



MINUTES

REGULAR MEETING OF THE HEMET CITY COUNCIL

October 22, 2013

5:30 p.m.

City of Hemet Council Chambers
450 E. Latham Avenue

www.cityofhemet.org

Please silence all cell phones

Call to Order

Mayor Youssef called the meeting to order at 5:35 p.m.

Roll Call

PRESENT: Council Members Krupa, Milne, Wright and Mayor Youssef

ABSENT: Mayor Pro Tem Smith

Council Member Milne moved and Council Member Krupa seconded a motion to excuse Mayor Pro Tem Smith. Motion carried 4-0.

Eric Vail, City Attorney, Item No. 1 was placed on the agenda as a place holder. The City's Negotiating Team does not need to meet with the City Council at this time.

Work Study

Discussion regarding these items, with possible direction to staff

1. Update of Riverside County's Emergency Medical Services and the projected impact from Federal & State influences - Bruce Barton, Director of Riverside County EMS

This item was not discussed at this time.

Recessed briefly at 5:38 p.m.

Reconvened at 5:46

2. Year End Fiscal Year 2012/2013 and Fiscal Year 2013/2014 Budget Update - Rita Conrad, Deputy City Manager/Administrative Services Director

Rita Conrad, gave the City Council a preliminary year-end report for FY 2012-13. Ms. Conrad described the reports distributed to the City Council. FY 2012-13 ended with approximately \$563,561 more in the General Fund Balance than most recent estimates used during the budget process. The total General Fund Balance at June 30, 2013 is now \$15,608,661. The General Fund revenues are \$336,535 (approximately 1% higher) than 3rd quarter estimates. The total General Fund expenditures are approximately \$197,030 less than 3rd quarter estimates. FY 2012-13 Property Tax was \$320,000 more than last estimate (4.57% higher). Property tax total is \$7.3 million. Of this, \$1.5 million is one-time that we will not see in the current fiscal year (RDA residual). Sales tax was \$148,763 more than last estimate (1.49% higher). Total Sales Tax categories for FY 2012-13 were \$10.1 million. Community Development Revenue was about 11.53% higher than last estimate (\$180,246). Increase overall in various permits. Building Permits are about 13% higher than 3rd quarter estimate (\$68,068). Charges for Services category was about 21% less than 3rd quarter estimate

(\$87,250 less than expected). Most departments were on target with their budgets overall. 3rd quarter estimate projected Engineering to be \$91,700 over budget. Actuals put them \$177,000 over budget (about \$85,300 more). This was due to the change in recording time for capital improvement projects. The Police Department had a savings of approximately \$72,599 over adopted budget. 3rd quarter estimate was that Police would have savings of approximately \$115,300. 3rd quarter estimate was about 0.29% less than actuals. The Fire Department is approximately \$246,721 over original budget. 3rd quarter estimate was that Fire would be approximately \$64,000 over budget. 3rd quarter estimate was about 1.93% less than actuals (\$181,800). City Manager's Office ended the fiscal year with \$73,842 more in savings than 3rd quarter estimate primarily due to carryovers for legislative advocacy efforts not occurring. These items have been re-budgeted in FY 2013-14. Most funds ended on target with 3rd quarter estimates. Refuse Fund has a remaining balance of almost \$4.3 million. Water revenues are about \$195,000 less than 3rd quarter estimates. The Public Safety CFD continues to decline started with a deficit of \$1.3 million and now it is down to \$1.1 million. About \$850,000 in excess internal service fund balances were used as a budget balancing measure in FY 2012-13. Ms. Conrad gave the City Council a budget update for FY 2013-14. The FY 2013-14 has only been updated for budget adjustments approved by the City Council. Revenue and expenditure estimates will be revised during the Mid-Year review process when more information is available. The City Council recently approved the following increases to the General Fund budget: \$21,000 for Tourism Program; \$49,800 for federal advocacy services; \$45,000 for state advocacy; \$124,000 SEIU Contract; and \$344,400 HPOA & HPMA. Estimated ending fund balance at June 30, 2014 was \$10,522,800. It is now estimated to be \$10,501,961 including a reduction of \$584,400 in new appropriations and the addition of \$563,561 additional savings/revenue from prior year. It looks like sales tax and property tax are coming in higher than projected. There are good strong signs of improvement.

Mayor Youssef, complimented Ms. Conrad for the continued conservative estimates. Mayor Youssef asked if the Fire Department is over budget because of the \$250,000 offset.

Ms. Conrad, the budget was amended by the approved \$250,000. This overage is above that.

Mayor Youssef, asked if the City will continue to see an increase in property tax due to the dissolution of RDA.

Ms. Conrad, the ongoing increase in Property Tax will be \$800,000.

The City Council recessed at 6:00 p.m. to the Regular Session.

Closed Session

3. Conference with Labor Negotiators
Pursuant to Government Code section 54957.6
Agency designated representatives: Interim Assistant City Manager Thornhill
Employee organization:
 - Hemet Fire Fighters Association (HFFA)*
 - Hemet Police Management Association (HPMA)*
 - Hemet Mid-Managers Association (HMMA)*

This item was not discussed at this time.

REGULAR SESSION

7:00 p.m.
City of Hemet City Council Chambers
450 E. Latham Avenue

Call to Order

Mayor Youssef called the meeting to order at 7:00 p.m.

Roll Call

PRESENT: Council Members Krupa, Milne, Wright and Mayor Youssef

ABSENT: Mayor Pro Tem Smith

Council Member Milne moved and Council Member Krupa seconded a motion to excuse Mayor Pro Tem Smith. Motion carried 4-0.

OTHERS PRESENT: Interim City Manager Bradley, City Attorney Vail and City Clerk McComas

Invocation

Invocation was given by Jan DeSpain, Hemet-San Jacinto Interfaith Council

Pledge of Allegiance

Pledge of Allegiance was led by Council Member Milne

City Attorney Closed Session Report

4. Conference with Labor Negotiators
Pursuant to Government Code section 54957.6
Agency designated representatives: *Interim City Manager Bradley*
Employee organization:
Hemet Fire Fighters Association (HFFA)
Hemet Police Management Association (HPMA)
Hemet Mid-Managers Association (HMMA)

This item was not discussed at this time.

Presentation

5. Proclamation to the Hemet-San Jacinto Genealogy Society Proclaiming Saturday, October 26, 2013 as Hemet Heritage Day
Mayor Youssef, presented and read a proclamation proclaiming Saturday, October 26, 2013 as Hemet Heritage Day.
Evalyn Demeaux, Hemet-San Jacinto Genealogy Society, announced and invited the Council to attend the event. The program will be held from 9:00 to 4:00 p.m. at the Hemet Public Library.

6. Presentation to 412 Church and Participants of "Clean & Green, Twenty-Thirteen"

Mayor Youssef, I had a wonderful time participating. Nice to see 412 Church and many community members participate. Mayor Youssef thanked the sponsors that helped with this successful event.

Gary Thornhill, Interim Assistant City Manager, this was not a City event, this was a community event. The 412 Church spearheaded this event with other community partners such as the Hemet-San Jacinto Chamber of Commerce. Mr. Thornhill thanked the Mayor and Council Members who attended. Mr. Thornhill also thanked Mayor Bartel and Shellie Martin from Raul Ruiz's office. Mr. Thornhill acknowledged and thanked the City of Hemet staff members that help with the planning, organizing and assisted the day of the event. They were: Charles Russell, Robert Olivas, Daniel Borges, Alan Alejo, Tommy Rodrigues, Josh Martinez, Tim Orozco, Daniel Torres, Branden DeJongh, Kris Jensen, Laurie Knotek, Carla Callahan, Kathleen Aguilar, John Jansons and Tim Darden along with Interns Eric McBride and Marcos Palacios. Mr. Thornhill thanked Chief Brown and the Hemet Police Officers and Volunteers who participated. Pictures of the event and the results were displayed. Mr. Thornhill gave special recognition to the 412 Church and their team of volunteers.

Mayor Youssef, this church has made it clear that their participation was not just a one-time occurrence for their congregation. They are imbedded into this community.

Pastor Layne Livingston, 412 Church, thanked the City and the community for participating in this successful event. Even though the 412 Church is located in San Jacinto 50% of our congregation lives in Hemet. The congregation was excited when we announced this event and anxious to do it again.

Mr. Thornhill, recognized all of the sponsors of the event and presented Certificates of Appreciation to those in attendance.

412 Church, Pastor Tom Hughes, Executive Pastor Layne Livingston and Assistant to the Pastor Steve Kalmikov

CR&R Environmental Services

Southern California Landscaping Supply

Jeff Stone, Riverside County 3rd District Supervisor

Chase Bank

Rabobank

Gaudamuz Chiropractic

Cagliero Nursery

Beleza Marketing Promotional Products

Hemet San Jacinto Chamber of Commerce

Hemet San Jacinto Valley Green Coalition

Hemet Farmer's Market

Eastern Municipal Water District

After 5 Lounge

Supervisor Stone, honored to work with a great spirited community. Things like this will make Hemet shine.

The City Council recessed briefly at 7:20 p.m.

Reconvened at 7:23 p.m.

City Council Business Consent Calendar

7. **Approval of Minutes** – October 8, 2013
8. **Receive and File** – Investment Portfolio as of August 2013
9. **Receive and File** – Warrant Registers
 - a. Warrant registers dated October 2, 2013 and October 3, 2013. Payroll for the period of September 16, 2013 to September 29, 2013 was \$647,253.06.
10. **Recommendation by Police** - 2013 CA Office of Traffic Safety – Selective Traffic Enforcement Grant
 - a. Accept the 2013/14 California State Office of Traffic Safety (OTS) Grant in the amount of \$96,337. Upon receipt of award, direct the Finance Department to establish an expenditure account and budget for the grant performance period.
11. **Recommendation by Police** - 2013 U.S. Department of Justice, Community Oriented Policing – “Gun Violence Reduction” Hiring Grant
 - a. Accept and approve 2013 US-DOJ Community Oriented Policy, “Gun Violence Reduction” Hiring Grant in the amount of \$250,000 toward the salary and benefits of two additional police officers over 3 years; and
 - b. Pursuant to approval, authorize the Interim City Manager to execute the grant agreement with the US-DOJ COPS Office and the Deputy City Manager/ Administrative Services Director to establish appropriate revenue and expenditure accounts.
12. **Recommendation by Police** - Purchase of Police Motorcycles
 - a. Approve the purchase of four fully-outfitted 2013 Honda police motorcycles with budgeted funds in the amount of \$82,546.24, with an offset for the sale of the department’s old motorcycles; and
 - b. Authorize the Interim City Manager to approve Purchase Orders in support of purchase.
13. **Recommendation by Engineering** – Termination of Subdivision Improvement Agreement with Hemet Associates, LLC and Acceptance of Subdivision Agreement with Strata Hideaway, LLC, – Tract Map No. 24147-1, north side of Fruitvale Avenue, between Palm Avenue and State Street
 - a. Approve the termination of the Subdivision Agreement between Hemet Associates, LLC and the City of Hemet, and release of the corresponding bonds and monumentation deposit; and
 - b. Authorize the City Manager to execute a new Subdivision Improvement Agreement, between Strata Hideaway, LLC and accept the corresponding new securities; and
 - c. Authorize the City Clerk to process the Termination, and Subdivision Agreements for recordation with the Riverside County Recorder’s Office.

14. **Recommendation by Engineering** – Termination of Subdivision Improvement Agreement with Hemet Associates, LLC and Acceptance of Subdivision Agreement with Strata Hideaway, LLC – Tract Map No. 37196, north side of Fruitvale Avenue, between Palm Avenue and State Street
 - a. Approve the termination of the Subdivision Agreement between Hemet Associates, LLC and the City of Hemet, and release of the corresponding bonds and monumentation deposit; and
 - b. Authorize the City Manager to execute a new Subdivision Improvement Agreement, between Strata Hideaway, LLC and accept the corresponding new securities; and
 - c. Authorize the City Clerk to process the Termination, and Subdivision Agreements for recordation with the Riverside County Recorder’s Office.

15. **Recommendation by Engineering** – Safe Routes to School Project CIP No. 5548, Intersection Improvements at Menlo Avenue and Cawston Avenue
 - a. Award the contract to the lowest, responsive bidder, PTM General Engineering Services, for the Safe Routes to School Project, CIP 5548 Intersection Improvements at Menlo Avenue and Cawston Avenue in the amount of \$554,331, and reject all other bids; and
 - b. Authorize the Interim City Manager to enter into a construction contract for the improvements; and
 - c. Establish budget in the amount of \$554,331 in Fund No. 329-5548-5500 for the cost of construction, \$25,000 for surveying and geotechnical engineering and \$40,000 in Fund No. 329-5548-2710, various accounts for staff design, administration costs, construction engineering and inspection costs, totaling \$619,331.

16. **Recommendation by Engineering** – Installation of Banners across Florida Avenue
 - a. Assistance League of Hemacinto – Seeking Volunteers
 - b. 1st Baptist Church – Christmas Celebration, December 13, 14, 15, 20, 21, and 22

Item Nos. 11 and 14 were removed from the Consent Calendar. **Council Member Wright moved and Council Member Milne seconded a motion to approve the remaining Consent Calendar items. Motion carried 4-0.**

Item No. 11

Dave Brown, Police Chief, the incorrect application was included in the agenda packet. The correct was has been disbributed.

Council Member Krupa moved and Council Member Milne seconded a motion to approve this item as presented. Motion carried 4-0.

Item No. 14

Council Member Wright, asked if this action changes project density.

Jorge Biagioni, confirmed that there have been no modifications to the original recorded maps. This action is only to record the new project owners.

Council Member Wright moved and Council Member Krupa seconded a motion to approve this item as presented. Motion carried 4-0.

Public Hearing

17. **Housing and Community Development Needs; and Citizen Participation Plan**
– CDBG Coordinator Callahan
- a. Conduct a public hearing on housing and community development needs with regard to the Community Development Block Grant (CDBG) program and proposed City of Hemet Citizen Participation Plan; and
 - b. Approve the proposed City of Hemet Participation Plan for submission to the U.S. Department of Housing and Urban Development (HUD); and
 - c. Provide direction to staff for evaluating CDBG funding requests for the 14/15 program year.

Carla Callahan, CDBG Coordinator, the 15-day review and public comment period was noticed. No public comments were received. The proposed plan requires an additional public hearing to consider any comments from citizens, public agencies, and other interested parties on housing and community development needs in Hemet. Included in the Citizen Participation Plan is the annual directive from the City Council establishing a process for evaluating funding request for the upcoming program year. Staff is recommending that the City Council conduct a public hearing and approve the proposed City of Hemet Citizen Participation Plan for submission to the U.S. Department of Housing and Urban Development. Staff is requesting direction regarding the process for evaluating CDBG funding requests for the 14/15 program year.

Mayor Youssef declared the Public Hearing opened at 7:30 p.m.

Jim Lineburger, The Community Pantry, explained the services that are provided by The Community Pantry. There is a misconception that agencies such as The Community pantry bring homeless and residents in need to the Valley. It is an honor to help them. Mr. Lineburger recommended that the City Council reinstate the funding. The Community Pantry is thankful that funds were granted for the Water Bill program. The Community Pantry has a partnership with SJUSD to help provide food to school age children. Mr. Lineburger expressed concern with proposed AB5.

Mayor Youssef declared the Public Hearing closed at 7:39 p.m.

Council Member Krupa, suggested that the Ad-Hoc Committee include a couple of community Members.

Mayor Youssef, recommended that the City Council duplication last year's successful process. The Ad-Hoc Committee should be Council Members Krupa and Milne.

Council Member Krupa moved and Council Member Milne seconded a motion to approve this item as presented and direct staff to duplicate last year's process for evaluating CDBG funding requests. Motion carried 4-0.

Discussion/Action Item

18. **City Film Permit Process to Create Film Industry Incentives** – John Jansons, Community Investment Director
- a. Authorize staff to proceed with amending the City's regulations, permits and fees for motion picture and television productions as outlined in City Council Resolution No. 2843 and pursuant to Ordinance No. 1393 to create a "film" permit incentive as recommended.

John Jansons, Community Investment Director, Riverside County's recently adopted Ordinance has made the news. The City of Hemet has been working on this process for some time. Since 2011, the City of Hemet has actively engaged the Inland Empire Film Commission to express the City's interest in increased film production in Hemet. Hemet has been the site of film, television commercials and video productions including: automobile commercials, YouTube videos, and the feature film Seabiscuit. Recent increase cooperation with the IEFM has included meetings, tours of the City, and the preparation of an inventory of sites and locations of interest for filming and entertainment industry productions in Hemet and the San Jacinto Valley. The City Council directed staff to prepare information for the City Council to consider adopting incentives similar to Riverside County for film production in Hemet. Staff is seeking direction to prepare a new Resolution that would replace Resolution No. 2843 to create the following incentives: Eliminate the City's current film permit fee of \$250 per day to align with the no cost permits now offered by the County of Riverside; When approved by City Manager, allow filming at City-owned facilities and properties at no cost; Name the City Manager or his/her designee as the signatory for all city film permits; and Contract with the Inland Empire Film Commission as a "one stop" and contact to the film industry providing industry leads, liaison services and permit assistance. The County of Riverside is still in the process of deciding how to handle the proposed waiver of Transit Occupancy Tax (TOT). TOT is an unrestricted General Fund tax. A possible rebate based program can be considered to not place the burden on the hotel owners. Staff is recommending more time to look at options. At this time staff is seeking direction from the City Council to begin working with the City Attorney's office on prepare the necessary documents.

Mayor Youssef, the waiver of TOT is an essential part of the incentives. Continue to work with the County of Riverside to see how they will handle the waiver.

Mr. Jansons, suggested that a threshold be created. The time to calculate the waiver and/or rebate for two film crew members to rent two beds for two nights will cost more than the actual waiver.

Council Member Krupa moved and Council Member Wright seconded a motion to authorize staff to proceed with amending and preparing the necessary documents ad look into a TOT reimbursement process. Motion carried 4-0.

19. Neighbor's Nite Out – Wiggs Mendoza, Green Coalition

Discussion regarding this item, with possible direction to staff

Wiggs Mendoza, Green Coalition, gave the City Council a presentation regarding the proposed "Neighbor's Nite Out" program. The program confines the project within three neighborhood blocks for easier management. The proposed project will be for a trial period of 6 months. The objective is to get residents involved within the confines of their neighborhood/homes. This program will serve as a demo project for the City. Hopefully it will evolve, develop, take roots and grow. This is a great excuse for neighbors to reach out to each other and create social bonds, making their neighborhood and community stronger. It will allow citizens to work alongside public safety officers to curb neighborhood crime, gang and drug activity. The Green Coalition has organized the first "Neighbors Nite Out" on Sunday, November 3rd. We hope to recruit "volunteer host" in neighborhoods. Presence from Hemet ROCS and Hemet Police Department would be welcome. The activity will be held from 4 to 7:00 p.m. The Green Coalition is hopeful that this program will end with a pre-summer Valley Wide Neighbor's Nite Out. This program will be presented to the City of San Jacinto soon. Of course to keep this going, funding and support from the cities will be necessary.

Council Member Milne, this will be community generated. It will be great opportunity for residents to see that the Police Officers can come in your neighborhood for good. Council Member Milne is having a Neighbor's Nite Out in her neighborhood.

Council Member Krupa, this is a great idea.

Mayor Youssef, asked if the Green Coalition is seeking assistance from the City, other than the participation from the Police Department.

Council Member Milne, there is a desire to extend the program. The Green Coalition is hoping that the private sector will step up with donations.

Chief Brown, delighted to hear about this program. This is Community Policing and a big part of what we do. The Officer's that work the area will be asked to go by and meet the neighbors.

Eric Vail, City Attorney, noted that the presentation includes the City Seal and asked if the City Council is OK with the Green Coalition using the City Seal on flyers advertising this program or these events.

The City Council gave direction to staff to support the Green Coalition's Neighbor's Nite Out program and allowed the use of the City Seal.

Mr. Vail will work with Wiggs Mendoza on the use the Seal.

Communications from the Public

Mary Lucas, Assistance League of Hemacinto, invited the City Council and the Community to attend their first Open House and Customer Appreciation Saturday, November 16th from 9:00 to 2:00 p.m. The Assistance League Thrift Shop funds support "Operation School Bell". in the community.

Bobbie Christie, Hemet, spoke in support of Hemet Fire Department. Ms. Christie explained recent situations where Hemet Fire Department has been the first on scene to assist her son because the Firefighters and dispatchers know the City. Ms. Christie expressed concern that CalFire will raise the rates and the City Council will have no control.

Mona Groff, Hemet, I am a proud member of the Hemet ROCS Volunteer Code Enforcement. I see the wonderful things that the City is doing and want to part of the team that is cleaning it up.

Mayor Youssef excused himself at 8:24 p.m.

Abraham Andaya, Hemet, told the City Council about the loss of his wife and her medical issues. Mr. Andaya expressed concern with the medical care that she received.

Andy Anderson, Interim CEO Chamber, invited the City Council to attend the Harvest Fest on Saturday, October 26th. The Chamber is partnering with the Farmer's Market and the Hemet Historical Theater. This event will support the valley's local businesses and a chance to enhance the quality of life.

Bob Righetti, Diamond Valley Arts Council, announced that Casey Abrams is coming back on November 16th. Lee Rocker and the Stray Cats on December 7th. Mr. Righetti also invited the City Council to visit the DVAC's new Arts Center.

Lori VanArsdale, Hemet, asked that the "Communications from the Public" be moved to the beginning of the meeting.

City Council Reports

20. CITY COUNCIL REPORTS AND COMMENTS

A. Council Member Krupa

1. Traffic and Parking Commission
2. Riverside Conservation Authority (RCA)
3. Ramona Bowl Association
4. Indian Gaming Distribution Fund
5. Riverside Transit Agency (RTA)
6. Watermaster Board

Council Member Krupa, appreciated the support for all of the great events that took place over the weekend.

Council Member Krupa, the Integrated Regional Water Management Plan is trying to formulate a comprehensive water plan. The report will include ideas and suggestions to better manage local water resources.

B. Council Member Milne

1. Library Board
2. League of California Cities
3. Riverside County Habitat Conservation Agency (RCHCA)
4. Riverside Transit Agency (RTA)
5. Riverside Conservation Authority (RCA)

Council Member Milne, read a letter received by the Hemet Public Library regarding a Hemet Library Card found in Albury, Australia.

C. Council Member Wright

1. Park Commission
2. Planning Commission
3. Indian Gaming Distribution Fund
4. Riverside County Habitat Conservation Agency (RCHCA)
5. Ramona Bowl Association

Council Member Wright, attended the Regional Water meeting and Clean and Green Twenty Thirteen. Council Member Wright also attended the academy graduation for two of the City's new Officers.

D. Mayor Pro Tem Smith

1. League of California Cities
2. Riverside County Transportation Commission (RCTC)
3. Western Riverside County of Governments (WRCOG)
4. Public Safety Update
5. National League of Cities

E. Mayor Youssef

1. Western Riverside County of Governments (WRCOG)
2. Riverside County Transportation Commission (RCTC)
3. Disaster Planning Commission

F. Ad-Hoc Committee Reports

1. Crime Stoppers Plus Ad-Hoc Committee
2. West Hemet MSHCP Ad-Hoc Committee

G. Interim City Manager Bradley

1. Manager's Reports
2. Appoint a Representative to the Southwest Riverside Autism Task Force

The City Council appointed Council Member Milne to serve on the Task Force.

3. Voting Delegate and Alternate for the National League of Cities Annual Business Meeting, November 16, 2013

Ron Bradley, acknowledged Gary Thornhill and Eric McBride for their efforts on putting the clean up together.

Ron Bradley, the meeting on November 12th will begin at 6:00 p.m. and be held at the Library.

Future Agenda Items

There were no future agenda items requested at this time.

Adjournment

Adjourned at 8:43 p.m. to Tuesday, November 12, 2013 at 6:00 p.m. at the Hemet Public Library Upstairs.