

# CITY OF HEMET RESIDENTIAL BLOCK PARTY/ STREET CLOSURE PERMIT APPLICATION



The purpose of this application is to provide residents of the City of Hemet with a way to close a street for a neighborhood celebration or gathering. Use of this permitting process is only valid in residential areas. This permit helps to assure that the City can continue to provide the safety of the public during neighborhood events involving street closures. The fee associated with the processing and issuance of a Residential Block Party Permit is \$214.00. The organizer is also responsible for all fees related to the renting of safety equipment and/or barricades.

Each request for a RESIDENTIAL BLOCK PARTY PERMIT must meet the following requirement:

### Street Closure Criteria

A residential street can be closed for a neighborhood block party if it meets ONE of the following criteria:

1. The street is a cul-de-sac, dead end, or circular street; or
2. The section of street being closed is no more than 2 small city blocks or 1 large city block

Streets CANNOT be closed if one of the following conditions exists:

1. Speed limit on the street is greater than 25 mph
2. Street is an arterial street with more than two lanes
3. Street has a bus stop

### STEPS FOR PERMIT APPROVAL

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1. Complete the RESIDENTIAL BLOCK PARTY PERMIT APPLICATION (page 3) and sign the AGREEMENT (page 4)
2. Obtain signature, address, phone number and approval/disapproval of each person who is either a property owner or renter within the road closure area on the PETITION FOR TEMPORARY STREET CLOSURE form (page 5)
3. Submit the following items at **least two weeks** prior to the event:
  - PERMIT APPLICATION
  - PERMIT AGREEMENT
  - PETITION FOR TEMPORARY STREET CLOSURE
  - SITE DIAGRAM (depicting the street closure, location of barricades, and location of activities)

**Submit by mail, fax, or in person to:** City of Hemet Engineering Department  
Attention: DeAnna Robertson  
510 E. Florida Avenue, Hemet CA 92543  
Fax: 951-765-3878 Email: [drobotson@cityofhemet.org](mailto:drobotson@cityofhemet.org)

4. You will be contacted to pick up the permit prior to the event. Please be advised that the City of Hemet is closed ever Friday. Office hours are Monday through Thursday 7:30 AM to 5:30 PM.

If you have any questions regarding the application process, please call 951-765-2360

**CITY OF HEMET  
RESIDENTIAL BLOCK PARTY  
RULES & REGULATIONS**

- All streets shall remain accessible to emergency equipment, affected residents and their guests and delivery vehicles at all times.
- No obstructions on public roadways that prohibit the passage of emergency vehicles will be allowed within the closure area.
- Applicant shall rent commercial barricades and warning signs from a barricade company. (See "Traffic Signs, Signals, & Equipment" in the local phone book)
- Vehicles may not be used to block off a street for a block party. Use of homemade sawhorses or trash cans as barricades are not acceptable.
- Barricades must be manned and readily removable throughout the event. After dark, the barricades must have flashing amber caution lights securely attached.
- Barricades and other safety equipment must be positioned at the specific location(s) and time(s) stated in the Residential Block Party Application. If the necessary safety equipment is not in place during the event your permit may be revoked.
- When amplified music and/or a loudspeaker system is used during an event, applicant shall observe all conditions imposed by the Police Department as a part of this permit. (City Code Section 30-31)
- Any disturbance or annoyance of residents within the immediate vicinity will be cause for the Police Department to take appropriate law enforcement action, including repeal of permit.
- It is unlawful for any person to consume alcoholic beverages while in a public place, which includes public roadways closed for block parties. (City Code Section 46-1)
- Block parties must end by 11:00 PM. (May be waived for New Years Eve events)
- All trash and other debris must be removed from the street(s) immediately after the event.
- This permit does not authorize any activity otherwise prohibited by State or local law, and shall not constitute any exception or excuse for violation of any law, ordinance or regulation.

CITY OF HEMET

RESIDENTIAL BLOCK PARTY / STREET CLOSURE PERMIT APPLICATION

NAME OF EVENT: \_\_\_\_\_

STREET(S) TO BE CLOSED \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_ TIME OF CLOSURE: \_\_\_\_\_ to \_\_\_\_\_

(TIME LIMIT IS 11:00 pm)

DESCRIPTION OF EVENT

Include planned activities (i.e., jumpers, tents, catering, games, live music, etc.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ESTIMATED ATTENDANCE \_\_\_\_\_ AMPLIFIED MUSIC / LOUDSPEAKER TO BE USED  YES  NO  
ALCOHOL TO BE SERVED  YES  NO

ORGANIZER INFORMATION

NAME: \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/ZIP \_\_\_\_\_

DAYTIME PHONE \_\_\_\_\_ EVENING PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

REQUIRED ATTACHMENTS

- PETITION FOR TEMPORARY STREET CLOSURE  
(The petition in this packet must be signed and approved by all residents within the proposed area of the street closure)
- DIAGRAM OF EVENT SITE  
(Depicting the street closure, location of the barricades, and location of activities)
- RESIDENTIAL BLOCK PARTY / STREET CLOSURE PERMIT AGREEMENT  
(Signed by event organizer)

*For City Use Only*

**PERMIT APPROVED**

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

PERMIT NO. \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_

**CITY OF HEMET**  
**RESIDENTIAL BLOCK PARTY / STREET CLOSURE**  
**PERMIT APPLICATION**

**AGREEMENT**

The Residential Block Party / Street Closure Permit is subject to all applicable state and local laws, including the Municipal Code of the City of Hemet and all rules and regulations governing street rights-of-way.

Applicant agrees to submit, upon request, any additional information required to evaluate this application and permit.

Applicant certifies that all information contained herein, and any other information submitted in support of this application and permit is true and correct to the best of their knowledge.

Applicant agrees that any false statement or material misrepresentation made in support of this application is cause for denial for issuance of a Residential Block Park / Street Closure Permit.

Applicant agrees that any Public Safety Officer of the City of Hemet Fire or Police Department may revoke the permit at any time.

Applicant agrees to protect, defend, indemnify and hold the City of Hemet, its officers, employees and agents harmless from any and all losses, damages, claims for damages, liability, suits, judgments, expense or cost arising from any injury or death to any person or damage to any property including all reasonable costs for investigation and defense thereof of any nature whatsoever arising out of or attributed to issuance of the Residential Block Park / Street Closure Permit herein identified or the authorization thereof.

**I have read and will abide by the above Agreement:**

DATE:

\_\_\_\_\_

APPLICANT=S  
SIGNATURE:

\_\_\_\_\_



# CITY OF HEMET

## RESIDENTIAL BLOCK PARTY / STREET CLOSURE PERMIT APPLICATION

NAME OF THE EVENT:

STREETS TO BE CLOSED:

DATE OF THE EVENT:

TIME OF CLOSURE:

### PERMIT APPROVED

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PERMIT NO.: \_\_\_\_\_

DEPARTMENT: Public Works

### PERMIT APPROVED

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PERMIT NO.: \_\_\_\_\_

DEPARTMENT: Planning Department

### PERMIT APPROVED

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PERMIT NO.: \_\_\_\_\_

DEPARTMENT: Fire Department

### PERMIT APPROVED

DATE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PERMIT NO.: \_\_\_\_\_

DEPARTMENT: Police Department





