



# MINUTES

## REGULAR MEETING OF THE HEMET CITY COUNCIL

April 12, 2016

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6:00 p.m.

City of Hemet Council Chambers  
450 E. Latham Avenue

[www.cityofhemet.org](http://www.cityofhemet.org)

*Please silence all cell phones*

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### Call to Order

Mayor Wright called the meeting to order at 6:00 p.m.

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### Roll Call

PRESENT: Council Members Krupa and Milne, Mayor Pro Tem Raver and Mayor Wright

ABSENT: Council Member Youssef

**Council Member Milne moved and Council Member Krupa seconded a motion to excuse Council Member Youssef. Motion carried 4-0.**

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**Eric Vail, City Attorney**, asked the City Council to consider adding to Closed Session one matter of Existing Litigation as an urgency item. Information regarding Norman v. Webb was received subsequent to the preparation of the agenda and requires direction for the City Council prior to the next regular meeting.

**Council Member Milne moved and Council Member Krupa seconded a motion to add the urgency item to the agenda. Motion carried 4-0.**

### Closed Session

#### Notice of Opportunity for Public Comment

There were no public comments presented at this time.

The City Council recessed to Closed Session at 6:02 p.m.

**Council Member Youssef arrived at 6:07 p.m.**

1. Conference with Legal Counsel - Anticipated Litigation  
One (1) matter of significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) & (3)
2. Conference with Legal Counsel - Existing Litigation  
Pursuant to Government Code section 54956.9(d)(1)  
Names of cases:  
*Michelle Y. Moore v City of Hemet, et al. RIC 1507007*  
*Brianna Norman, et al. v. Charles Webb, III, et al. MCC 1301868*

3. Conference with Labor Negotiators  
Pursuant to Government Code section 54957.6  
Agency designated representatives: *City Manager Meyerhoff*  
Employee organization:  
*Service Employees International Union (SEIU) General Employees*  
*Hemet Non-Sworn Police Employees Association*  
*Hemet Mid-Manager's Association*  
*Hemet Police Management Association*  
*Hemet Police Officers Association*
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## **REGULAR SESSION**

**7:00 p.m.**  
**City of Hemet City Council Chambers**  
**450 E. Latham Avenue**

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### **Call to Order**

Mayor Wright called the meeting to order at 7:06 p.m.

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### **Roll Call**

PRESENT: Council Members Krupa, Milne, and Youssef, Mayor Pro Tem Raver and Mayor Wright

ABSENT: None

OTHERS PRESENT: City Manager Meyerhoff, City Attorney Vail and City Clerk McComas

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### **Invocation**

Invocation was given by John Bunge, Hemet-San Jacinto Interfaith Council.

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### **Pledge of Allegiance**

Pledge of Allegiance was led by Engineering Director/City Engineer Latino.

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## **City Attorney Closed Session Report**

4. Conference with Legal Counsel - Anticipated Litigation  
One (1) matter of significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) & (3)

**The City Council received a briefing from legal counsel. There was no additional reportable action.**

5. Conference with Legal Counsel - Existing Litigation  
Pursuant to Government Code section 54956.9(d)(1)  
Names of cases:

*Michelle Y. Moore v City of Hemet, et al. RIC 1507007*

*Brianna Norman, et al. v. Charles Webb, III, et al. MCC 1301868*

**The City Council met with and gave direction to the City Attorney. There was no additional reportable action.**

6. Conference with Labor Negotiators  
Pursuant to Government Code section 54957.6  
Agency designated representatives: *City Manager Meyerhoff*  
Employee organization:

*Service Employees International Union (SEIU) General Employees*

*Hemet Non-Sworn Police Employees Association*

*Hemet Mid-Manager's Association*

*Hemet Police Management Association*

*Hemet Police Officers Association*

**The City Council met with the labor negotiator and did not complete the discussion. This item will be continued after the regular session.**

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## Presentations

7. Proclamation proclaiming the month of April 2016 as Sexual Assault Awareness Month and April 27, 2016 as Denim Day

**Mayor Wright**, read and presented a proclamation to Gayle Hepner, CASA

**Gayle Hepner, CASA**, appreciates the City's support and participation in Denim Day. This year in support of Sexual Assault Awareness we are doing random acts of kindness. M & M's and a teal ribbon were distributed.

8. Proclamation proclaiming Monday, April 25 as Arbor Day 2016

**Kristen Jensen, Public Works Director**, the Arbor Day celebration will be held on April 25<sup>th</sup> at 4:00 p.m. at Mary Henley Park. The planting of a tree is one of four standards the City has to meet to be awarded "Tree City USA". The other standards are to have a tree board, a tree care ordinance and spend a minimum of \$2.00 per resident on tree care.

**Mayor Wright**, read and presented a proclamation to Ms. Jensen.

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## City Council Business Consent Calendar

9. **Approval of Minutes** – March 22, 2016

10. **Receive and File** – Warrant Register

- a. Warrant registers dated March 17, 2016 in the amount of \$678,764.04 and March 31, 2016 in the amount of \$497,124.96. Payroll for the period of February 29, 2016 to March 13, 2016 was \$602,199.05.

11. **Receive and File** – Investment Portfolio as of February 2016
12. **Recommendation by Council Member Milne** – Park Commission Appointment
  - a. Council Member Milne recommends that the City Council appoint Ray Strait to Seat 2 on the Park Commission in order to fill a term expiration. The two year term will expire April 1, 2018.
13. **Recommendation by Engineering** – Signature Authorization for various State and Federal Transportation Program Documents
  - a. Adopt a resolution authorizing the City Manager, Director of Public Works, and City Engineer to execute various State and Federal transportation documents require for highway projects including street right-of-way certifications.  
**Resolution No. 4663**
14. **Recommendation by Engineering** – Traffic Signage and Golf Cart Crossing on Mayberry Avenue at Panorama Village Golf Course
  - a. Adopt a resolution establishing crossing zones for use by golf carts on certain streets within the City; and
  - b. Authorize the City Engineer to work with Panorama Village to get the appropriate ramps and signs installed for Golf Cart Crossing; and
  - c. Authorize staff to install the appropriate warning signs and striping along Mayberry Avenue. **Resolution No. 4664**
15. **Recommendation by Police Department** – FY 15-16 State COPS Allocation Expenditure Plan
  - a. Accept the 2015/16 State COPS Grant award of \$128,569; and
  - b. Approve the proposed expenditure plan for the \$128,569 in State COPS funding for 2015-2016; and
  - c. Upon award of the allocation, authorize increase in revenues of \$128,569 and increase in appropriation in the amount of \$128,569 to accounts to be assigned by Finance based on the approved expenditure plan.
16. **Recommendation by Finance** – Formation of Hemet Landscape Maintenance District No. 101, AP North Lakes Solar
  - a. Adopt a resolution initiating proceedings and ordering the Report of the Engineer in connection with the annual levy of assessments for the Hemet Landscape Maintenance District 101, AP North Lake Solar and the levy and collection of assessments within such districts for the fiscal year 2016-2017, and designate PSOMAS as the Engineer for the purpose of these proceedings.  
**Resolution No. 4665**
17. **Recommendation by Finance** – Declaring its intention for the Levy and Collection of Assessments for Landscape Maintenance District 101, AP North Lakes Solar for Fiscal Year 2016-2017
  - a. Adopt a resolution of intention to order the annual levy of assessments for the formation of Landscape Maintenance District No. 101, AP North Lakes Solar and to levy and collect assessments with the district for Fiscal Year 2016-2017,

preliminarily approving the engineer's report and appointing Mary 25, 2016 for hearing protests. **Resolution No. 4666**

18. **Recommendation by Finance** – Formation of Hemet Streetlight Maintenance District No. 101, AP North Lakes Solar
  - a. Adopt a resolution initiating proceedings and ordering the Report of the Engineer in connection with the annual levy of assessments for the Hemet Streetlight Maintenance District 101, AP North Lake Solar and the levy and collection of assessments within such districts for the fiscal year 2016-2017, and designate PSOMAS as the Engineer for the purpose of these proceedings.  
**Resolution No. 4667**
  
19. **Recommendation by Finance** – Declaring its intention for the Levy and Collection of Assessments for Streetlight Maintenance District 101, AP North Lakes Solar for Fiscal Year 2016-2017
  - a. Adopt a resolution of intention to order the annual levy of assessments for the formation of Streetlight Maintenance District No. 101, AP North Lakes Solar and to levy and collect assessments with the district for Fiscal Year 2016-2017, preliminarily approving the engineer's report and appointing Mary 25, 2016 for hearing protests. **Resolution No. 4668**
  
20. **Recommendation by Public Works** – Sewer System Management Plan Update & Recertification
  - a. Adopt a resolution approving the adoption of and recertification of the Sewer System Management Plan (SSMP); and
  - b. Direct the Water/Wastewater Superintendent to implement and periodically update the approved SSMP as necessary to comply with current regulatory requirements. **Resolution No. 4669**
  
21. **Recommendation by Finance** – Western Riverside County Multi Species Habitat Conservation Plan (MSHCP) Local Development Mitigation Fee CPI Adjustment for Fiscal Year 2016-2017
  - a. Receive and file the RCA Board action to approve implementing the Western Riverside County MSHCP fee applicable to all developments in the City of Hemet effective as of July 1, 2016.
  
22. **Recommendation by Community Development** – Agreement for Services between the City of Hemet and LSA Associates, Inc.
  - a. Approve the Agreement of Services between the City of Hemet and LSA Associates, Inc. for preparation of the Subsequent Environmental Impact Report (SEIR) for the proposed Rancho Diamante Project – Phase II, for a not-to-exceed contract amount of \$131,160.00 to be paid for by the developer, Rancho Diamante Investments, LLC; and
  - b. Authorize the City Manager to execute the Agreement for Services with LSA Associates, Inc., subject to receipt of the developer deposit and signed CEQA Document Preparation and Deposit Agreement.

Item Nos. 16

**Brian Rubin, Hemet**, I found an error in the Psomas report and have brought it to staff's attention. Staff will have the Engineer's Report corrected prior to the public hearing.

**Kris Jensen**, the request tonight is to set the public hearing date, the Engineer's Report will be corrected prior to that date.

Item No. 15, 20 and 21 removed from the Consent Calendar. **Council Member Youssef moved and Council Member Milne seconded the motion to approve the remaining Consent Calendar Items as presented. Motion carried 5-0.**

Item No. 15

**Council Member Youssef**, asked for a brief overview of the items to be purchased by this grant.

**Police Chief Brown**, this is an annual State non-competitive grant that is based solely on crime rate and population. The City has to provide a spending plan for the allocations. The plan for the technology and software upgrades is to finish Phase II of the Community Camera Project. We are hoping to purchase a stationary Automated License Plate Reader which will significantly assist in solving crimes. We are still challenged in our ability to attract and hire lateral officers, some of the funding will be used to help with our recruiting.

**Council Member Youssef moved and Council Member Krupa seconded a motion to approve this item as presented. Motion carried 5-0.**

Item No. 20

**Mayor Pro Tem Raver**, asked if this is the item that is included in the proposed CIP.

**Kris Jensen**, the SSMP is a document similar to a Standard Operating Procedures manual. The State only requires that the City Council certify that we have this plan in place. The CIP project is to update the current Sewer Master Plan which has not been updated since 1991.

**Mayor Pro Tem Raver moved and Council Member Krupa seconded a motion to approve this item as presented. Motion carried 5-0.**

Item No. 21

**Council Member Krupa**, as a Board Member I voted no for this increase and would to take a separate vote.

**Council Member Milne**, also voted no as a member of the board.

**Mayor Wright**, asked if the CPI increase is consistent from year to year.

**Council Member Krupa**, about 5 years ago the fee was not increased for a couple of years, but a CPI increase has been approved annually since then.

**Council Member Milne**, requested a brief description of the MSHCP.

**Alex Meyerhoff, City Manager**, this plan was adopted several years ago regionally to assist agency's with the environmental review process for new development both residential and commercial. The fee helps pay for the process and plan helps reduce litigation costs for the agencies.

**Council Member Youssef moved and Mayor Wright seconded the motion to approve this item as presented. Motion carried 3-2. Council Members Krupa and Milne voted No.**

## Communications from the Public

There were no communications from the public presented at this time.

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### Public Hearing

23. **2015-2020 Analysis of Impediments to Fair Housing Choice and Fair Housing Action Plan Update for the City of Hemet and Draft Community Development Block Grant (CDBG) 2016/17 Annual Action Plan** – CDBG Coordinator Callahan
- a. Conduct the public hearing of the 2015-2020 Analysis of Impediments to Fair Housing Choice and Fair Housing Action Plan Update and draft CDBG 2016/17 Annual Action Plan; and
  - b. Approve the 2015-2020 Analysis of Impediments to Fair Housing Choice and Fair Housing Action Plan Update and draft CDBG 2016/17 Annual Action Plan; and
  - c. Authorize the City Manager to sign the signature page of the 2015/2020 Analysis of Impediments to Fair Housing Choice and Fair Housing Action Plan, the Application for Federal Assistance SF-424 and Non-State Government Certifications required for submission of the 2016/17 Annual Action Plan to the United States Department of Housing and Urban Development (HUD) on or before May 16, 2016.

**Alex Meyerhoff, City Manager**, staff is recommending that the City Council conduct a public hearing and consider approval of the 2015-2020 Analysis of Impediments to Fair Housing Choice and Fair Housing Annual Action Plan and draft CDBG 2016/17 Annual Action Plan. Staff is also recommending that the City Council authorize the City Manager to sign the documents related to this action.

#### **Mayor Wright declared the Public Hearing at 7:35 p.m.**

There were no comments presented at this time.

**Carla Callahan, CDBG Coordinator**, last year the City updated the 5-Year Consolidated Plan which include the Analysis of Impediments. Upon submission to HUD for approval, they found it inadequate and recommended revisions. A draft has been sent to HUD and was deemed acceptable. The Analysis does not require HUD's approval at this time. Staff is also recommending approval of the Annual Action Plan that was considered in March.

**Mayor Pro Tem Raver**, requested that this item be continued to April 26<sup>th</sup> allowing more time for review. Mayor Pro Tem Raver requested an opportunity to meet with staff.

**Ms. Callahan**, the documents must be received by HUD no later than May 15, 2016.

**Mayor Wright**, asked for a recap of any significant changes that were recommended by HUD.

**Ms. Callahan**, the recommended changes had to do with analysis of poverty and changes to the category of protected class of people that HUD felt were not addressed.

**Mayor Pro Tem Raver moved and Council Member Krupa seconded a motion to continue the open public hearing to April 26, 2016. Motion carried 5-0.**

24. **Plan for Establishment of Electoral Districts; Third Public Hearing; Consideration of Proposed Ordinance** – City Manager Meyerhoff
- a. Hold the third public hearing on proposed electoral district boundary maps for the new-by-district electoral system as required under Elections Code section 10010; and

- b. Receive public comments and provide direction to staff on possible revisions to the draft maps for the proposed boundaries of five voting districts and schedule additional public hearing; or
- c. Receive public comments and approve an electoral district map for use in the City's General Municipal Election in 2016 and thereafter until the district boundaries are adjusted as required by law; and
- d. Introduce, read by title only and waive further reading on an ordinance amending Chapter 2, Administration, of the Hemet Municipal Code by adding new sections 2-44, 2-45 and 2-46 to Article II, City Council, changing the City's Electoral System from At-Large to By-District Elections with respect to electing City Council Members, establishing district boundaries, and scheduling elections with the districts. **Ordinance Bill No. 16-025**

**Doug Johnson, National Demographics Corporation**, this process started in February with the adoption of the criteria and the presentation of the rules and demographics. Consultants draft maps were presented. Before the City Council tonight is the ordinance and Draft Map B2 for consideration and introduction. The ordinance will come back for adoption on April 26, 2016. The City Council recommended Draft Map B2 at the March 22, 2016 Council Meeting.

The City Council and staff discussed the small island off of Warren Rd. That is City owned property that was annexed into the City that at this time does not have any residents.

The City Council complimented Mr. Johnson.

The City Council and staff discussed the use of names instead of numbers for districts. It was discouraged to use geographical names since the boundaries might change over time.

**Mayor Wright**, requested a brief update on when this goes into effect and how it will affect the 2016 and 2018 elections.

**Mr. Johnson**, District Nos. 1, 3 and 4 will conduct elections in November 2016. Two of the Council Members will remain At-Large until November 2018. If an At-Large Council Member resigns the Seat will remain At-Large until November 2018.

**Eric Vail, City Attorney**, the City Council may at some point want to reconsider the system for appointing Board and Commission Members. Currently, the Board and Commission Members are At-Large.

The City Council and staff discussed the voting precincts. The Riverside County Registrar of Voters will redraw the precincts to match the boundaries. Residents may have new voting locations for the November Election.

**Council Member Youssef moved and Council Member Krupa seconded the motion to approve this item as presented. Motion carried 5-0.**

The Ordinance was read by title only.

## City Council Reports

### 25. CITY COUNCIL REPORTS AND COMMENTS

#### A. Council Member Krupa

##### 1. Riverside Conservation Authority (RCA)

Council Member Krupa expressed a concern with a proposal to have the fee credits and appeals approved by Executive Director of RCA instead of the cities. The item was removed from the agenda and referred back to the Executive Committee.

2. Ramona Bowl Association

Ramona Pageant starts this weekend with 4,700 4<sup>th</sup> Graders attending on Friday. First Nighter's party will be held on Saturday at the Hemet Stock Farm

3. Riverside Transit Agency (RTA)
4. Watermaster Board

Ad-Hoc Committee met with the Soboba Tribe, initial report has been prepared.

5. Library Board

Friends of the Library "Book by the Bag" sale is Saturday

6. League of California Cities

Quarterly Policy Committee meetings were held in San Diego last week, a lot of conversation about Transportation. Community Services Policy Committee discussed Homeless and the outreach for the veterans re-housing, funding is available.

7. Riverside County Transportation Commission (RCTC)

Next meeting, April 13, 2016.

8. Western Riverside Council of Governments (WRCOG)

Council Member Krupa attended Henry Hafliger's memorial service.

B. Council Member Milne

1. Riverside County Habitat Conservation Agency (RCHCA)
2. Riverside Conservation Authority (RCA)

The City Council discussed in detail the proposed policy change shifting authority in the approval process.

**The City Council directed to staff to prepare a letter opposing the proposed policy change.**

3. Disaster Planning Commission

**Fire Chief Brown**, the process to form that commission is in place, however it will not be completed until staff is on board.

C. Council Member Youssef

1. Planning Commission

D. Mayor Pro Tem Raver

1. Traffic and Parking Commission
2. Riverside Transit Agency (RTA)
3. Riverside County Transportation Commission (RCTC)
4. Watermaster Board

E. Mayor Wright

1. Park Commission
2. Riverside County Habitat Conservation Agency (RCHCA)
3. Ramona Bowl Association
4. League of California Cities
5. Western Riverside Council of Governments (WRCOG)

Mayor Wright attended the WRCOG meeting. The Executive Committee voted to oppose AB 2693, regarding the PACE Program property assessments. TUMF was discussed and workshops are being conducted throughout the region. A presentation was given by the Ontario Airport Executive Director the transition should be completed in July 2016.

F. Ad-Hoc Committee Reports

1. Diamond Valley Lake Recreation Ad-Hoc Committee (January 27, 2015)

Next meeting, Monday April 25, 2016

2. Grant Ad-Hoc Committee (June 23, 2015)
3. Homeless Ad-Hoc Committee (February 9, 2016)

Mayor Wright reported that the Committee has positive meeting with representatives from the County of Riverside on April 11, 2016.

4. Special Events Ad-Hoc Committee (March 22, 2016)

G. City Manager Meyerhoff

1. Manager's Reports

City Manager Meyerhoff was a guest speaker for the Hemet Action Group and the Sunset Rotary Club.

2. Staff Spotlight

Mr. Meyerhoff thanked Kathy Caines for setting up the Active Shooter Training and recommended that all employees attend the training.

3. El Nino Update

**Fire Chief Brown**, staff has reached out to nearly 1,000 community members and continue working with the other departments on or outreach efforts encouraging residents to be prepared. The City has had 6.06" of rain this year, the annual average is 13". El Nino has been at an overall decline with a 50% chance of transitioning to La Nina by fall. La Nina will produce below average water temperatures with above average potential for precipitation in the Midwest, north Rockies, northern California, Pacific Northwest and below average precipitation for the south west and south eastern states.

3. Delegate and/or Alternate Representative for SCAG's General Assembly, May 5-6, 2016, at La Quinta Resort & Spa

Mayor Wright was appointed as the City's Delegate and Council Member Krupa will be the Alternate.

Mr. Meyerhoff announced that the City Council will hold a Strategic Planning Session on Friday, April 15, 2016 at 9:00 a.m. at Simpson Park

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The City Council recessed to Closed Session at 8:19 p.m.

## **Continued Closed Session**

3. Conference with Labor Negotiators

Pursuant to Government Code section 54957.6

Agency designated representatives: *City Manager Meyerhoff*

Employee organization:

*Service Employees International Union (SEIU) General Employees*

*Hemet Non-Sworn Police Employees Association*

*Hemet Mid-Manager's Association*

*Hemet Police Management Association*

*Hemet Police Officers Association*

Reconvened at 8:36 p.m.

## **City Attorney Continued Closed Session Report**

6. Conference with Labor Negotiators

Pursuant to Government Code section 54957.6

Agency designated representatives: *City Manager Meyerhoff*

Employee organization:

*Service Employees International Union (SEIU) General Employees*

*Hemet Non-Sworn Police Employees Association*

*Hemet Mid-Manager's Association*

*Hemet Police Management Association*

*Hemet Police Officers Association*

**The City Attorney reported that the City Council completed the discussion and gave direction to the City's Labor Negotiator. There was no additional reportable action.**

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### **Future Agenda Items**

Presentation by EMWD on the Groundwater Sustainability Agency

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### **Adjournment**

Adjourned at 8:37 p.m. in memory of Jim Venable and Henry Hafliger Tuesday, April 26, 2016 at 7:00 p.m.