c. Tree Removal Request – 960 Lucerne Street – Ash (1)
Recommendation to approve request with no replacement

7. **Recommendation by Public Works** – Amendment to the City’s Classification Manual, Job Classifications and Descriptions and Salary Ranges for Water Quality and Conservation Specialist, Water Production Systems Operator I/II, and Water/Waste Water Supervisor
 - a. Authorize staff to amend the City’s Classification Manual by modifying job descriptions/qualifications and adjusting salary range for the positions of Water Quality and Conservation Specialist, Waste Production Systems Operator I/II, and Water/Waste Water Supervisor, to be effective October 23, 2012, in order to continue with the implementation of the City-Wide Restructuring.

8. **Recommendation by Engineering** – Change Order No. 1 for the City Wide Rehabilitation, City Project No. 5551
 - a. Authorize the City Manager to approve Change Order No. 1 in the amount of \$133,000 for additional pavement rehabilitation, ADA access ramps, curb and gutter and new sidewalk, on Buena Vista Street from Stetson Avenue to Thornton Avenue; and
 - b. Establish budget in the amount of \$133,000 in Fund No. 222-5551-5500 for the cost of the additional work.

Item Nos. 5 and 8 were removed from the Consent Calendar.

Mayor Pro Tem Foreman moved and Council Member Krupa seconded a motion to approve the remaining Consent Calendar items as presented. Motion carried 5-0.

Item No 5

Mark Orme, Interim City Manager, the City received a bid protest to be included in the record. The bid was completed in accordance with the law. The Company did not meet our requirements. Staff recommends approval.

Council Member Smith moved and Mayor Pro Tem Foreman seconded a motion to approve this item as presented. Motion carried 5-0.

Item No. 8

Council Member Smith, recused himself due to the fact that his employer does business with this company.

Council Member Krupa moved and Council Member Epps seconded a motion to approve this item as presented. Motion carried 4-0.

Communications from the Public

Marcia Scott, Hemet, asked for continued support for the residents of London Spires Mobile Home Park who were without electricity for an extended period of time and have not been reimbursed for their loses.

Mayor Youssef, is meeting with Edison on October 24th and will meet with Ms. Scott on November 13th.

Angelina Stevens, Hemet Garden Apartments, expressed continued concern with the conditions of her residence. Ms. Steven's also stated that the owner of the building is retaliating against the residents that complained to the City.

Mayor Youssef, referred Ms. Steven's to Chief Brown.

Jana Lawson, Hemet Garden Apartments, thanked the departments that responded to their calls. The owner is now bullying the residents worse since the City conducted their inspection. Ms. Lawson presented a letter from the owner to her for the record.

Mayor Youssef, referred Ms. Lawson to Chief Morris.

Patty Woods, Hemet, expressed concern with the City Council's lack of support for the Public Safety Departments. Economic development will stop if you outsource the Fire Department. Ms. Woods expressed concern with misleading political mailers. Ms. Woods also expressed concern with John Petty's unfinished properties in Hemet.

Steve Sandefer, Hemet Firefighters Association, expressed his allegiance to Hemet Fire Department despite the fact that he lives in Murrieta.

William Coley, Hemet, reference a letter from the Police Department to the residents of Seven Hills telling them to feel free to contact the PD with their concerns. Mr. Coley explained situations in January and March of 2011 where he could not get assistance from the Police Dept. Mr. Coley wrote a letter to Chief Brown and did not get a response. Mr. Coley's concern is with a neighbor that is selling drugs.

Mayor Youssef, referred Mr. Coley to Chief Brown.

CW Cecchi, Hemet, asked the Firefighters present why they did not attend the workstudy regarding the City's budget. If the Fire Department is the most efficient, then they will prevail through this RFP.

Joan Jeffers, Hemet, 4 months ago Ms. Jeffers along with other neighbors expressed concern with people entering their neighborhood from Gibbel Park and requested that the gate be closed at night. Ms. Jeffers had people in her backyard while she slept. Ms. Jeffers requested again that the gate be closed at night.

Mayor Youssef, gave Ms. Jeffers information to the City Manager to follow-up.

Robert Righetti, Hemet, over the last 40 years I have contributed a lot of time and energy in the Valley. Currently I am active in the Hemet Tea Party and the Hemet Taxpayers Association.

Discussion/Action Items

9. **Agreement with UniFirst Corporation for Uniform Rental and related Accessories** – Public Works Director Jensen

- a. Approve a Customer Service Agreement with UniFirst Corporation for uniform rental and related accessory services, city-wide for a period of 3 years effective December 1, 2012, with two (2), one-year options to renew.

Kris Jensen, Public Works Director, the Public Works staff is looking at all existing contracts to confirm that they are cost effective. During those efforts it was determined that the City can save money with a company that has been awarded a Government Contract. This change in uniform providers will reduce costs by 35%. This agreement will be effective December 1, 2012.

Council Member Smith, commended staffs effort, this is a great effort and an example of good government work.

Paul DiVincenzo & Albert Perez, Cintas Corporation, requested that the City Council continue this item to look at the bids and reconsider. Cintas has served the City of Hemet for 15 years. We have offered a cooperative agreement that will further reduce our rates. Staff should reconsider the recommended 5% annual rate increase that is being proposed.

Mark Orme, Interim City Manager, staff is recommending approval of this item as presented.

Mayor Youssef, agreed that the award is based on the rates presented during the bid process.

Council Member Smith moved and Council Member Epps seconded a motion to approve this item as presented. Motion carried 5-0.

10. **West Valley High School Lighted Crosswalk, City Project No. 5583** – Interim City Manager Orme

- a. Award the contract to the lowest, responsive bidder, Sierra Pacific Electric for the West Valley High School Lighted Crosswalk, City Project No. 5583, in the amount of \$84,256, and reject all other bids.

Mark Orme, Interim City Manager, this issue was brought before Council earlier this year, through members of the public looking to find a way of curbing a safety concern at this location, where West Valley High School students were crossing, mid-block, which created a safety issue. The issue was heightened due to an accident where students were struck by a passing car. Working with concerned parents and the extra efforts of staff we are asking for approval to award the contract. The project includes a new cross walk with in-pavement flashing lights, located on Mustang Way, at Morgan Hill Road. There will also

be flashing crosswalk signs, push button activators for the pedestrians to use, new ADA access ramps and a solar powered electric supply cabinet. A pre-construction meeting is scheduled for October 30 to discuss the details, we are hopeful that the work can be done during the Thanksgiving school recess. Staff recommends approval.

Nicole Tamez, Hemet, the response from the City has been tremendous. Ms. Tamez recommends approval.

Mayor Pro Tem Foreman moved and Council Member Krupa seconded the motion to approve this item as presented. Motion carried 5-0.

The City Council recessed briefly at 7:25 p.m.

Reconvened at 7:29 p.m.

City Council Reports

11. CITY COUNCIL REPORTS AND COMMENTS

A. Council Member Epps

B. Council Member Krupa

1. Library Board
2. Traffic and Parking Commission
4. Riverside County Habitat Conservation Agency (RCHCA)
5. Riverside Conservation Authority (RCA)
6. Ramona Bowl Association

The Ramona Bowl hosted a well attended Rock Indian Reunion.

7. Indian Gaming Distribution Fund
8. Hemet ROCS Citizens Advisory Committee (CAC)
9. Riverside Transit Agency (RTA)
10. League of California Cities

Council Member Krupa, attended the Grand Opening of the new theater at Hemet High School. Council Member Krupa would like to look into solar panels for City facilities, noting that Tahquitz High School panels provide enough electricity to operate the entire school.

C. Council Member Smith

1. League of California Cities
2. Riverside County Transportation Commission (RCTC)
3. Planning Commission

4. Public Safety Update

Council Member Smith, AB109 forces the State to release prisoners into the valley. Council Member Smith attended a Joint Task Force Meeting with Chief Brown. This bill places a burden on our Police Force and its ability to protect the citizens of Hemet. It shifts the responsibility for housing and monitoring of the offenders to the local law enforcement agencies, as well as the parole hearings to the local courts and district attorney. We are taking our concerns to Sacramento after January.

Chief Brown, this is an issue for all communities. Funding requires that it be included in the budget and approved by the State. Riverside and San Bernardino Counties are working cooperatively together we can make an impact.

5. National League of Cities
6. Hemet ROCS Citizens Advisory Committee (CAC)

D. Mayor Pro Tem Foreman

1. Park Commission
2. Indian Gaming Distribution Fund

E. Mayor Youssef

1. Western Riverside Council of Governments (WRCOG)
2. Riverside County Transportation Commission (RCTC)

Mayor Youssef, a recent meeting with San Jacinto Council Members and Supervisor Stone. The County of Riverside has extra Police Vehicles that will be donated for the Valley's Volunteer Programs. The next meeting will be in January 2013.

F. Ad-Hoc Committee Reports

1. Christmas Parade Committee
2. Veteran's Day Committee

G. Town Hall Meetings

H. Interim City Manager Orme

1. Manager's Reports
2. Economic Development

Mark Orme, Interim City Manager, in order to build you have to have a plan in place to insure that the land can be developed. We are working on a RFP for a Master Drainage Plan for the west end, this is necessary to move forward with development in that area. The work at Stetson Crossing is another economic development project that is moving forward.

3. Hemet ROCS

Mark Orme, Interim City Manager, new vanity number for Hemet ROCS (1-800-855-ROCS). There is also a new easy to use Hemet ROCS tab on the City's website. The Task Force conducted a successful sweep on an ill maintained apartment complex. Next Advisory Committee meeting is October 25th. The responses from the Hemet ROCS flyer that went out to the residents have been 99.6% positive. The only criticism that was received was that the flyer was sent to some County residents in the City's Sphere of Influence. Sending out the flyer to all 92544 residents and not breaking down by address saved the taxpayers over \$4,000.

4. City Council Meeting Schedule for November and December

The City Council cancelled the meetings of November 27th and December 25th.

Future Agenda Items

There were no future agenda items requested at this time.

Adjournment

Adjourned at 8:17 p.m. to Tuesday, November 13, 2012 at 7:00 p.m.