



# MINUTES

## SPECIAL MEETING OF THE HEMET CITY COUNCIL

May 4, 2015

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4:30 p.m.

City of Hemet Council Chambers  
450 E. Latham Avenue

[www.cityofhemet.org](http://www.cityofhemet.org)  
*Please silence all cell phones*

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### Call to Order

Mayor Krupa called the meeting to order at 4:30 p.m.

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### Roll Call

PRESENT: Council Member Raver, Mayor Pro Tem Wright and Mayor Krupa

ABSENT: Council Members Milne and Youssef

**Council Member Raver moved and Mayor Pro Tem Wright seconded a motion to excuse Council Members Milne and Youssef. Motion carried 3-0.**

OTHERS PRESENT: Interim City Manager Thornhill and City Clerk McComas

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### Workstudy Session

*Discussion regarding this item, with possible direction to staff*

1. Capital Improvement Plan (CIP) FY 2015/16 to FY 2019/20

**Gary Thornhill, Interim City Manager**, it is important that the City Council sees the proposed Capital Improvement Projects that will be included in the FY 15/16 budget. Staff will bring back the other year projects for prioritization at a later date. Most projects will be funded through funding sources other than the General Fund. There are some proposed General Fund projects that we would like feedback from the City Council. There are 51 CIP projects included in the FY 15/16 budget, 10 of them are new General Fund requests. The list of proposed General Fund projects listed by department was distributed.

**Jessica Hurst, Deputy City Manager/Administrative Services**, gave the City Council a status on the General Fund. As of July 1, 2015, the estimated General Fund reserve will be \$14,311,903. The proposed budget shortfall for FY 15/16 will be \$4,725,937. The estimated General Fund reserve balance as of July 1, 2016 will be \$9,585,966. The proposed budget for FY 15/16 does not include any new Capital Improvement Projects. Ms. Hurst gave the City Council an overview of Administrative Services CIP request in the amount of \$253,800 for an Enterprise Resource Planning System to replace the current EDEN system. EDEN will no longer update the software that is on Microsoft 2012 platform. By approximately 2020, it will no longer be upgradable. Much of the funding for this project will come back through internal service charges.

**Deanna Elliano, Community Development Director**, gave the City Council an overview of the proposed Citywide ADA Evaluation & Transition Plan. This is a must do to comply with State and Federal ADA regulations for all City buildings, facilities and right of way pursuant to Cal Trans ADA and HUD audits. The requested \$85,000 will fund a consultant and staff's

efforts. Non-compliance could impact transportation, HUD and other funding opportunities.

**Scott Brown, Fire Chief**, a recent needs assessment determined current radio inventory, in some cases, does not have interoperability or other key functions to ensure compatibility with other systems. The request of \$180,000 is to retrofit front line Duty Officer(s) vehicle mobile radios and replace portable radios to improve service delivery, safety and response. A needs assessment has also been conducted of current Personal Protective Equipment (PPE) inventory and determined that most equipment is more than 5-8 years old. The request of \$100,000 includes jackets, boots, and pants for both structural and wildland gear and should be replaced every 5 years.

**Dave Brown, Police Chief**, this is the 2<sup>nd</sup> year of the 3-year Project HOPE. Phase I of the community camera project was fully funded in FY 14/15 and includes the Police/Fire and Council Chambers. Funding for Phase II in the amount of \$150,000 is requested and includes cameras & infrastructure for: City Hall; Corporation Yard; Weston, Gibbel, Mary Henley and Oltman parks; and Fire Stations 2, 3, 4 & 5. Cameras will be for exterior in most cases, some interior including the Council Chambers.

**Kris Jensen, Public Works Director**, funding in the amount of \$250,000 is requested to demolish the structure at 250 Meier Street "Potato Shed". The structure is in the state of major disrepair and structurally unsound. In FY 14/15, \$50,000 was spent to address problems.

The City Council and staff discussed the environmental assessments and grant funding available for brown fields. The assessments may be 10 years old and no longer valid. Staff suggested that this be done in phases starting with the demolition of the structure. The remediation of the property can be completed at a later date.

**Council Member Raver**, recommended that this remain in the CIP, but not be included in FY 15/16 until assessments have been reviewed.

**Ms. Jensen**, funding is requested to remove and replace the perimeter fencing at the library. The current wrought iron fence was installed in 2003 and repainted in 2009 and is deteriorated beyond repair. It is recommended that the fence be replaced with a galvanized material for extended life and less maintenance as well as add an additional section in the amount of \$225,000.

The City Council discussed the height and design of the proposed fencing. Funding to offset costs might be available from Library support groups.

**Ms. Jensen**, staff is requesting replacement of the outdated and deteriorated play equipment at Weston Park.

The City Council and staff discussed the need to have a citywide Park Master Plan completed that engages the community to determine needs and wants prior to replacing park equipment.

**Ms. Jensen**, explained that some funding has time limits for spending that might need to be used and not carried over.

It is believed that Park Development Fees can be used for a Park Master Plan. Funding is available for ADA playground equipment. Perris was a recent recipient of approximately \$4 million for park development. Staff will determine the source for that funding.

**Ms. Jensen**, staff is requesting funding in the amount of \$55,000 to replace woodchips in park playground areas with solid rubberized turf, there is grant funding available to offset the costs. The project will be phased to keep the cost down and can include this in the Park Master Plan.

**Ms. Jensen**, staff is also requesting \$40,000 to replace ornamental turf in LMD's and at city facilities with California friendly/water wise landscape options to help meet the state mandated

25% reduction in water use. The City will receive rebates to offset the cost. This funding is needed for cash flow and potential cost over runs.

**Mr. Thornhill**, there is still ongoing maintenance costs, but we need to do this to meet the mandates.

The City Council discussed the proposed projects and the fact that grant funding will continue to be sought for approved projects.

**Mr. Thornhill**, based on this discussion, the demolition of the structure "potato shed", the Weston Park play structure and the playground turf will be removed from FY 15/16. These items will remain in the CIP.

The City Council and staff discussed the estimated cost to conduct a Park Master Plan. It will take 12 to 18 months to complete a plan that includes community input. The City Council and staff discussed the turf replacement reimbursement opportunities.

Staff gave the City Council an update on FY 14/15 CIP projects.

**Habib Motlagh, Interim City Engineer**, FY 14/15 CIP projects:

- Two recently completed Sanderson Avenue Projects with WRCOG
- Signal at Soboba and Mountain, Indian Gaming Funds
- Citywide Downtown and Pavement Rehab, in excess of \$2,000,000 and 60% complete.
- Gilbert Street ADA Ramp Compliance based on CalTrans evaluation
- Stetson Bridge replacement near Hemet-Ryan airport, CalTrans and State funding currently working on environmental for review and approval
- Gilbert Street Pavement Rehab, Surface Transportation Plan Grant awarded routinely through RCTC and the State
- Signal at Cawston and Menlo, 95% complete, majority of the funding is from "Safe Routes to School" Grant
- Signal/Meters for Police and Fire, in final agreement negotiations with contractor
- Fire Station #5, back to staff for modifications and reconsideration
- Submitted SBA 21 Sidewalk Grant to RCTC. 2 year cycle
- Working with Planning and Valley Wide for the Active Transportation Federal Grant, deadline is the end of May, conducting community meetings and outreach with the help of a consultant.

Engineering is proposing three projects for the FY 15/16 budget: Signal at Warren and Esplanade; Auto Mall Signal; and Citywide Slurry Seal and Crack Seal Program.

**Ms. Elliano**, one project we are working on is the Downtown Specific Plan, SCAG recently secured the funding that pays only for a specific scope of work for the specific plan. SCAG will administer the contract and the RFP process. We participated in the process and the Arroyo Group has been selected. The kick-off meeting is May 12<sup>th</sup>. Stakeholders from both downtown and the community will be included.

The City Council and staff discussed the status of Highway 79. The Draft EIR is to be rereleased in June and hopefully the Final EIR next year.

**Police Chief Brown**, three projects were funded this FY. A vendor has been selected for the body cameras and we are in the final meet and confer process with the POA and Police management. The first phase of the community camera project discussed earlier will be coming to the Council for approval soon. The Police and Fire Communications and Investigations Annex will be operational soon. Dispatch has occupied it for about 6 weeks, should move the others in by the end of May with the Grand Opening mid-summer. Fire Chief Brown is out on the fire. Other than the Opticom Emitters and the joint building there are no other Fire CIP projects.

**Ms. Hurst**, the IT Department had three CIP projects with year. The citywide technology refresh that includes the community camera project, a virtual desktop infrastructure to improve offsite access to our computer systems and a citywide network refresh. The PD radio laptop refresh has been completed. The final project is Council Chambers video installation using PEG funds. The initial appropriation will be carried over and additional appropriation will be requested. Concern is not the installation costs of the project it is the operational and staffing costs.

**Ms. Jensen**, completed a water system inter-connect with EMWD at Well 7 site. Water tank storage painting is underway. Rehab of Well 12 was completed. The specs for 13 HVAC units is complete pending the FY 15/16 appropriation for 13 additional units. Staff is working with WRCOG on energy incentives and rebates. Funding was set aside to hire a contractor for the street re-pole project, however staff was able to complete that in-house. We continue to deal with wire theft. As a member of WRELP, we are one of the cities on the list to purchase the SCE lights. A meeting is scheduled to discuss the audit results. Roof repairs at the LP Denney building still needs to be completed. Asset data collection, Carte Graph has completed the above ground assets in the right of way and pavement conditions throughout the city. This effort will be a huge help with ADA, a GIS map and inventory of all ramps will be available. Hope to have pavement management in by the middle of June and other assets by late June early July. Field crews will be trained to update from the field.

**The City Council directed staff to compile this information together periodically for speaking notes for Council Members.**

**Mr. Thornill**, staff will finalize the CIP based on the direction given. The CIP will go to the Planning Commission for consistency review with the City's General Plan. The Final will come back to the City Council for approval with the adoption of the budget. Afterwards staff will bring back the CIP to prioritize future year projects. This is just a wish list of projects some funded some not. Projects can be added, moved from year to year or removed as priorities change.

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## Closed Session

### Notice of Opportunity for Public Comment

There were no public comments presented at this time.

Recessed to Closed Session at 6:13 p.m.

2. Conference with Legal Counsel - Anticipated Litigation  
One (1) matter of significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) & (3)
  
  3. Conference with Labor Negotiators  
Pursuant to Government Code section 54957.6  
Agency designated representatives: Interim City Manager Thornhill  
Employee organization:  
*Hemet Fire Fighters Association (HFFA)*
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Reconvened at 6:37 p.m.

## **City Attorney Closed Session Report**

4. Conference with Legal Counsel - Anticipated Litigation

One (1) matter of significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) & (3)

**The City Manager reported that there was no reportable action.**

5. Conference with Labor Negotiators

Pursuant to Government Code section 54957.6

Agency designated representatives: Interim City Manager Thornhill

Employee organization:

*Hemet Fire Fighters Association (HFFA)*

**The City Manager reported that there was no reportable action.**

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## **Communications from the Public**

There were no communications from the public presented at this time.

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## **Future Agenda Items**

There were no future agenda items requested at this time.

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## **Adjournment**

Adjourned at 6:37 p.m. to Tuesday, May 12, 2015 at 7:00 p.m.