



Demolition of Buildings or Parts Thereof

CITY OF HEMET BUILDING DIVISION
445 E FLORIDA AVENUE, HEMET, CA 92543
(951) 765-2475

IS A PERMIT REQUIRED FOR THE DEMOLITION OF A BUILDING?

Yes, a permit is required for any demolition of a building or part of a building.

DO I NEED APPROVAL FROM ANY OTHER AGENCY?

Yes, South Coast Air Quality Management District must be properly notified of demolition of the building in accordance with AQMD Rule 1403 - Asbestos Demolition/Renovation. See Below.

WHAT WILL I NEED TO PROVIDE TO THE CITY OF HEMET?

You will be required to sign "Instructions and Information Pertaining To Demolition Permit Limitations and Demolition Requisites". If required by SCAQMD a copy of the completed SCAQMD's "Notification of Demolition or Asbestos Removal" form, receipt that the notification has been mailed and a copy of the asbestos report.

Forms, instructions, fees and Rule 1403 can be obtained from their web site <http://www.aqmd.gov> or by contacting their asbestos hotline at 909-396-2336.

Description, scope, and nature of work relevant to each particular demolition site is as follows:

1. Maintain dust control at all times.
2. Completely demolish each structure.
3. Remove foundations and slabs.
4. Remove all debris and residue.
5. Smooth and level the site.
6. Dispose of debris and trash created during the demolition process by transporting to an approved land fill.
7. Cap sewer within 5' of the property line.
8. Obligation and responsibility for determining the location of any or all abandoned wells, shafts, openings, septic tanks, cesspools, basements, pits or other like hazards lies with the property owner or contractor. All such hazards shall be abated per Section 1119 of the Uniform Plumbing Code or by methods approved by the Building Official.
9. Two inspections shall be called for: (A) At the time of abatement of all hazards specified under instruction #8. This operation is to be verified by the Building Inspector. (B) Final indicating compliance to all

conditions.

10. Burning, covering or otherwise discarding of debris on the demolition site is prohibited.
11. Instances regarding excavation and removal of service station storage tanks, or other excavation involving substantial backfill, a compaction report by an approved agency may be required by the Building Department.
12. Notify all utility companies to remove, and/or disconnect all utilities to the structures (including buried pipes, wires and conduits).
13. When demolition is a consequence of an abatement or condemnation proceeding, the shorter time period of 30 days for completion of work shall prevail and supersede the 60 day limitation, or as designated by administrative authority.

INSPECTION REQUIREMENTS:

1. Access to the property shall be provided on the date of requested inspection and the property address shall be conspicuously posted.
2. Job card and plot plan shall be on the job site and readily available at the time of inspection.
3. Cap or plug building sewer drain pipe in an approved manner within five (5) feet of property line and left uncovered for inspection by the building inspector.
4. All seepage pits and septic tanks shall have the sewage removed and be filled to the top of the tank with earth, sand, gravel or concrete and left open for inspection by the building inspector.
5. After completing above item 3 and/or 4, call for the first inspection.
6. Completely demolish each structure including foundations and dispose of all debris and trash by transporting to an approved landfill.
7. Cover or fill all abandoned wells, shafts, openings or other like hazards in an approved manner.
8. Complete above items 6 and 7, smooth and level site, and call for final inspection.

NOTE: Failure to provide the above listed requirements at inspection may necessitate the applicant to obtain a reinspection permit. If additional information is desired regarding this permit, please contact our office at (951) 765-2475.



City of Hemet

INSTRUCTIONS AND INFORMATION PERTAINING TO DEMOLITION PERMIT LIMITATIONS AND DEMOLITION REQUISITES

By authority contained in Section 303(d) of the Uniform Administrative Code under the City of Hemet Municipal Code every demolition permit issued shall have imposed time limitation of 60 days. All work pertinent to demolition prescribed shall be fulfilled within this allocated time interval or as designated by the administrative authority.

Description, scope, and nature of work relevant to each particular demolition site is as follows:

1. Maintain dust control at all times.
2. Completely demolish each structure.
3. Remove foundations and slabs.
4. Remove all debris and residue.
5. Smooth and level the site.
6. Dispose of debris and trash created during the demolition process by transporting to an approved land fill.
7. Cap sewer within 5' of the property line.
8. Obligation and responsibility for determining the location of any or all abandoned wells, shafts, openings, septic tanks, cesspools, basements, pits or other like hazards lies with the property owner or contractor. All such hazards shall be abated per Section 1119 of the Uniform Plumbing Code or by methods approved by the Building Official.
9. Two inspections shall be called for: (A) At the time of abatement of all hazards specified under instruction #8. This operation is to be verified by the Building Inspector. (B) Final indicating compliance to all conditions.
10. Burning, covering or otherwise discarding of debris on the demolition site is prohibited.
11. Instances regarding excavation and removal of service station storage tanks, or other excavation involving substantial backfill, a compaction report by an approved agency may be required by the Building Department.
12. Notify all utility companies to remove, and/or disconnect all utilities to the structures (including buried pipes, wires and conduits).
13. When demolition is a consequent of an abatement or condemnation proceeding the shorter time period of 30 days for completion of work shall prevail and supersede the 60 day limitation, or as designated by administrative authority.
14. South Coast Air Quality Management District has been properly notified of demolition of building in accordance with AQMD Rule 1403 - Asbestos/Demolition.

I, the undersigned, owner or licensed contractor, of the building(s) to be demolished have read, understand and agree to complete the above stated mandatory requirements within the allocated time limitations.

I hereby declare that written asbestos notification to the South Coast Air Quality Management District has been prepared and forwarded in accordance with AQMD Rule 1403 or such notification is not applicable to the schedule demolition project listed herein on this demolition or moving permit application.

_____ Date

_____ Signature



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Asbestos Fee Information

June 27, 2003

IMPORTANT NOTICE 2003

**TO COMPANIES AND CONTRACTORS THAT
HANDLE ASBESTOS CONTAINING MATERIALS,
RENOVATE OR DEMOLISH ANY STRUCTURE**

SCAQMD Regulation III - Fee amendments for year 2003 include a 3 % across-the-board California Consumer Price Index increase in fees for Notifications of Asbestos Removals and Demolition of structures.

Asbestos Removal Notifications require a fee based on the amount of asbestos removed in square feet.

Demolition Notifications require a fee based on the building size in square feet. Demolition Notifications of buildings of less than 100 square feet in size require a fixed fee of \$29.52.

For Refinery and/or Chemical unit Demolition Notifications the fee is based on the structure's footprint surface area in square feet. Fees are per notification and multiple fees may apply.

Any Notification postmarked less than 14 calendar days prior to project start date requires an additional \$28.17 special handling fee.

Revisions increasing the asbestos amount or demolition size but remaining in the same amount/size category stated in previous notification(s) require only a revision fee. Revisions in amount/size category require a revision fee and the entire fee for the applicable amount/size category.

Effective July 1, 2003, the notification fee schedule is as follows:

Demolition of structures of less than 100 square feet	\$ 29.52
Asbestos Removal and Demolition of 100 to 1,000 square feet	\$ 29.52
Asbestos Removal and Demolition of 1,001 to 5,000 square feet	\$ 90.24

Asbestos Removal and Demolition of 5,001 to 10,000 square feet	\$211.22
Asbestos Removal and Demolition of more than 10,000 square feet	\$331.21
Asbestos Removal at owner-occupied, single-unit dwelling	\$ 29.52
Procedure 4 or 5 Notification require a fixed fee for all project sizes	\$331.21
Special handling fee for Notifications postmarked less than 14 days of start date	\$ 28.17
Returned check charge	\$ 29.28
Revision of Notification	\$ 11.94
Cancellation of Notification	No charge

Mail all notifications and fees to:

SCAQMD, ASBESTOS NOTIFICATIONS
FILE # 55641
LOS ANGELES CA 90074-5641

We strongly recommend that you mail the notifications to save time and money, and to reduce traffic and air pollution. However, you can drop the notification in the inbox labeled "Asbestos Notifications" located at the cashier's window in the lobby at AQMD's Diamond Bar Headquarters.

Notifications should be completed, signed, mailed and fees paid by the contractor performing the removal and/or demolition project. Notifications submitted without appropriate fees are deemed incomplete and they will be returned to sender and referred to the Air Toxics Compliance Unit.

Notification forms, instructions, and Rule 1403 can be obtained from SCAQMD web site at www.aqmd.gov. For copies of the form and Rule, click on Compliance Program, look for Reporting Forms. Any questions call the Asbestos Hot Line at 909-396-2336.

This page updated: June 03, 2004
URL: <http://www.aqmd.gov/comply/asbestos/asbestosfeeinfo.html>

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To report a problem with the website - webeditor@aqmd.gov
 21865 Copley Drive - Diamond Bar, California 91765
 (800) CUT-SMOG (288-7664) - (909) 396-2000
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SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT NOTIFICATION OF DEMOLITION OR ASBESTOS REMOVAL

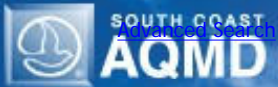
MAIL FORM AND FEE TO SCAQMD, ASBESTOS NOTIFICATIONS, FILE # 55641, LOS ANGELES CA 90074-5641

AQMD USE ONLY	SCREEN BY	RECEIVED	POSTMARK	ENTERED BY	NOTIFICATION #
COMPLETED BY		COMPANY		PHONE	
DATE		CHECK #		FEE \$	
PROJECT #					
NOTIFICATION TYPE	ORIGINAL	REVISION DATES		REVISION OTHER (highlight)	
				CANCELLATION	
PROJECT TYPE	DEMOLITION	ORDERED DEMOLITION	RENOVATION (removal)	EMERGENCY REMOVAL	PLANNED RENO (annual)
SITE INFORMATION	SITE NAME				
SITE ADDRESS			CROSS STREET		
CITY		STATE		ZIP	
COUNTY					
DESCRIBE WORK AND LOCATION					
BUILDING SIZE (SQ FT)		NUMBER OF FLOORS		BUILDING AGE (YEARS)	
NUMBER OF DWELLING UNITS					
BLDG PRIOR / PRESENT USE	COMMERCIAL	HOSPITAL	INDUSTRIAL	Other	OFFICE
	PUBLIC BLDG.	HOUSE	SCHOOL	SHIP	UNIV/COLLEGE
SITE OWNER			ADDRESS		
CITY		STATE		ZIP	
CONTACT		PHONE			
REQUIRED BUILDING INFORMATION	ASBESTOS PRESENT?	YES	NO	ASBESTOS SURVEY? *	YES
					NO
				ASBESTOS REMOVED?	YES
					NO
PROJECT DATES	START		END		WORK SHIFT (day, swing, night)
ASBESTOS AMOUNT TO BE REMOVED (in square feet)	FRIABLE		CLASS I		CLASS II
	TOTAL AMOUNT (add row)				
ASBESTOS REMOVAL FROM	SURFACES		PIPES		COMPONENTS
AMOUNT OF EACH TYPE OF ASBESTOS (in square feet)	ACOUSTIC CEILING	LINOLEUM	INSULATION	FIRE PROOFING	DUCTING
					STUCCO
					MASTIC
FLOOR TILES (VAT)	DRY WALL	PLASTER	TRANSITE	ROOFING	OTHER (describe)
CONTRACTOR INFORMATION		CSLB LICENSE #		OSHA REG #	
				AQMD ID #	
NAME			ADDRESS		
CITY		STATE		ZIP	
SITE SUPVR		PHONE			
WASTE TRANSPORTER #1				LANDFILL	
ADDRESS				ADDRESS	
CITY		STATE		ZIP	

* Asbestos surveys are required prior to Demolition and Renovation
Forms, instructions, and Rule 1403 are available at AQMD's web site www.aqmd.gov

SCAQMD NOTIFICATION OF DEMOLITION OR ASBESTOS REMOVAL
MAIL FORM AND FEE TO SCAQMD, ASBESTOS NOTIFICATIONS, FILE # 55641, LOS ANGELES CA 90074-5641

WASTE TRANSPORTER #2			WASTE STORAGE SITE		
ADDRESS			ADDRESS		
CITY	STATE	ZIP	CITY	STATE	ZIP
CONTROLS: DESCRIBE WORK PRACTICES AND CONTROLS TO BE USED AT THE RENOVATION AND DEMOLITION SITE. Procedure # 1, 2, 3, 4, 5 or Other. For asbestos removals circle the combination of Rule 1403 procedures used. Procedure 4 and 5 submit plans for AQMD prior approval.					
ASBESTOS DETECTION PROCEDURE: CIRCLE THE PROCEDURES AND ANALYTICAL METHODS USED TO DETERMINE ASBESTOS IN THE BUILDING: Survey, Bulk Sampling, Inspection, PLM, PCM, TEM, Assumed as Asbestos-PACM, Describe Other:					
FOR DEMOLITIONS GIVE THE COMPANY NAME AND DATES OF THE ASBESTOS REMOVAL:					
FOR ORDERED DEMOLITION SEND A COPY OF THE ORDER AND GIVE THE AGENCY NAME & PHONE # AUTHORIZING PERSON: _____ TITLE _____ DATE OF ORDER: _____ DATE ORDERED TO BEGIN: _____					
FOR EMERGENCY ASBESTOS REMOVAL GIVE THE NAME AND PHONE NUMBER OF THE PERSON DECLARING/AUTHORIZING THE EMERGENCY, DATE AND HOUR OF EMERGENCY AND DESCRIBE THE SUDDEN, UNEXPECTED EVENT: EXPLAIN HOW THE EVENT WOULD CAUSE UNSAFE CONDITIONS, EQUIPMENT DAMAGE OR UNREASONABLE FINANCIAL BURDEN:					
CONTINGENCY PLAN: DESCRIBE ACTIONS TO BE FOLLOWED IF UNEXPECTED ASBESTOS IS FOUND DURING DEMOLITION OR ASBESTOS MATERIAL BECOME DISTURBED, CRUMBLLED, PULVERIZED, OR REDUCED TO POWDER.					
TRAINING CERTIFICATION: I certify that an individual trained in the provisions of regulation AQMD Rule 1403 and NESHAP will be on site during the removal and evidence that the required training has been accomplished by this person will be available for inspection during normal business hours.					
Company Name	Print name of owner/operator	Signature of owner/operator	Title of owner/operator	Date	
INFORMATION CERTIFICATION: I certify that the above information is correct and I have enclosed any required attachments.					
Company Name	Print name of owner/operator	Signature of owner/operator	Title of owner/operator	Date	
Notifications can not be accepted without the required fee (AQMD Rule 301). Asbestos removals of less than 100 square feet are exempt from notification and fees. Please make checks payable to "SCAQMD". Fees are per notification, not refundable, and vary according to the project size. Fees are as follows:					
DEMOLITION OR ASBESTOS REMOVAL		PROCEDURE 4 OR 5 PLAN		\$ 331.21	
FROM 100 TO 1,000 SQUARE FEET		SPECIAL HANDLING FEE		\$ 28.17	
FROM 1,001 TO 5,000 SQUARE FEET		REVISION OF NOTIFICATION		\$ 11.94	
FROM 5,001 TO 10,000 SQUARE FEET		RETURNED CHECK CHARGE		\$ 29.28	
MORE THAN 10,000 SQUARE FEET		CANCELLATION OF NOTIFICATION		\$ 0.0	
DEMOLITION OF LESS THAN 100 SQ FT		ASBESTOS REMOVAL AT owner-occupied, single-unit dwelling		\$ 29.52	
\$ 29.52					
ATTENTION: Keep a copy of your notification. State law requires that you provide a copy of the demolition notification to Building and Safety before issuance of a demolition permit. For questions call 909-396-2336. For your convenience please mail the form and fee and do not hand carry to AQMD.					


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Instructions for Asbestos Demolition Notification Form

The following instructions provide step-by-step help in completing the required Asbestos Demolition Notification Form.

COMPLETED BY: Type the company business name and DBA as shown in the CSLB contractor license, name and phone number of the person completing the notification form, the date, check number, fee amount, and the contractor's project number (if any).

NOTIFICATION TYPE: Circle ORIGINAL for first time notification. Circle REVISION DATES to change the START or END project schedule dates. Circle REVISION OTHER to change any other information in the notification. Revision of site location address requires a new notification. Circle CANCELLATION to cancel a prior notification.

PROJECT TYPE: Circle a project description. For annual notifications and progress reports circle PLANNED RENOVATIONS.

SITE INFORMATION: Provide detailed information about the facility site location and/or building(s) where the asbestos removal or demolition is to occur, including a cross street. DESCRIBE WORK AND LOCATION by providing the specific work and areas within the facility or building. Examples: remove VAT from main lobby, demo Monroe Hall, remove mastic from kitchen of Bldg. #2.

PRESENT and PRIOR USE: Circle the present and prior use of the facility. For condominiums and apartments circle Public Bldg. For rental property circle Commercial. Circle House only for single family homes that owner occupied.

SITE OWNER: Name and address of the site legal owner, and name and telephone number of owner or contact person for owner.

REQUIRED BUILDING INFORMATION: Circle a YES or NO answer for each question. Asbestos Surveys are required prior to renovation and demolition. Asbestos must be removed prior to activities that may disturb it and/or prior to ALL demolitions.

PROJECT DATES: The actual start and end dates and work shifts of the Asbestos Removal or Demolition project. This includes set-up and clean-up. Changes of Renovation or Demolition project scheduled dates require a Revision Notification.

* **ASBESTOS AMOUNT TO BE REMOVED:** Enter the amount (in square feet) in the boxes labeled Friable, Class I, and Class II, and add the row to calculate the TOTAL REMOVED. Fee varies according to the total asbestos amount to be removed.

To convert linear feet to square feet multiply the factor 3.14 times the pipe diameter times the pipe length, all in feet.

* ASBESTOS REMOVED FROM: Circle surfaces, pipes or components to indicate from where the asbestos to be removed.

* DESCRIBE TYPE(S) AND AMOUNT(S) OF ASBESTOS: Enter the amount(s) under each type of material(s) to be removed.

CONTRACTOR INFORMATION: Name and DBA as shown in the CSLB contractor license and Company physical address - No P O Boxes. Notifications should be filled and submitted by the contractor performing the actual removal or demolition. Provide your California Contractor State License Board (CSLB), Cal/ OSHA Registration, and AQMD identification number (ID). CSLB Abatement License and OSHA Registration are required to perform asbestos removal. The AQMD ID # is found in the contractor's District permits or invoices. For your convenience mail your notification and do not hand carry to AQMD because there is no designated staff to receive it. Mailing saves you valuable time, gas money, car wear and tear, and reduces traffic and air pollution.

* WASTE TRANSPORTS: Name the companies transporting the asbestos waste to a landfill or any off-site storage.

LANDFILL: Name and address of the landfill where the waste will be sent. This includes demolition construction waste.

* WASTE Storage Site. Provide the site location if the asbestos is going to a storage site prior to sending it to a landfill.

* CONTROLS: Enter the Rule 1403 Procedure Number (1, 2, 3, 4, or 5) or describe the asbestos work practices and engineering controls. Procedure 1 is required for removing friable asbestos materials (i.e., acoustic, linoleum, stucco, etc.) Procedure 2 is for small-scale, short duration jobs using glovebag or mini-enclosures. Procedure 3 is for manual removal methods using adequate wetting. Procedures 4 and 5 require PRIOR written AQMD approval. Refer to Rule 1403 for specific procedural requirements.

* ASBESTOS DETECTION PROCEDURES: Describe the methods and procedures used to determine whether asbestos is present at the facility, including a description of the analytical methods used.

For DEMOLITIONS state when and who removed the asbestos. Demolitions require proof of prior asbestos survey and removal.

ORDERED DEMOLITIONS require a copy of the government agency legal notice ordering the demolition. Ordered demolitions require proof of prior asbestos survey, removal and disposal; and/or prior written approval from AQMD. See Procedure 5 Plan.

* EMERGENCY REMOVAL: Give the name and phone number of the person authorizing the emergency. Explain the reason(s).

CONTINGENCY PLAN: List actions to be followed if unexpected asbestos is found or nonfriable asbestos is rendered friable.

TRAINING AND INFORMATION CERTIFICATION: Use a "wet" or stamp signature to certify that your company provided the required asbestos training to the persons at the work site, and that the information given in the notification form is complete and accurate. Notifications must be signed by the contractor doing the work, or its authorized company representative.

* DEMOLITION notifications do not require this information. Asterisked information is required for asbestos removal notifications.

KEEP A COPY OF YOUR NOTIFICATION. STATE LAW REQUIRES THAT YOU PROVIDE A COPY OF THE DEMOLITION NOTIFICATION TO BUILDING AND SAFETY BEFORE ISSUANCE OF A DEMOLITION PERMIT.

ASBESTOS/DEMOLITION RULE 1403 GENERAL INFORMATION

SURVEY REQUIREMENT: Asbestos surveys are required prior to all renovation and demolition. For renovations asbestos must be removed prior to activities that may disturb it. All asbestos must be removed prior to demolition.

NOTIFICATION REQUIREMENTS: Postmark notifications 14 calendar days prior to starting any asbestos removal of 100 sq. ft or greater or any demolition. Notifications shall be filled, signed, paid, submitted and mailed by the contractor performing the removal and/or demolition job. Notifications without signature(s) will be returned. Renovations without asbestos do not require notification. Los Angeles City and Palm Springs Fire Departments, and CALOSHA require a separate Notification.

FEE REQUIREMENT: Rule 301 requires all notifications to be submitted with appropriate fees. Fees are per notification and are not refundable. Notifications submitted without appropriate fees will be returned, deemed incomplete, and referred to the compliance unit for follow-up. Projects conducted without a valid notification are subject to local and federal enforcement. Cancellation of notifications and removal projects less than 100 square feet are exempt from fees - other requirements may apply.

MAILING REQUIREMENT: Mail all notifications to SCAQMD, ASBESTOS NOTIFICATIONS, FILE # 55641, LOS ANGELES, CA 90074-5641. Mail the notification, do not hand carry to AQMD. Mailing saves time, money and reduces traffic and air pollution.

REVISIONS: Update the notifications as necessary, pencil in the changes, write the reason for the revision at the top of the notification, and fax it to 909-396-3342. Fees are per notification and multiple fees may apply. Revisions increasing the asbestos amount or demolition size but remaining in the same amount/size category stated in a previous notification(s) require only a revision fee. Revisions in amount/size category require a revision fee and the entire fee for the applicable amount/size category.

EMERGENCY NOTIFICATIONS: These notifications are for immediate asbestos removals due to unsafe conditions, breakdowns, flood, earthquake, fire, and site contamination. These notifications require a letter from the person confirming or agency authorizing the emergency. For Ordered Demolitions submit a copy of the legal notice or Building and Safety "red tag". For emergency site contamination to clean-up disturbed asbestos submit a Procedure 5 for prior written approval.

FAX NOTIFICATIONS. Fax notifications are required for Revisions, Emergencies, Ordered Demolitions, Electronic Notifications, and Cancellations. Fax notifications to 909-396-3342 and within 48 hours of fax time postmark/mail the Original Notification with the fee to SCAQMD, ASBESTOS NOTIFICATIONS, FILE # 55641, LOS ANGELES, CA 90074-5641. Fax notifications are not instead of the Original signed notification required by local and federal law. For Emergencies include the letter authorizing the Emergency. For Ordered Demolitions include proof of asbestos survey, removal and disposal. For Ordered demolitions without prior asbestos removal submit a Procedure 5 Plan for prior written AQMD approval. Cancellations do not require mail follow-up.

DEMOLITIONS require 4 PRIOR steps:

1. Asbestos Survey

2. Asbestos Removal
3. AQMD Notification
4. B&S permit.

ALL demolitions require a notification by the contractor doing the demolition. Demolitions without prior asbestos removal require prior written approval from AQMD (See Procedure 5 Plan). Demolition is defined as the wrecking or taking out of a load-supporting structural member of a facility or the intentional burning of a structure. Dismantling of partitions and installation of windows and doors through load-supporting walls without asbestos is exempt from notification.

DEMOLITION BY INTENTIONAL BURNING requires 4 prior steps above plus 2 more steps:

5. Rule 444 "training burn notification" to SCAQMD at 800-442-4847 the day prior to burning, and
6. conduct the training burn on a burn day. Fire departments are responsible for obtaining an asbestos clearance, copies of the demolition notification, phoning AQMD the Rule 444 notification the day prior to the training burn, and coordinating with the demolition contractor to clean the site right after the training burn.

RENOVATION is the removal, stripping, or altering of asbestos containing materials, and/or any activity involving the associated disturbance of asbestos in a facility. Renovations require an asbestos survey and removal prior to any activity that would disturb the asbestos. Remodeling or renovations without asbestos do not require notification.

PLANNED RENOVATION NOTIFICATIONS (PRN): There are two types of PRN, The first type is to notify for Nonscheduled Asbestos Removals (AKA annual notifications). Nonscheduled Asbestos Removals are expected to occur based on past experience, but no exact date can be predicted for them. These notifications account for the cumulative asbestos amounts removed from a facility in a calendar year in increments of less than 100 square feet due to equipment breakdown or maintenance requirement. These notifications must be postmarked by December 17th. Individual Removals of 100 square feet or more require separate notification.

The second kind is to notify for a series of Scheduled Asbestos Removals within a facility, where each removal is greater than 100 square feet. These notifications require an attachment listing each individual project planned within the facility detailing the work locations/areas/buildings involved including its sizes, floors, ages and uses, the amounts and types of asbestos at each location/area/building, project scheduled dates, and asbestos types and amounts. Any project schedule change requires a Revision.

PROCEDURE 4/5 PLANS: These plans require prior approval by AQMD. To obtain approval fax the plan and notification to 909-393-3342 attention Asbestos Supervisor. For after hours fax and leave a message at 1-800-CUTSMOG for asbestos supervisor. Within 48 hrs of Plan approval, postmark the hard copies of the plan, notification, and fees. Procedure 4 Plans are for dry removals. Procedure 5 plans are required for asbestos disturbances, site clean-ups, decontaminations, excavations, and demolitions with asbestos.

KEEP A COPY OF YOUR NOTIFICATION. State law requires you give a copy of the demolition notification to Building and Safety before issuance of a demolition permit. This law does not require proof of receipt or approval by AQMD. For your convenience, please mail the notification and do not hand carry to SCAQMD because there is no designated staff to receive it. Mailing saves you time, money, gasoline, car wear and tear and reduces traffic, energy use, and air pollution.

For questions call the asbestos hotline at 909-396-2336.
Forms, instructions, and Rule1403 can be obtained from AQMD's web site.

This page updated: June 03, 2004
URL: <http://www.aqmd.gov/comply/asbestos/asbestosNotifInstructions.html>

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