



# AGENDA

## REGULAR MEETING OF THE HEMET CITY COUNCIL

May 24, 2011

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3:00 p.m.

[www.cityofhemet.org](http://www.cityofhemet.org)

City of Hemet Council Chambers

450 E. Latham Avenue

Please silence all cell phones

\*Notice: Members of the Public attending shall comply with the adopted Rules of Decorum in Resolution No. 4148. A copy of the Rules of Decorum are available from the City Clerk.

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### Call to Order

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#### Roll Call

ROLL CALL: Council Members Foreman, Krupa and Smith, Vice Mayor Youssef and Mayor Franchville

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### Work Study Session

1. YMCA Potential Kaboom Project - Jackie Fielder, CEO Hemet YMCA  
Discussion regarding this item, with possible direction to staff
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### Closed Session

#### **Notice of Opportunity for Public Comment**

Members of the Public may comment upon any identified item on the closed session agenda. Since the Council's deliberation on these items is confidential, the City Council and City Staff will not be able to answer or address questions relating to the items other than procedural questions. At the conclusion of the closed session, the City Attorney will report any actions taken by the City Council which the Ralph M. Brown Act requires to be publicly reported.

2. Conference with Labor Negotiators  
Pursuant to Government Code section 54957.6  
Agency designated representatives: City Manager Nakamura  
Employee Organizations:
    - Service Employees International Union (SEIU) General Employees
    - Hemet Police Officers Association
    - Hemet Police Management Association
    - Administrative Personnel
-

# REGULAR SESSION

7:00 p.m.

City of Hemet Council Chambers

450 E. Latham Avenue

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## Call to Order

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## Roll Call

ROLL CALL: Council Members Foreman, Krupa and Smith, Vice Mayor  
Youssef and Mayor Franchville

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## Invocation

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## Pledge of Allegiance

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## City Attorney Closed Session Report

3. Conference with Labor Negotiators  
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Agency designated representatives: City Manager Nakamura  
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- 

## Presentation

4. Participation Plaque for the Energy Leadership Partnership's Program presented by Southern California Edison
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## City Council Business

### **Notice to the Public**

The Consent Calendar contains items which are typically routine in nature and will be enacted by one motion by the Council unless an item is removed for discussion by a member of the public, staff, or Council. If you wish to discuss a Consent Calendar item please come to the microphone and state the number of the item you wish to discuss. Then wait near the lectern. When the Mayor calls your item give your last name, and address, then begin speaking. You will have three minutes at that time to address the council.

## Consent Calendar

5. Approval of Minutes - April 26, 2011
6. Approval of Minutes - May 9, 2011
7. Approval of Minutes - May 10, 2011
8. Receive and File - Warrant Register
  - a. Warrant registers dated May 5, 2011 and May 10, 2011. Payroll for the period of April 18, 2011 to May 1, 2011 was \$603,413.25
9. Recommendation by City Manager - Side Letter of Agreement, Hemet Police Officers Association, Inc.
  - a. Authorize the City Manager to sign the Side Letter of Agreement to the Memorandum of Understanding between the City of Hemet and the Hemet Police Officers Association, Inc. addressing current operating procedures that pertain to K-9 Officers Compensation and Benefits.
10. Recommendation by City Manager - Administrative Personnel Resolution
  - a. Adopt a resolution relating to salary ranges and benefits for Administrative Personnel establishing policy with respect to the requirements, responsibilities, designation and conditions of employment of "Administrative Personnel: of the City of Hemet, and repealing Resolution No. 4358. (Resolution Bill No. 11-023)
11. Recommendation by City Manager - Recognition of Hemet Mid-Managers Association as the Exclusive Bargaining Agent for Newly Formed Bargaining Units to be Known as the Hemet Professional & Supervisory Employees Bargaining Unit and the Hemet Administrative Employees Association.
  - a. Adopt a resolution establishing two proposed bargaining units within the work force of the City of Hemet and recognizing the Hemet Mid-Manager's Association as the exclusive bargaining agent for each of those units. (Resolution Bill No. 11-024)
12. Recommendation by City Manager - Consultant Services Agreement with Joseph Brann and Associates for Police Department Organization and Personnel Analyses
  - a. Authorize the City Manager to enter into a Consultant Services Agreement with Joseph Brann and Associates to provide professional technical assistance related to organizational and personnel related analyses for the Hemet Police Department.

13. Recommendation by Fire Department - Update Hemet Fire Department Job Descriptions
  - a. Approve the updates to the Hemet Fire Department's Job Descriptions for Fire Captain, Fire Engineer and Fire Fighter.
14. Recommendation by Fire Department - Weed Abatement
  - a. Adopt a resolution which declares that weeds, rubbish and refuse upon parkways or private property within the City as a hazardous condition and requires abatement of weeds, rubbish and refuse on properties identified in Exhibit A.
15. Recommendation by Public Works - Notice of Completion - STP Pavement Rehabilitation, City Project No. 5478
  - a. Accept this project and instruct the City Clerk's Office to file a Notice of Completion with the County Recorder's Office. The 10% retention and the Labor and Materials Bond will be released after the Notice of Completion is filed with and received by the County Recorder's Office. The Performance Bond will be maintained for and released after a period of one year.
16. Recommendation by Public Works - Notice of Completion - Sanderson Avenue Improvements, City Project No. 5449-2
  - a. Accept this project and instruct the City Clerk's Office to file a Notice of Completion with the County Recorder's Office. The 10% retention and the Labor and Materials Bond will be released after the Notice of Completion is filed with and received by the County Recorder's Office. The Performance Bond will be maintained for and released after a period of one year.
17. Recommendation by Finance Department - Initiating Proceedings for the Annual Levy of Assessments for the existing Streetlight Maintenance Districts for Fiscal Year 2011/2012
  - a. Adopt the resolution initiating proceedings and ordering the Report of the Engineer in connection with the annual levy of assessments for the existing citywide streetlight maintenance districts and the levy and collection of assessments within such assessment districts for fiscal year 2011/2012; and
  - b. Designate Willdan Financial Services as the Engineer for the purpose of the proceedings. (Resolution Bill No. 11-019)
18. Recommendation by Finance Department - Declaring the intention for the Levy and Collection of Assessments, preliminarily approving the Engineer's Report, and appointing a time and place for hearing protests for the existing Streetlight Maintenance Districts for Fiscal Year 2011/2012.
  - a. Adopt a resolution of intention to order the annual levy of assessments for the existing citywide streetlight maintenance districts and to levy and collect assessments within such assessment districts for fiscal year 2011/2012 and appointing June 14, 2011 for hearing protests. (Resolution Bill No. 11-020)

19. Recommendation by Finance Department - Initiating Proceedings for the Annual Levy of Assessments for the existing Landscape Maintenance Districts for Fiscal Year 2011/2012
    - a. Adopt the resolution initiating proceedings and ordering the Report of the Engineer in connection with the annual levy of assessments for the existing citywide landscape maintenance districts and the levy and collection of assessments within such assessment districts for fiscal year 2011/2012; and
    - b. Designate Willdan Financial Services as the Engineer for the purpose of the proceedings. (Resolution Bill No. 11-021)
  
  20. Recommendation by Finance Department - Declaring the intention for the Levy and Collection of Assessments, preliminarily approving the Engineer's Report, and appointing a time and place for hearing protests for the existing Landscape Maintenance Districts for Fiscal Year 2011/2012.
    - a. Adopt a resolution of intention to order the annual levy of assessments for the existing citywide landscape maintenance districts and to levy and collect assessments within such assessment districts for fiscal year 2011/2012 and appointing June 14, 2011 for hearing protests. (Resolution Bill No. 11-022)
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### Communications From the Public

Anyone who wishes to address the Council regarding items not on the agenda may do so at this time. As a courtesy, please complete a Request to Speak Form, found at the City Clerk's desk. Submit your completed form to the City Clerk prior to the beginning of the meeting. Presentations are limited to three minutes in consideration of others who are here for agenda items. Please come forward to the lectern when the Mayor calls upon you. When you are recognized, you may proceed with your comments.

***\*Notice: Members of the Public attending shall comply with the adopted Rules of Decorum in Resolution No. 4148. A copy of the Rules of Decorum are available from the City Clerk.***

State law prohibits the City Council from taking action or discussing any item not appearing on the agenda except for brief responses to statements made or questions posed by the public. In addition, they may, on their own initiative or in response to questions posed by the public, ask a question for clarification, provide a reference to staff or other resources for factual information, or request staff to report back to them at a subsequent meeting. Furthermore, a member of the City Council or the council itself may take action to direct staff to place a matter of business on a future agenda.

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## Public Hearings

The Council's procedure for public hearings will be as follows: The Mayor will ask the City Manager for the staff report; the City Manager will call on the appropriate staff member for the report. The City Council will ask for clarification of items presented, if needed. The Mayor will open the public hearing: ask for comments from those **IN FAVOR** of the case; ask for comments **IN OPPOSITION** to the case; and finally for rebuttal to any comments made. The Mayor will then **CLOSE THE PUBLIC HEARING**. The Mayor will ask the City Manager to respond to any questions raised by the public (the public will **not** have the opportunity to respond). The matter will then be discussed by members of the City Council prior to taking action on the item.

21. Zoning Ordinance Amendment No. 10-005 - Recommendation by Community Development Director Elliano
    - a. Conduct Public Hearing; and
    - b. Introduce, read by title only and waive further reading of an ordinance adopting Zoning Ordinance Amendment No. 10-005 to amend Articles II, XXVI and XXVII of the Hemet Municipal Code pertaining to Development Standards, permitted uses and review procedures for the Downtown Zones.  
(Ordinance Bill No. 11-007)
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## City Council Reports

22. CITY COUNCIL REPORTS AND COMMENTS
  - A. Council Member Foreman
    1. Traffic and Parking Commission
    2. Park Commission
    3. Indian Gaming Distribution Fund
  - B. Council Member Krupa
    1. Library Board
    2. Airport Land Use Commission (ALUC)
    3. Riverside County Habitat Conservation Agency (RCHCA)
    4. Riverside Conservation Authority (RCA)
    5. Ramona Bowl Association
    6. Indian Gaming Distribution Fund
  - C. Council Member Smith
    1. League of California Cities
    2. Riverside County Transportation Commission (RCTC)
    3. Planning Commission

- D. Vice Mayor Youssef
    - 1. Western Riverside Council of Governments (WRCOG)
    - 2. Riverside County Transportation Commission (RCTC)
  
  - E. Mayor Franchville
    - 1. Riverside Transit Agency (RTA)
    - 2. Airport Land Use Commission (ALUC)
    - 3. League of California Cities
    - 4. Autism Task Force
  
  - F. Ad-Hoc Committee Reports
    - 1. 4<sup>th</sup> of July Ad-Hoc Committee
    - 2. Refuse RFP Ad-Hoc Committee
  
  - G. City Manager Nakamura
    - 1. Manager's Reports
    - 2. State's May Budget Revise
    - 3. Budget Work Study Session Dates
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Continued Closed Session

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City Attorney Continued Closed Session Report

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Future Agenda Items

If Members of Council have items for consideration at the next City Council meeting, please state the agenda item to provide direction to the City Manager.

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Adjournment

Adjourn to Tuesday, June 14, 2011 at 7:00 p.m. for considerations of items placed on that agenda. The next regular meeting will be held June 28, 2011.

*Staff reports and other disclosable public records related to open session agenda items are available at the City Clerk's Office or at the public counter located at 445 E. Florida Avenue during normal business hours.*